

KING'S SUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD
AT 7.30 P.M. ON THURSDAY 7TH FEBRUARY 2019
IN THE ASTROP ROOM, KING'S SUTTON MILLENNIUM MEMORIAL HALL**

PRESENT: Cllrs R Burrell (Chairman), M Bailey, J Creed, W Dowling, R Irving,
S Read-Maskell, D Wood

ABSENT: Cllrs T Forde, R Sykes

IN ATTENDANCE: Mrs A Le Druillenec (Clerk)

**Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:**

168.18/19 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Cllrs Forde and Sykes had submitted their Apologies.

RESOLVED: It was proposed by Cllr Dowling and seconded by Cllr Irving to Approve the Reasons for Absence submitted by Cllrs Forde and Sykes.

169.18/19 TO INVITE DECLARATIONS OF INTEREST:

A. Disclosable Pecuniary Interests:

None.

B. Other/Personal/Non-Statutory Interests:

| Councillor | Agenda item | Reason |
|------------|--|--|
| R Burrell | 10: Proposed Rent increase for Parish Office | Chairman and Trustee, KSMMH Committee of Management |
| R Irving | 10: Proposed Rent increase for Parish Office | Parish Council Representative on the KSMMH Committee of Management |

Noted.

C. To receive Requests for Dispensations:

None.

170.18/19 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

Two members of the public wished to address the Council on items on the Agenda:

i) Item 14.2.1.1: Poster campaign to raise awareness of dog fouling: The member of the public had produced some posters and hoped to write a quarterly newsletter article.

ii) Item 14.2.1.2: The creation of a direct access route to the canal via the old Cheltenham cutting: The member of the public had approached the Footpaths Warden to request that it was placed on the Agenda and wondered whether this suggestion been discussed previously.

171.18/19 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD 3RD JANUARY 2019:
(previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Approve the Minutes of the Parish Council Meeting held 3rd January 2019.

172.18/19 TO NOTE REPORTS FROM:

A. the Clerk: (previously distributed)

1. Matters Arising:

Minute No. 153.18/19A:

Parking at The Willows: A response is awaited from the Head of Assets at Grand Union Housing Group. A further request for the information was sent on 15th January 2019.

Agreed: That the lack of a response was disappointing.

Thursday Bus: The bus route will include Aynho in February. Aynho Parish Council is grateful to King's Sutton for including Aynho in the service.

B.2 Grant of Financial Assistance: The Chair Person, King's Sutton Garden Club has sent a thank you card (circulated at the Meeting) to the Parish Council for its sponsorship of the 2018 Annual Show.

B.3: New Homes Bonus Local Communities Scheme consultation: The Community Funding Officer, SNC had advised that there had been a majority of support to move current parish ring-fenced budgets into a single pot from 1st April 2019.

A.1 Damage to Cyril Wheatcroft Memorial Seat on The Rec: The seat is still in the workshop where it will be treated with a coat of stain before being returned to The Rec.

Minute No. 154.18/19:

A. Proposed re-organisation of local government in Northamptonshire: The Parish Council's response was submitted on 15th January 2019.

On 10th January 2019 Members of Daventry District Council contacted other local councillors asking them to put their names in support of a joint submission. Cllrs Forde and Bailey did so. For information a copy of King's

Sutton Parish Council's submission was forwarded to the councillors from Daventry, who declared it to be excellent.

The Consultation closed on 25th January 2019. Analysing the responses will take up to six weeks. An announcement is expected before the Easter Parliamentary Recess on 4th April 2019.

C. The proposed change to the provision of Northamptonshire Libraries and Information Services: (28 out of 36 libraries)

C.1 Mr Brian Goodey, Middleton Cheney Library Supporters Group provided Cllr Forde with information about a Drop In event on 23rd January 2019. This was published on the King's Sutton website. The event was well attended. Middleton Cheney Parish Council was grateful to King's Sutton Parish Council for its offer of support to keep the Library in Middleton Cheney but could not suggest other ways in which King's Sutton could assist. Middleton Cheney Parish Council is awaiting the decision of NCC Cabinet in respect of the site which included not only the Library but also the Pre-School and the Primary School car park. Middleton Cheney Parish Council has set aside £15K for the possible purchase of the whole site, with the balance of £245K to be sought from the Public Works Loan Board for a 50 year period.

