

KING'S SUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD
AT 7.30 P.M. ON THURSDAY 4TH JANUARY 2018
IN THE OMAN ROOM,
CHURCHYARD, KING'S SUTTON PARISH CHURCH**

PRESENT: Cllrs R Burrell (Chairman), D Bridson, W Dowling, T Forde, R Irving, R Sykes

ABSENT: Cllrs M Bailey, R Burne, J Creed

IN ATTENDANCE: Mrs A Le Druillenec (Clerk)
Cllr R Breese (NCC)
Mr D Hall, Mrs A Burrell (Footpaths Wardens)

**Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:**

138.17/18 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Apologies had been received from Cllrs Burne and Creed.

RESOLVED: It was proposed by Cllr Sykes and seconded by Cllr Irving to Approve the Reasons for Absence submitted by Cllrs Burne and Creed.

139.17/18 TO INVITE DECLARATIONS OF INTEREST:

A. Disclosable Pecuniary Interests:

None.

B. Other/Personal/Non-Statutory Interests:

None.

C. To receive Requests for Dispensations:

None.

140.17/18 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

Item 11.2.2: Application No. S/2017/2857/FUL: The Occupier of 5 The Knob introduced himself and spoke against the proposal (Construction of 3

dwellings and associated car port/parking at land to the rear of 56-60 Richmond Street).

Mr Mowat's objections were on the grounds that the development was dense, cramped and unbecoming to the location. It was a garden backland development, intrusive to Nos. 3, 5 and 7 The Knob and would be of detriment to the character of the village. Access to the site would be a problem. The splay does not address concerns over safety and visibility. The proposed on-site parking spaces are small and do not meet national regulations. Three public parking spaces along The Knob would disappear. Parking at School drop off and pick up times would become overbearing for residents of The Knob. The site is adjacent to The Rec which gives rise to potential safety issues.

In June 2017 SNC had refused a bigger development in the village because SNC held sufficient land supply for the next decade. King's Sutton has met its obligations under the national rules and this development is not wanted.

141.17/18 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD 7TH DECEMBER 2017:
(previously distributed)

RESOLVED: It was proposed by Cllr Dowling and seconded by Cllr Forde to Approve the Minutes of the Parish Council Meeting held 7th December 2017.

142.17/18 TO NOTE REPORTS FROM:

A. the Clerk: (previously distributed)

1. Matters Arising:

Minute No: 127.17/18A:

SNC Community Governance Review 2017: The Democratic and Elections Officer, SNC has advised that there were 3 responses to the consultation for King's Sutton / Greatworth / Brackley North. The working group will discuss the responses and report to the Full Council on 28th February 2018. Agenda papers will be published on 20th February 2018.

Phase 2, NCC 2018-2019 Budget Consultation: 20th December 2017 - 30th January 2018.

Minute No. 130.17/18:

A. Wales Street FAS: A letter from the Parish Council setting out the issues that the Cabinet report had failed to address, and with a request that no decision be taken before the meeting originally asked for by the Parish Council had taken place, was sent to Cllr Bambridge on 8th December 2017. Adverse weather conditions led to the cancellation of the SNC Cabinet Meeting scheduled for 11th December 2017. Cllr Bambridge, Portfolio Holder for Environmental Services, SNC advised that in light of the issues raised by the Parish Council the Cabinet Report be rewritten and will go to the Cabinet Meeting on 15th January 2018.

B. Tripartite Agreement: No response has been received from Mr Gibbins.

Minute No. 131.17/18.B2: Appeal: A written representation was emailed to the Planning Inspectorate on 15th December 2017.

Minute No. 132.17/18.B.3: NCC Highway Mowing Agreement 2018: Submitted on 19th December 2017.

Minute No. 133.17/18: NCC Libraries and Information Service Review 2017: A letter in support of the retention Middleton Cheney Library was submitted on 14th December 2017.

