

KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton
Banbury, Oxon OX17 3PG

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The next **MEETING** of the
KING'S SUTTON PARISH COUNCIL
will be held on
THURSDAY 1ST AUGUST 2019
in the
ASTROP ROOM, KING'S SUTTON MILLENNIUM MEMORIAL HALL
at **7.30 P.M.**

Members of the Public and the Press are invited to attend

AGENDA

Chairman's Announcement:

The Openness of Local Government Bodies Regulations 2014:

1. To Receive Apologies and Approve the Reasons for Absence.
2. To invite Declarations of Interest:
 - 2.1 Disclosable Pecuniary Interests
 - 2.2 Other/Personal/Non-Statutory Interests
 - 2.3 To receive Requests for Dispensations.
3. To Ratify the Appointment of the Parish Clerk.
4. To Appoint the Responsible Financial Officer.
5. Public Participation: An opportunity for members of the public to address the Council on items listed on the Agenda.
6. To confirm the accuracy of the Minutes of the Parish Council Meeting held 4th July 2019:
7. To Note Reports from:
 - 7.1 the Clerk
 - 7.2 the Chairman: Update on provision of public access Defibrillator
 - 7.3 District Councillor
 - 7.4 County Councillor
8. Finance Schedule:
 - 8.1 To Ratify and Approve the Payments.
 - 8.1 To Authorise final Salary and Pension payments to A Le Druillenec for August 2019
 - 8.2 To Authorise Salary and Pension payments to the newly appointed Clerk for August 2019

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- 8.3 Annual Subscriptions: To consider renewals to:
 - 8.3.1 SNAST Neighbourhood Watch to 31st May 2020 at a cost of £20.00
 - 8.3.2 CPRE Membership to 10th September 2020 at a cost of £36.00
- 8.4 To Note Receipts.
 - 8.4 .1 To consider the offer of £200 from the Ice Cream Vendor for a pitch on The Rec during the Summer holidays 2019. (Budget figure £300)
- 9. Training:
 - 9.1 Whole Council Training: To complete the booking form for the session confirmed on 15th June 2020.
 - 9.2 To receive requests for training on specific topics or places on available courses.
- 10. Planning:
 - 10.1 Chairman's Report:
 - 10.2 To consider Recommendations from the Meeting held at 7.00 p.m. on 1st August 2019:
 - 10.2.1 Applications:
 - 10.2.1.1 Application No. S/2019/1436/FUL
Proposal: Replace second floor windows (like for like)
Location: Lovells, 7 The Square, King's Sutton OX17 3RE
 - 10.2.1.2 Application No. S/2019/1362/LDP FOR INFORMATION
Proposal: Lawful Development Certificate for the proposed change of hipped roof to a gable with dormer to rear to create living accommodation in the loft
Location: Redsdale, 9 Banbury Lane, King's Sutton. OX17 3RU
 - 10.2.2 Consultations:
 - 10.2.2.1 SNC Electronic Planning Consultation: To consider whether to apply via SNC for a New Homes Bonus Local Community Grant for equipment to facilitate the Parish Council's transition towards accepting planning consultation documents electronically.
 - 10.2.2.2 SNC Draft Air Quality SPD: To comment.
 - 10.2.2.3 OCC Minerals and Waste Local Plan: Revised Statement of Community Involvement: To comment.
- 11. SNC Draft Sport and Leisure Strategy 2018-2024, 'Active Lives for Everybody': To consider the Strategy and Appendix A, Action Plan October 2019-October 2020.
- 12. Finance Governance & Policy Committee:
 - 12.1 Chairman's Report:
 - 12.2 To consider Recommendations from the Meeting held on 16th July 2019:
 - Recommendation 1: Bog Spring Refurbishment: To grant financial assistance in the sum of £750.00.
 - Recommendation 2: Directional Signage to The Playing Fields:
 - 2.1 To Approve the design of the proposed sign

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2.2 To endorse the Recommendation that the Parish Council pays for the cost of the sign, estimated at £120.00.

Recommendation 3: Insurance cover for Churchyard Walls: To insure the walls against rebuilding for the sum of £600.

Recommendation 4: Policy Reviews:

4.1 General Data Protection Regulations:

4.1.1 To Approve No changes to the following documents:

- i) Security Compliance checklist
- ii) Inventory of Personal Data
- iii) Data Protection Policy
- iv) Privacy Notice
- v) Subject Access Requests Policy
- vi) Data Breach Policy and Flowchart

4.1.2 To Accept the Councillor Resignation checklist.

4.1.3 Retention and Disposal Policy: To endorse corrections to paragraphs 4.4, 5.3, and 5.5.

4.1.4 Appendix to Retention and Disposal Policy: To Amend the Appendix as per the advice of Northants CALC with regards to the Receipts and Payments Account.

4.2 Code of Practice for Handling Corporate Complaints: To make No Changes to the Policy and Approve.

4.3 Safeguarding Policy: To make No Changes to the Policy and Approve.

13. Councillor and Warden Reports: To receive Reports and put Questions to:

13.1 Councillors For...:

13.1.1 Amenities

13.1.2 Cemetery

13.1.3 Communications:

13.1.3.1 Map of local Footpaths: To consider recommendations.

13.1.4 Lighting:

13.1.5 The Rec: To consider recommended action and estimates for remedial work identified in the Annual Play Inspection Report.

13.1.6 Traffic Calming and Highways:

13.2 Wardens:

13.2.1 Rights of Way:

13.2.2 Trees

13.2.3 War Memorial:

13.3 Representatives:

13.3.1 King's Sutton Playing Fields Association:

13.3.2 King's Sutton Millennium Memorial Hall:

13.3.3 Poor's Allotment Trust:

14. To comment on issues related to Street Areas:

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15. Northants CALC: Invitation to AGM on 5th October 2019, Moulton: To consider the appointment of delegates, one voting, and motions for debate.

16. To Receive items for the next Meeting (Thursday 5th September 2019):

Signed:  Date: 26th July 2019
Clerk