C.2 Consultation on the 8 remaining libraries: 23rd January - 8th March 2019. Details on www.northamptonshire.gov.uk/current-consultations

Minute No. 156.18/19: Letter of thanks to Mr Burne sent 17th January 2019.

Minute No. 157.18/19: Training:

Off to a Flying Start: Cllrs Read-Maskell and Wood have places on the induction course to be held on 10th June 2019 at Raunds. Cost £42pp.

Finance for Councillors: 2nd July 2019: Cllr Creed is unable to attend.

Planning Nuts and Bolts: Cllr Creed has a place on the course to be held on 10th September 2019 at Moulton. Cost: £36pp

Minute No. 160.18/19: Precept Notification: The requirement for 2019/2020 in the sum of £68,100 was submitted to SNC on 15th January 2019, and has been acknowledged.

Minute No. 161.18/19: News Homes Bonus Local Community Grant: The Community Funding Officer, SNC advised that a new application would be required as the money could not simply be re-directed from Flood Alleviation to the Cemetery land. The FG&P Committee discussed the application at its Meeting on 22nd January 2019. Application deadline: 28th February 2019.

Minute No. 162.18/19: Pathfinder II Project: The Flood Risk and Mitigation Report was published on line on 7th January 2019 and reviewed by the FG&P Committee on 22nd January 2019.

Minute No. 163.18/19:

A.1.1 Hedge at 49 Astrop Road: The occupier assured Cllr Dowling on 9th January 2019 that he would cut back the hedge.

A.4.1 Lighting Faults: Repairs carried out on 4th January 2019.

B.1.1 ROW: AS10 (Hampton Lane): The Senior ROW Officer does not consider that a need exists for fencing to be installed by the ditch. A waymark has been affixed to the new fencing to show the presence and direction of the path.

Minute No. 164.18/19: Litter Bins at Dairy Ground, Newlands: The situation was checked by Cllrs Read-Maskell and Sykes on 4th January 2019. The bins in Dairy Ground had been emptied and the area cleared of litter.

Minute No. 167.18/19: Meetings Venue: The Astrop Room has been booked for Parish Council and Committee meetings from 7th February 2019 onwards. The Bookings Secretary, Oman Room was informed on 4th January 2019 of the decision to return to the KSMMH for Meetings and thanked for having had the use of the Oman Room for the previous 2 years.

Hire costs for the Astrop Room will increase to £10 per hour on 1st April 2019.

Other:

1. Northamptonshire Sport: The Sports Development Officer provided an update on efforts to get people more active in King's Sutton, which has a high proportion of people with a limiting disability.

i) Dementia Friends Information Session: 10 a.m. on 4th April 2019 at Astrop Grange.

ii) Walk & Talk Sessions (to tie in with the national Time to Talk initiative being held on 7th February 2019): 8th and 15th February 2019. Health Group walkers and pupils from King's Sutton Primary Academy will cover a 20 min. route to the KSMMH where a member of the SNC Youth Activators Team will organise light refreshments, activities and games before walking the pupils back to the Academy.

2. HS2: Letter from Greatworth Parish Council (circulated) seeking endorsement from Parish Councils in the district for the Government to abort the HS2 project.

Agreed: That the message was sensible, its tone less appealing.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Wood to reply that, whilst happy to support the principle behind the letter, the Parish Council was not entirely happy with the tone of the letter.

Action: the Clerk

3. snvb Rural Transport Survey: (previously distributed)

The survey was designed to capture responses from individuals.

Agreed: To publicise on the Parish Council website.