Other:

i) Road Sweeping, far end of Astrop Road: Resident has again taken the matter up with the Street Cleansing Supervisor, CDC/SNC as the maintenance has been sporadic rather than regular resulting in a build-up of detritus and drain blockage.

ii) SNC Community Grants: The documentation has been revised and replaced any old version templates and can be found at the following link.
<https://www.southnorthants.gov.uk/info/279/business-and-community-grants>

Sarah Burns, Grants Officer, SNC advised that whilst the only budget available up to 31st March 2018 is for the New Homes Bonus Local Community Grant, applications may be submitted for all funding streams on the proviso that funding will not be available until after the panel meeting to be held on 16th April 2018. The deadline for applications for the next round of funding is 28th February 2018.

B. the Chairman: Nil Report.

C. District Councillor: Nil Report. Cllr Hopkins had sent his Apologies.

D. County Councillor: Nil Additional Report.

143.17/18 NCC BUDGET 2018-2019 CONSULTATION, PHASE 2:

A. To put questions to Cllr Breese:

Cllr Breese talked through the budget, giving background on the pressures being faced by the County Council.

The figures were 'outstanding'. NCC's budget was over 4 times that of SNC's. Funding per head of population (770,000) was £665 which was £160 less per person than Surrey, a county of similar size to Northamptonshire. NCC was one of the most underfunded of the Shire counties.

Tranche 1, Budget proposals: Cllr Breese considered that rural areas were being harshly punished, in particular by the following proposals:

i) Removal of bus subsidies: This would have a serious impact on King's Sutton.

ii) Review of Library Services: Cllr Breese was a member of the Middleton Cheney Library Supporters' Group and was endeavouring to find a way forward. Several responses had come from residents of King's Sutton.

iii) Trading Standards: Savings of £600,000 were being proposed.

Tranche 2, Budget proposals: The emphasis was different but would have an impact on the life of residents of local parishes. Cllr Breese referred to:

- i) Adult Social Care: Budget £180m serving 6,000 residents (£30,000 pp) The Government had introduced a new Sleeper/Worker Overnight Rate which would add an immediate potential cost of £6m.
- ii) Children: Budget of £136m for 1,058 looked after children. The number of unaccompanied Asylum seeking children was increasing. Only one third of these costs were recoverable from central government.
- iii) Highways: (Proposals were detailed in Phase 1.) Reduction in the network gritting programmes, the charge for replenishing salt boxes, and reduction in road marking maintenance.

Cllr Breese was keen to take back the Parish Council's views to the various working groups at NCC.

Cllr Breese took questions from Members of the Parish Council.

1. Cllr Irving: Was additional Government help available and was the County Council seeking any?

Cllr Breese: Cllr Heather Smith, Leader, NCC had lobbied the Rt. Hon. Sajid Javid MP, Secretary of State for Communities and Local Government, about the Fairer Funding formula and had made several visits and representations to the Minister of State. Cllr Smith was proactively seeking to address the shortfall with central government.

2. Cllr Irving: Care for the Elderly: Had the 28% increase in the population of over 65 year olds come as a surprise to NCC? Why had there been no planning for this eventuality?

Cllr Breese: NCC contributes £555 per week for a person's stay in a Care Home. If possible the resident tops up the shortfall. NCC has a legal responsibility to care for discharged hospital patients for a period of 6 weeks.

3. Cllr Irving: Low Reserves: It would appear that NCC will have a significant funding gap in the next 10 years that it will not be able to address.

Cllr Breese: NCC must present a balanced budget and stick to it.

4. Cllr Irving: Council Tax: NCC has one of the lowest Council Taxes in the country. It could increase this quite significantly and still not be at the top end. A 10% increase in the Budget would help ease the problem, but the consequences would be capping and a Referendum. Would this be worth considering?

Cllr Breese: NCC is discussing this but the matter has been put on hold. The cost of holding a Referendum would be £1m. Not all districts in the County would accept such an increase in Council Tax. The Government does not appear to have special provision for councils in financial difficulties.

5. Cllr Forde: Reorganisation of local government: If Northampton were stripped out of the calculations would it make a significant difference?

Cllr Breese: Admitted that she was not sufficiently informed to comment on Unitary government options.