Action: the Clerk

173.18/19 FINANCE SCHEDULE:

| HSBC Bank Accounts | Bank Statement to 31.12.18 | Cash Book to 31.01.19 |
|-----------------------|----------------------------|-----------------------|
| Business Money Market | £58,472.99 | £55,973.71 |
| Community Account | £1.00 | £1.00 |
| Money Market Account | £163,944.51 | £164,264.09 |

A. To Ratify and Approve the Payments:

To Ratify

| Cheque | Payee | Description | Amt (incl VAT) | VAT |
|--------|--------------------------|-------------------------------------|----------------|---------|
| 104850 | MarcusYoungLandscapesLtd | Inv. 2910 Dog Waste&Litter Services | 420.00 | £70.00 |
| 104852 | E.ON | Electricity 01Oct - 31Dec18 | 1842.97 | £307.16 |

To Approve

| Cheque | Payee | Description | Amt (incl VAT) | VAT |
|---------------|--------------------------|------------------------------------|-----------------------|----------------|
| 104855 | Cheney Coaches Ltd | Inv. 25958ThursBusJan19 | £605.00 | |
| 104856 | Aylesbury Mains Ltd | Inv. 18790; 18859 (5 Lamps) | £213.60 | £35.60 |
| 104857 | MarcusYoungLandscapesLtd | Inv.2984 Dog Waste&Litter Services | £420.00 | £70.00 |
| 104858 | AGU Treecraft Ltd | Inv.0602005; 1901003 2501002 | £1,692.00 | £282.00 |
| 104859 | Bridson Kneale Assoc Ltd | Website January 2019 | £144.00 | £24.00 |
| 104860 | A Le Druillenec | Salary Month 11 | £326.46 | |
| DD | HMRC | Tax & NI Month 11 | £357.01 | |
| DD | NEST | Pension Month 11 | £709.26 | |
| 104861 | A Le Druillenec | postage, tippex | £4.30 | |
| 104862 | KSM MH | Office Rent, Room Hire Jan 2019 | £118.00 | |
| 104863 | KSM MH | KS Youth Club Room hire Jan19 | £188.00 | |
| Total | | | £4,777.63 | £411.60 |

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Read-Maskell to Ratify and Approve the Payments.

B. To Note Receipts:

| Receipts | Type | Payer | Description | Amt |
|-----------------|-------------|-----------------------|---------------------------------|---------------------|
| 03.01.19 | Cash | F Mitchell | Thursday Bus 03Jan19 | £61.00 ¹ |
| 03.01.19 | BACS | HMRC | VAT refund 01Apr -30Sep2018 | £1,974.82 |
| 04.01.19 | Direct | D Walton | Advert KSTimes Inv. 649 | £55.00 |
| 04.01.19 | Cheque | Edd Frost & Daughters | Burial Fees Plot 276 reopen | £89.00 |
| 10.01.19 | Cash | F Mitchell | Thursday Bus 10Jan19 | £60.00 ² |
| 16.01.19 | Cheque | W J Franklin & Son | Plot 212; ERB 358 (double fees) | £468.00 |
| 17.01.19 | Cash | F Mitchell | Thursday Bus 17Jan19 | £45.00 ³ |
| 17.01.19 | BACS | NCC | Mowing Season 2018 | £710.18 |
| 24.01.19 | Cash | F Mitchell | Thursday Bus 24Jan19 | £36.00 ⁴ |
| 31.01.19 | Cash | F Mitchell | Thursday Bus 31Jan19 | £44.95 ⁵ |
| Total | | | | £3,543.95 |

Notes on Passenger numbers and fares.

| | |
|----------------------------------|--------------------------------|
| ¹ 6pp (Aynho (2=£10) | + 17pp (King's Sutton) (£51) |
| ² 3pp (Aynho) (3=£15) | + 15pp (King's Sutton) (£45) |
| ³ 3pp (Aynho) (3=£15) | +10pp (King's Sutton) (£30) |
| ⁴ 5pp (Aynho) (£5) | +17pp (King's Sutton) (£51) |
| ⁵ 7pp (Aynho) (£15) | +10pp (King's Sutton) (£29.95) |

Noted.

C. Additional items: (information previously issued, also available at the Meeting)

Cllr Burrell declared an interest in the next item.

Reason: Chairman and Trustee, KSMMH Committee of Management.

Cllr Irving declared an interest in the next item.

Reason: Parish Council Representative on the KSMMH Committee of Management.