6. Cllr Dowling: Local residents were very concerned over the future of the bus service.

**B. To consider the Parish Council's formal response to the Consultation:
Agreed:**

i) That the Government should be asked to do something about NCC's financial situation. Members considered that an exception should be made for NCC based on the fact that NCC had one of the lowest Council Taxes in the country.

ii) To urge NCC to strongly consider holding a Referendum to increase Council Tax by a minimum of around 3.6% in excess of that currently contemplated. This would, according to figures provided by NCC, generate additional funds sufficient to obviate the £9.6 million of proposed Phase 1 cuts.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to encourage NCC to go to the Government and make strong representations for the Government to do something about NCC's situation.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Sykes to urge NCC to strongly consider holding a Referendum to increase Council Tax by a minimum of 3.6% in excess of the increase currently contemplated.

Cllr Breese requested that the Parish Council writes to the Rt. Hon. Sajid Javid MP, Secretary of State for Communities and Local Government in strong support of Cllr Smith's representations for Fairer Funding.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Sykes that the Parish Council writes as requested by Cllr Breese to the Secretary of State, DCLG.

144.17/18 FINANCE SCHEDULE:

HSBC Bank Accounts	Bank Statement @ 30.11.17	Cash Book Balance @ 31.12.17
Business Money Manager	£29,775.79	£20,734.78
Community	£1.00	£1.00
Money Market	£173,554.30	£173,554.30

A. To Ratify and Approve the Payments:

To Ratify				
Cheque	Payee	Description	Amt (incl VAT)	VAT
104697	A M Nice	KS Times Xmas boxes ChAllowance	£65.00	
104699	Mr D M Boys	Inv. 25 KSPFA S106 Pavilion	£2,750.00	
DD	BT plc	Telephone Q045 4C	£222.19	£37.03
To Approve				
Cheque	Payee	Description	Amt (incl VAT)	VAT
104698	KSM MH	KSYC S106 Mood Lighting	£589.80	
104700	Cheney Coaches Ltd	Inv. 24349 ThursBus 14 & 28 Dec17	£190.00	
104701	A H Contracts	Inv. 9805 dog waste & litter services	£126.24	£21.04
104702	KSPCC	Hire of Oman Room 04.01.18	£16.00	
104703	E.ON	Electricity	£1,627.09	£271.18
104704	A Le Druillenec	Salary Month 10	£728.93	
DD	HMRC	Tax & NI Month 10	£208.95	

Cheque	Payee	Description	Amt (incl VAT)	VAT
DD	NEST	Pension Month 10	£428.81	
104705	A Le Druillenec	1&1 Annual fee, stamps, sellotape	£67.49	£1.66
Total			£3,393.51	£292.22

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Forde to Ratify and Approve the Payments.

B. To Note Receipts:

Receipts	Type	Payer	Description	Amt
31.12.17	Direct	HSBC	Bank Interest	£3.05
Total				£3.05

Noted.

145.17/18 BT COMBINED BUSINESS TELEPHONE/BROADBAND:

A. To Note information received since 7th December 2017:

The price of a combined business package, 24 month contract, had been revised upwards, and also took account of price rises from January 2018.

Noted.

B. To Approve a package at a cost of £59.40 / month + £20 changeover charge:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Sykes to Approve a combined business telephone and broadband package at a cost of £59.40 per month for 24 months + £20 changeover charge.

145.17/18 TRAINING: TO CONSIDER REQUESTS:

None.

Parish Online Demonstration Session: (Min. No. 129.17/18A refers) Fully booked. Cllrs Forde and Creed's names had been placed on the Reserve list.

Parish Mapping Beginners' Workshop: Cost £36pp. Places were available.

Agreed: That it would be preferable to attend the Demonstration Session.

146.17/18 FLOOD ALLEVIATION:

A. Wales Street FAS: Update: Cllr Forde reported.

A response was awaited from SNC to the points raised in the Parish Council's letter of 8th December 2017.

Adverse weather conditions had led to the cancellation of the SNC Cabinet Meeting on 11th December 2017. A revised report clarifying the issues raised in the Parish Council's letter of 8th December 2017 would be published on 5th January 2018 and considered by the SNC Cabinet at its Meeting on 15th January 2018.

Cllr Forde had an appointment to meet with Mrs Andrea Leadsom, MP at her Constituency Surgery on 12th January 2018.

B. Barwood Homes FAS: Update: No further progress.

C. Tripartite Agreement: Update: No further progress.

147.17/18 PLANNING COMMITTEE:

A. Chairman's Report: Cllr Forde advised that the Meeting had not been quorate. The Committee had discussed the applications but no recommendations had been made.

B. To consider ~~Recommendations~~ comments from the Meeting held at 7.00 p.m. on 4th January 2018 in respect of:

B.1 Application No: S/2017/2847/FUL

Proposal: Classroom and Entrance Extensions

Location: King's Sutton Primary Academy, Richmond Street, King's Sutton OX17 3RT

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Irving to make No Objections and No Comments.

B.2 Application No. S/2017/2857/FUL

Proposal: Construction of 3 dwellings and associated car port/parking

Location: Land to the rear of 56-60 Richmond Street, King's Sutton OX17 3RT

Observations:

i) The Parish Council had previously raised No Objections in principle to the development of housing on this site but considered that the parking arrangements demanded more thought.

ii) The drawings had since been improved. The splay met requirements but parking slots were smaller than the size recommended by the Highway Authority.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Irving to:

i) Accept the principle of residential development

ii) To insist on a detailed examination of the parking arrangements and to ensure that the parking spaces are suitable for purpose and that they satisfy parking standards.

The Parish Council did not comment on Safety Issues related to parking in the area and the reduction in the number of on-road parking spaces in The Knob. The Parish Council's comments were limited to matters governed by the Town and County Planning Act 1990.

B.3 Application No. S/2017/2892/FUL

Proposal: Single storey rear extension, internal alterations and replacement windows

Location: 17 Richmond Street, King's Sutton OX17 3RS

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Sykes to make No Representations.

B.4 Application No. S/2017/2951/ADV

Proposal: Two internally fascia signs, two non-illuminated fascia signs, four other internally illuminated signs (one pylon, one projecting, one pole and one directional)

Location: Unit 7, Cherwell Valley Silos, Banbury Lane, King's Sutton OX17 3AS

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Sykes to offer an OBJECTION to the pole sign at the entrance to Cherwell Valley Silos on the basis that approval on the pole sign would lead to a potential proliferation of these signs.

C. Policy to comment on housing extension proposals that lead to a reduction in parking provision:

Agreed: To defer.

C.1 SNC Draft SPD: Parking Standards and Design Consultation, 4th January - 1st February 2018:

Agreed: To request dispensation to respond to the Consultation after the next Ordinary Meeting of the Parish Council to be held on 1st February 2018.

148.17/18 FINANCE GOVERNANCE & POLICY COMMITTEE:

A. To Note the Budget 2018/2019 recommendations arising from the meeting of the Finance Governance & Policy Committee held 14th December 2017: (Minutes previously distributed)

Recommendation A.1: To set a Payments Budget for 2018/2019 of £72,548: (excluding Budget for Road Safety)

It was **Noted** that grasscutting costs for the Churchyard was the main addition.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Forde to Adopt Recommendation A.1 and to set a Payments Budget for 2018/2019 of £72,548 (excluding Budget for Road Safety).

Recommendation A.2: To set a Receipts Budget for 2018/2019 of £7,898: (excluding Budget for Road Safety and the Precept)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bridson to Adopt Recommendation A.2 and to set a Receipts Budget for 2018/2019 of £7,898 (excluding Budget for Road Safety).

A.3 To set a Budget 2018/2019 for Road Safety:

Agreed: To defer this item pending the VAS Update at Agenda Item 17.1.6.1. It was **Noted** that this Budget category would have no effect on the Precept calculations as the same budget figure for Road Safety would be entered for both the Receipts and Payments Budgets at Categories 9.2 and 13.2 respectively.