C.1 Hall Hire increases from 1st April 2019: To Note:

C.1.1 Astrop Room: An increase of £1 to £10 per hour

C.1.2 Youth Club session: An increase of £2 to £49.00 per session.

Noted.

C.2 Brightpay Licence 2019/2020: To Approve purchase of the licence for 2019/2020:

Brightpay provides payroll software which had previously been at no cost to King's Sutton Parish Council.

For the year 2019/2010, for one employer with up to 3 employees, the licence will cost £49.00 + vat.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Approve the purchase of the Licence fee for 2019/2020 at a cost of £49.00 + vat.

C.3 Data Protection Fee 2019/2020: To Approve the payment of the annual registration fee by Direct Debit:

Payment due date: 18th March 2019.

The annual registration fee for King's Sutton Parish Council will be £40 (an increase of £5).

The Information Commissioner's Office will give an automatic £5 reduction to payments made by Direct Debit.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Authorise the Clerk to set up a Direct Debit for payment of the Annual Registration fee 2019/2020.

C.4 To consider a request from a Funeral Director for direct payment to the bank each month for Cemetery Fees:

The Funeral Director has advised that banks are seeking to minimise the use of cheques, particularly from their business clients.

The Funeral Director would make a single monthly payment to the Parish Council for any fees due.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Creed to accede to the request.

C.5 Valuation of land that the Parish Council is seeking to acquire to extend the Cemetery:

The Parish Council resolved to apply to the SNC New Homes Bonus Local Communities Grants Scheme for a grant to cover the purchase of land to extend the Cemetery (Minute No. 161.18/19 refers). The application requires supporting evidence confirming the valuation of the land. The Community Funding Officer has indicated that she would accept a letter from the person acting on behalf of the Parish Council in the negotiations, but that the Funding Panel may yet require one from the Valuation Office Agency.

Fees:

i) Letter from Parish Council's representative (Simon Harris at Howkins & Harrison): £100 + vat.

ii) VOA fixed fee: £2,000 + vat and may be subject to additional fees.

Recommendation C.5: To instruct Mr Harris to provide a letter 'to whom it may concern' giving his professional opinion on the proposed purchase price at a cost of £100 + vat.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Creed to Adopt Recommendation C.5.

174.18/19 CASUAL VACANCIES: TO CONSIDER RECRUITMENT:

The Chairman spoke to this item.

King's Sutton Parish Council has 15 seats of which 9 are filled. The Parish Council is entitled to fill the 6 vacancies through co-option. Co-optees would serve on the Parish Council until the date of the next local elections which will be held in May 2020.

As a result of the Community Governance Review carried out by SNC in 2017/2018 the number of seats on the Parish Council will be reduced to 11.

Members of the public who were interested in serving on the Parish Council were invited to write in with their expressions of interest.

175.18/19 TRAINING: TO CONSIDER REQUESTS:**A. Training bookings:**

| Name | Event Provider and Description | Date and Venue | Cost |
|-------------------|---------------------------------|--|------|
| Cllr Read-Maskell | NCALC 'Off to a Flying Start' | 10 th June 2019, Raunds | £42 |
| Cllr Wood | NCALC 'Off to a Flying Start' | 10 th June 2019, Raunds | £42 |
| Cllr Creed | NCALC 'Planning Nuts and Bolts' | 10 th September 2019, Moulton | £36 |

Noted.

B. Workshops:

i) Good Neighbour Schemes: 14th February 2019. Venue: Towcester. Free.
Agreed: To publicise on the Parish Council website.

Action: the Clerk

ii) Lighting Workshop: 4th March 2019. Venue: Raunds. Cost: £75 pp.

Noted.

176.18/19 PLANNING COMMITTEE:**A. Chairman's Report: Nil Report.**

B. To consider Recommendations from the Meeting held at 7.00 p.m. on 7th February 2019: Cllr Creed spoke to the Recommendations.

B.1 Application No. S/2019/0076/FUL

Proposal: Three dormer windows in front elevation

Location: 14 Banbury Lane, King's Sutton OX17 3RU

Recommendation B.1: To offer NO OBJECTION.