149.17/18 TO APPROVE A BUDGET 2018/2019:

This item was deferred pending consideration of the Budget for Road Safety.

150.17/18 TO SET THE PRECEPT FOR 2018/2019:**A. To consider recommendations arising from the meeting of the Finance Governance & Policy Committee held 14th December 2017:****Recommendation A.1: To set a Precept for 2018/2019 of £64,650:**

Cllr Irving spoke to this item.

The FG&P Committee had recommended a Precept of £64,650 for 2018/2019. (Precept 2017/2018 was £59,720.)

The estimated increase in the Council Tax Base for King's Sutton 2018/2019 was 1.7% at 842.6.

A Precept of £64,650 would increase Council Tax on a Band D property by 6.5% to £76.73 in 2018/2019.

Of this increase 2.5% was attributed to churchyard care and maintenance.

Without the churchyard costs the increase would be 4.02%.

Parish Councils would not be subject to capping.

An adequate level of General Reserves was needed to cope with unforeseen circumstances such as the churchyard issues, bus services in view of NCC's proposed removal of bus subsidies, and any sudden shocks. The FG&P Committee considered it prudent to keep the equivalent of one year's expenditure in General Reserves.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bridson to Adopt Recommendation A and to set a Precept for 2018/2019 of £64,650.

151.17/18 DESIGNATED RESERVES:**A. To Vire £1,903 to Tree Surgery Designated Reserves:**

(Table of Designated Reserves previously distributed)

Payments for Tree works in 2017/2018 were £4,020 and had been made from a Budget of £2,000 and Designated Reserves.

Designated Reserves had been reduced to £3,509.

Virement of £1,903 would bring the total designated reserves for Tree works to £5,412.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bridson to Vire a total of £1,903 to Tree Surgery Designated Reserves from the following categories:

- i) £1,200 from Cemetery Paths Designated Reserves
- ii) £703 Cemetery Water Connection Designated Reserves.

152.17/18 CODE OF CONDUCT FOR HANDLING CORPORATE COMPLAINTS:

A. To Approve the new wording for the paragraph 'Who deals with Complaints' as proposed by Cllr Burne in his paper dated 21st December 2017: (Previously distributed)

RESOLVED: It was proposed by Cllr Burrell and seconded by Cllr Bridson to defer consideration of this item to the next Ordinary Meeting of the Parish Council to be held on 1st February 2018.

153.17/18 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Councillors For..:

A.1 Amenities:

A.1.1 Dog Waste Bin, Sandringham Road: To consider relocating this bin to an existing fence or pole at a cost of £60 +vat:

RESOLVED: It was proposed by Cllr Dowling and seconded by Cllr Irving to relocate the bin to the fence by the kissing gate at AS10, The Meadows, Banbury Lane at a cost of £60 + vat.

A.2 Cemetery:

A2.1 To Approve costs to remove graffiti from the lych gate and to repair the low wall at the entrance:

No information available. Agreed: To defer.

A.3 Communications: Nil Report.

A.4 Lighting:

A.4.1: Lamp No. 1 Red Lion Street, by Parish Church gate had a green hue.

Agreed: To bring this to the attention of the Lighting Contractor.

A.5 The Rec: Nil Report.

A.6 Traffic Calming and Highways:

A.6.1 Update on VAS: (Report previously distributed, copies available at the Meeting) Cllr Sykes spoke to his Report.

Two non-mutually exclusive options to adapt the battery operated portable VAS device included: Connection to a mains supply and/or solar power.

The Parish Council had previously considered 6 possible locations where it would be possible to site the adapted VAS. These were:

Structure	Location	Power source	Minute No.
Lighting Column	Lamp 3 Astrop Road	Mains	23.16/17A.6.1
Lighting Column	Lamp 10 Astrop Road	Mains	178.15/16B
Lighting Column	Lamp 2 Orchard Way	Mains	50.16/17A.6.1
Traffic Pole	Entrance on incline to Village from Charlton at beginning of 30 mph zone	Solar	178.15/16B
Bespoke Pole	Verge at Mill Lane/Holland Rise	Mains- trench connection to Lamp No 1 Holland Rise	178.15/16B
Bespoke Pole	Banbury Lane in verge opp. 42 Banbury Lane on approach to exit from 30 mph zone	Solar	50.16/17A.6.2

Further assessment of these locations had been made and the number of possible locations had been revised down to 4. These were:

Structure	Location	Power source
Lighting Column	Lamp 3 Astrop Road	Mains
Lighting Column	Lamp 10 Astrop Road	Mains
Traffic Pole	Entrance on incline to village from Charlton at beginning of 30 mph zone	Solar ¹
Bespoke Pole	Mill Lane on entry to 30 mph zone by gateway	Solar ²

Subject to:

¹ Confirmation of suitability of the location in terms of sufficient light; excessive signage

² Confirmation of suitability of the location in terms of sufficient light.

RESOLVED: It was proposed by Cllr Sykes and seconded by Cllr Burrell to Approve the 4 revised locations and adaptations subject to their feasibility.

Action: the Clerk (liaise with the supplier, acquire costs)

A.6.2: Road Safety Budget 2018/2019:

Agreed: To budget £4,000.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Sykes to include £4,000 for Road Safety in the Budget 2018/2019.

Note:

Ref: Minute No. 148.17/18A.1: Total Payments Budget 2018/2019 (including Budget for Road Safety) is revised up to £76,548.00.

Ref: Minute No. 148.17/18A.2: Total Receipts Budget 2018/2019 (including Budget for Road Safety and the Precept) is revised up to £11,898.00.

A.7 Street Areas:

A.7.1: Mill Lane: Road Closure 8th January 2018: No advance Notices had been placed out.

Agreed: To check the position and update the Editor of the website.

Action: the Clerk

A.7.2: Mill Lane (The White Horse - Walton Grounds) and Banbury Lane: Littering:

Agreed: To make representations to SNC and report back to the next Ordinary Meeting of the Parish Council to be held 1st February 2018.

Action: the Clerk

B. Wardens:

B.1 Rights of Way:

B.1.1 Public Bridleway AS2: To discuss an objection over the reduced width of 5metres, and to comment on the Public Path Diversion Order dated 15th December 2017: (Public Path Diversion Order previously distributed)

Mr Hall, Footpaths Warden drew the Council's attention to the original width of the path (18 feet) and the proposed width of the diversion route (5 metres), a narrowing of 19 inches. The Assistant Definitive ROW Officer, Northants Highways had explained that it was unlikely that the landowner could match the original width of 18 feet due to the fence and trees on either side. The 5 metre width specified on the Order is sufficient for a bridleway and applies only between the points of the diversion, not outside the diversion area to the south.

Mr Hall intended to put in a personal objection.

RESOLVED: It was proposed by Cllr Sykes and seconded by Cllr Forde to make No Objection provided the proposed width of 5 metres between the points of the diversion is a nationally accepted width sufficient to allow for a horse rider to pass someone else riding in the opposite direction.

Action: the Clerk

B.2 Trees: Nil Report.

B.3 War Memorial: Nil Report.

C. Representatives:

C.1 King's Sutton Playing Fields Association: Nil Report.

C.2 King's Sutton Millennium Memorial Hall:

Date of next Trustees' Meeting: 19th February 2018.

C.3 Poor's Allotment Trust: Nil Report.

154.17/18 TO SET THE DATE OF THE ANNUAL PARISH MEETING 2018:

Agreed: To hold the Annual Parish Meeting on Tuesday 10th April or Wednesday 11th April 2018, subject to availability of the KSMMH.

Action: the Clerk

155.17.18 TO RECEIVE ITEMS FOR THE NEXT MEETING OF THE FINANCE GOVERNANCE & POLICY COMMITTEE (TUESDAY 16TH JANUARY 2018):

None.

156.17/18 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 1ST FEBRUARY 2018):

None.

The Meeting ended at 9 p.m.