RESOLVED: It was proposed by Cllr Creed and seconded by Cllr Dowling to Adopt Recommendation B.1.

B.2 Application No. S/2019/0112/FUL

Proposal: Demolition of existing storage shed and erection of a new steel framed storage shed

Location: Reuse and Recycling Centre, Main Road, Farthinghoe NN13 5PB

Note: The site is in the parish of Middleton Cheney and outside of Kings Sutton Parish. As the site is close to the parish boundary King's Sutton Parish Council is being consulted as a neighbouring parish in case the parish has any interest in the matter.

Recommendation B.2: To offer NO OBJECTION.

RESOLVED: It was proposed by Cllr Creed and seconded by Cllr Read-Maskell to Adopt Recommendation B.2.

B.3 Application No. S/2019/0166/TPO

Proposal: T1 - Horse Chestnut (Aesculus Hippocastanum) Crown lift to 5m.

Location: The Butchers Arms, 10 Whittall Street, King's Sutton OX17 3RD

Cllr Bailey, Tree Warden commented that the proposed tree works would help protect the health of the tree and reduce its encroachment on the building nearby.

Recommendation B.3: To offer NO OBJECTION.

RESOLVED: It was proposed by Cllr Creed and seconded by Cllr Bailey to Adopt Recommendation B.3.

C. South Northamptonshire Local Plan Part 2: To Note progress of the

Plan: (Notification¹ dated 23rd January 2019 from the Planning Policy & Growth Strategy Manager, SNC previously distributed)

The Plan was progressing through the channels. SNC had submitted the Plan to the Secretary of State for Housing, Communities and Local Government for Examination on 22nd January 2019.

¹'When the Plan is adopted it will replace the saved policies of the 1997 Local Plan and will supplement and in 2 instances supersede the policies of the West Northamptonshire Joint Core Strategy (Part 1) and form the development plan for the district.'

Noted.

Cllrs Burrell and Irving had each declared an interest in the next item.

177.18/19 PROPOSED RENT INCREASE FOR PARISH OFFICE, KSMMH: TO CONSIDER THE RESPONSE TO THE PARISH COUNCIL'S COUNTER-PROPOSAL OF 7TH DECEMBER 2018:

(Response from the KSMMH circulated at the Meeting)

Cllr Burrell read out the response which compared and justified the proposed annual rent of £1,500 for the Parish Office with the commercial rental for the consulting rooms in the Health Centre.

Cllr Irving commented that the proposed rent represented a 25% increase for an office space that could not be considered to be in the same category as the rooms with which it had been compared.

Proposal: Proposer: Cllr Irving Seconded: Cllr Dowling

i) To limit the increase to £110 pcm for Year 1

ii) To increase the rent in Year 2 to £125 pcm.

Voting:

For: 6 Against: 0 Abstained: 1

The proposal was **CARRIED**.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Adopt the proposal and put it to the Hall Committee of Management.

178.18/19 PARISH MAPS: TO APPROVE PRINTING, MOUNTING AND ENCAPSULATION COSTS TOTALLING £78.75 + VAT FOR 3NO. SIZE A2 MAPS:

The Clerk reported that the A2 pdf of the Village Confines represented the confines at March 2017, rather than those shown on the South Northamptonshire Local Plan Part 2 submission document dated September 2018.

According to the 2018 map the village confines along the south west boundary are drawn from Holland Rise, south along Mill Lane as far as and along the track leading to the White House. The land below the Bell House formerly used as allotment gardens is within the 2018 village confines, but outside of the 2017 village confines.

Agreed: To request a size A2 pdf of the 2018 Village Confines.

Action: the Clerk

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Approve the costs in the sum of £78.75 + vat for 3No. size A2 maps of the 2017 King's Sutton and Astrop Conservation Areas and of the 2018 Village Confines.

179.18/19 FINANCE GOVERNANCE & POLICY COMMITTEE:

A. Chairman's Report: Cllr Irving reported:

i) New Homes Bonus Allocation for FAS: The Community Funding Officer had advised that it was not possible to transfer grants allocated to one project (the Wales Street FAS) to a completely different project (purchase of land for Cemetery extension). The allocation designated for the FAS would need to be relinquished and a separate application for the Cemetery land would be required. (Minute No. 161.18/19 refers)

The Parish Council will submit an application for NHB funds for the land purchase for the Cemetery extension. Deadline: 28th February 2019.

The Community Funding Officer has put the allocation of £14,640 formerly set aside for the Wales Street FAS back into the parish pot.

Noted.

B. To consider Recommendations arising from the Meeting held 22nd January 2019: (Draft Minutes previously distributed)

Recommendation B.1: Fidelity Guarantee: To Approve the level of £250,000:

The estimated level of cash the Parish Council is likely to hold in 2019 is £230,000. The FG&P Committee concluded that the current insurance level of £250,000 was adequate.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Wood to Adopt Recommendation B.1.

Recommendation B.2: System of Internal Controls:

B.2.1 To Approve the Financial Risk Assessment 2018/2019: (previously distributed)

The Council discussed the perceived potential risk posed by the uncertainties of Local Government Reorganisation in Northamptonshire. The possible dangers of more spending had been recognised during the Parish Council's budget setting process but the Parish Council had decided not to diminish its General Reserves to any large extent.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Approve the Financial Risk Assessment 2018/2019.

B.2.1.1 Appointment of Councillor for Internal Controls: Cllr Wood had accepted the role of Councillor for Internal Controls.

B.2.2 To Approve the Statement of Internal Control for the YE 31st March 2019: (previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Approve the Statement of Internal Controls for the YE 31st March 2019.

B.2.3 To Endorse the Effectiveness of the System of Internal Control for King's Sutton Parish Council: (previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Endorse the Effectiveness of the System of Internal Control for King's Sutton Parish Council.

Recommendation B.3: To enter into a s136 Mowing Agreement with Northants Highways for the 2019 season in return for a contribution in the sum of £710.18:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Adopt Recommendation B.3.

Recommendation B.4: Publication Scheme 2019: To Approve the document: (previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Creed to Adopt Recommendation B.4.

Recommendation B.5: Proposed CCTV Network for South Northamptonshire District: To decline the invitation to participate in the Scheme: (information previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Creed to Adopt Recommendation B.5.

Recommendation B.6: Annual Parish Meeting 2019: To Agree to hold the APM at 7.30 p.m. on Wednesday 17th April 2019 in the main hall of the KSMMH:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Wood to Adopt Recommendation B.6.

180.18/19 ANNUAL PARISH MEETING 2019: TO SUGGEST ITEMS FOR THE AGENDA:

Agreed:

- i) To invite Cllrs Breese, NCC and Hopkins, SNC to provide updates on Local Government Reform in Northamptonshire with particular emphasis on financial and planning aspects, including implications for the future of the South Northants Local Plan
- ii) To take questions from the floor on reports
- iii) To discuss further at the next Ordinary Meeting of the Parish Council to be held 7th March 2019.

181.18/19 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Councillors For..:

A.1 Amenities and A.5 The Rec: Cllr Dowling reported.

A.1.1 Inspection of The Rec:

Further to Minute No. FGP: 93.18/19 and the School half term holiday week, (18th - 24th February 2019) an inspection of The Rec had revealed that grass was beginning to grow through the rubber surface matting, making it slippery.

Agreed: To discuss with the grasscutter.

A.1.2 Inspection Regime:

This comprises a walk round on a daily basis with the emphasis on looking for defects. Any problems or issues are reported verbally to the Clerk.

Agreed: That this was sufficient.

A.2 Cemetery: Cllr Creed reported.

A.2.1 Jubilee Rose Garden: Six roses had been ordered at a cost of £38.00.

A.2.2 Damage to Edging Kerbs:

Two lengths of kerbing had been damaged, in all likelihood during the installation of a Memorial Headstone to the adjacent pathside grave No. 235. One of the kerbs had been put slightly out of line. The Funeral Director had offered to replace the kerb stones and remedy the damage.

RESOLVED: It was proposed by Cllr Creed and seconded by Cllr Irving to Accept the offer.

A.2.3 Access Road for Cemetery Extension: Cllr Creed had contacted the Contractor who had laid the Cemetery paths and was awaiting a reply.

A.3 Communications: Nil report.

A.4 Lighting: Cllr Burrell reported.

A.4.1 Fault: Lamp No. 3 Whittall Street. This lamp is one of the 50 footway lights that operate on a Part Night Schedule and is not lit from Midnight to 5.30 a.m.

A.6 Traffic Calming and Highways:

A.6.1 Red Lion Street:

Residents had reported recent damage to walls and vehicles caused by large vehicles that had attempted to negotiate Red Lion Street. The Council had previously discussed, but not agreed, the merits of installing signage at the corner of The Square, at the junction with Mill Lane - to give drivers approaching from Astrop Road advance warning of the advisory sign that Red Lion Street was not suitable for HGVs. Signage options were in hierarchical order, the next being a mandatory weight limit sign.

Noted.

A.6.2 Parking at Bulls Lane/Richmond Street:

Concerns had been raised by the Footpaths Warden about the hazards posed by vehicles parking on Bulls Lane on the corner to Whittall Street between the yard entrance to Home Farm and Richmond Street. It was not legal to park within 10m of a junction.

Agreed: To give Mr Hall the opportunity to speak to this at a future meeting.

B. Wardens:

B.1 Rights of Way: The Footpaths Wardens had sent their apologies.

B.1.1 To consider a poster campaign to raise awareness of dog fouling:

The Parish Council was not in favour of posters being put up around the village.

Agreed: To thank Miss Hanmer for her concerns and to pass the posters she had produced to the Footpaths Wardens.

Members were of the view that the problem was down to unaccompanied dogs which were a matter for a Dog Warden, and that most dog walkers were responsible and could be relied upon to pick up after their dogs.

Agreed: To defer further discussion to a future meeting

Action: Footpaths Wardens (bring recommendations to address dog fouling)

B.1.2 To consider creating for the benefit of walkers and cyclists a direct access to the Canal via the old Cheltenham cutting:

This issue had been discussed by the Parish Council some years ago. At the time responsibility for joining up the paths lay with the Inland

Waterways, a body that was then uninterested in pursuing the matter.

Agreed: To make enquiries about ownership and responsibilities.

Action: Footpaths Wardens.

B.2 Trees: Nil Report.

B.3 War Memorial: Nil Report.

C. Representatives:

C.1 King's Sutton Playing Fields Association: Cllr Read-Maskell reported.

C.1.1 AGM: To be held in February 2019 (date tbc).

Current Chairman: Mr Phil Addison

Current Treasurer/Secretary: Mrs Terri Fielder

C.2 King's Sutton Millennium Memorial Hall: Cllr Burrell reported.

C.2.1 Tenants:

i) Health Centre Surgery: The Doctors will relinquish the tenancy at the end of February 2019. NHS England has given approval.

ii) District Nurses' room: A neurological physiotherapist is the new tenant.

iii) District Nurses' lounge: Silver Birch Care will use it as an office.

iv) Sutton Room: A photographer will be the new tenant. (subject to contract)

C.2.2 Dates:

Next Meeting: 18th February 2019

AGM: 15th April 2019

C.3 Poor's Allotment Trust: Cllr Burrell reported.

C.3.1 Next Meeting: June 2019. The Trust meets once a year.

182.18/19 TO COMMENT ON ISSUES RELATED TO STREET AREAS:

None.

183.18/19 CPRE 2019 LITTER HEROES AWARDS: TO DISCUSS AND CONSIDER HOW TO ORGANISE A LITTER CAMPAIGN FOR KING'S SUTTON: (information previously distributed)

Litter Pick: Cllr Wood advised that the School was intending to organise a litter pick and would be willing to do so either independently or as part of a village wide pick.

Agreed: To establish the statutory obligations of SNC/CDC in respect of litter picking roads leading out of the village prior to organising a litter pick.

Action: the Clerk.

184.18/19 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 7TH MARCH 2019):

None.

The Meeting ended at 9 p.m.