

**KING'S SUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD  
AT 7.30 P.M. ON THURSDAY 4<sup>TH</sup> JULY 2019  
IN THE ASTROP ROOM,  
KING'S SUTTON MILLENNIUM MEMORIAL HALL**

**PRESENT:** Cllrs R Burrell (Chairman), A Alcock, M Bailey, W Dowling, R Field, T Forde, R Irving, S Read-Maskell, R Sykes, D Wood, J Woodford

**ABSENT:** Cllr J Creed

**IN ATTENDANCE:** Mrs A Le Druillenec (Clerk)

**Chairman's Announcement:  
The Openness of Local Government Bodies Regulations 2014:**

**44.19/20 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:**

Apologies had been received from Cllr Creed.

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Sykes to Approve the Reason for Absence submitted by Cllr Creed.

**45.19/20 TO INVITE DECLARATIONS OF INTEREST:**

**A. Disclosable Pecuniary Interests:**

None.

**B. Other/Personal/Non-Statutory Interests:**

Councillor	Agenda Item	Reason
R Field	8.1.2: Application S/2019/1134/FUL	Property owner in location
D Wood	8.1.2: Application S/2019/1134/FUL	Property owner in location
J Woodford	8.1.2: Application S/2019/1134/FUL	Property owner in location

**C. To receive Requests for Dispensations:**

None.

**46.19/20 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:**

i) Item 11.1 Wednesday Bus: 28 people had indicated a need for this service for appointments at the Horton Hospital.

**47.19/20 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD 6<sup>TH</sup> JUNE 2019:**  
(previously distributed)

**RESOLVED:** It was proposed by Cllr Field and seconded by Cllr Irving to Approve the Minutes of the Parish Council Meeting held 6<sup>th</sup> June 2019.

**48.19/20 TO NOTE REPORTS FROM:**

**A. the Clerk:** (previously distributed)

Minute No. 30.19/20A:

Pathfinder II Project: The Parish Council has received £3,000 to buy in expert advice relating to King's Sutton's particular circumstances being at risk from both surface water and fluvial flooding.

**Agreed:** That the Finance Governance & Policy Committee considers how to proceed.

Thursday Bus:

i) Retirement of Frank Mitchell, Hon. Collector of Bus Fares: Mr Mitchell has relinquished this role which he has undertaken for the previous 20 years or so, from the time the fare was 50p. Thank you to Cllr Read-Maskell for collecting the fares since 14<sup>th</sup> June 2019.

**RESOLVED:** It was proposed by Cllr Read-Maskell and seconded by Cllr Burrell to send a letter of thanks to Mr Mitchell.

**Action:** the Clerk

ii) Decision not to include a stop at Morrisons, Banbury: (Minute No. 30.19/20A. refers) The Council was asked to revisit its decision on the basis of new information:

i) The inclusion of a stop at Morrisons on the inward journey would incur no additional bus hire cost but passengers alighting at the supermarket would be obliged to walk on to the Bus Station to catch the bus for the return journey.

ii) Feedback received by Cllr Read-Maskell indicates that passengers would be happy to do so.

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Read-Maskell to Accept the stop on the inward bound journey.

**Action:** the Clerk

iii) Wednesday Bus: Further information received. (Agenda item)

Salting Routes: (Agenda item) Meeting with Winter Services Manager held on 21<sup>st</sup> June 2019. Cllr Woodford to report.

Parish Church Fete, The Square, 6<sup>th</sup> July 2019: (Agenda item) Churchwarden's Request.

Minute No. 32.19/20: Asset Register:

B. Disposal of ASUS Laptop: A letter offering the laptop for a community use as identified by the Committee was sent to the Secretary of the KSMMH on 14<sup>th</sup> June 2019 and the matter will be raised at the next Meeting of the Committee.

Minute No. 33.19/20: Training:

A: Best Foot Forward Session 23<sup>rd</sup> May 2019: Appreciative comments sent to Dr. Sambrook Smith, Deputy Chief Executive, NCALC on 14<sup>th</sup> June 2019.

B: Whole Council Training: (Agenda item)

i) Induction Session for new Parish Council: Dates offered: 1<sup>st</sup> or 15<sup>th</sup> June 2020.

ii) Strategy Session: To be advised by the trainer, Mr Danny Moody, Chief Executive, NCALC of dates and course content.

C. West Northamptonshire Local Council Forum, 19<sup>th</sup> June 2019: (Agenda item) Cllr Irving to report.

Minute No. 35.19/20: FG&P Committee Recommendations:

B.3: South Northants Hearing Advisory Service: Letter in support sent to the CEO, Hertfordshire HAS on 14<sup>th</sup> June 2019 and acknowledged with thanks.

The outcome of the bid is awaited.

B.4: Website Agreement: The Contractor signed up to the Agreement on 19<sup>th</sup> June 2019 for an extended period of 12 months from 1<sup>st</sup> July 2019

Minute No. 36.19/20: Adoption of Footway Lighting at Little Rushes:

B: Pre-Adoption inspection of 11No. Footway Lights: Completed on 19<sup>th</sup> June 2019 by the Lighting Contractor who had identified several issues that required rectification by the developer as a precursor to adoption, including:

i) Column damage to surface finish (11 Footway Lights)

ii) Missing safety earth label (2 Footway Lights)

iii) Incorrect or loose fitting of lantern ((2 Footway Lights)

The report has been sent to the Adoptions Officer, Northants Highways.

Position of Numbering on Columns: The Lighting Contractor has commented that unless a current numbering height specification guidance exists it would be assumed that the numbers would be affixed to the columns at 1.5m above ground level. Cllr Field reported that the numbers are positioned at 1.9m above ground level, but that the numbering heights at different village locations varied but were above 2m.

**Noted.**

**Agreed: No further action.**

Blacking out of lens in Lamp No. 4 Hampton Drive: The lens is clear. A copy of the letter sent to the developer in May 2018 requesting the blackout has been sent to the Adoptions Officer, Northants Highways asking for this to be followed up on the Parish Council's behalf.

Section 38, Highways Act 1980: The Adoptions Officer has advised that, following a site inspection by the Highway engineer the S38 drawing requires amendment to show the extended vehicular crossing on the right-hand side of the road as you enter the site. The Adoptions Officer has been advised that this is in dispute, that the Parish Council is unaware of any permission being granted for this and that the matter is being investigated by the Flood and Water Manager, NCC. The Adoptions Officer is following up this matter and awaits an update.

**Agreed:**

i) To endorse the Clerk's action in advising the Adoptions Officer

ii) There was a need for clarity with regard to land ownership.

Minute No. 37.19/20: SNC Community Grants Scheme: Thursday Bus: Draft application has been prepared. Closing date for applications: 30<sup>th</sup> August 2019. Community Funding Panel Meeting: 7<sup>th</sup> October 2019.

Minute No. 38.19/20: Councillor and Warden/Representative Reports:

A.1.1: Amenities:

Self-closing gate, AS25: New gate closer fitted: 20<sup>th</sup> June 2019. £48.00

A.2.1: Cemetery:

Repairs: 14<sup>th</sup> June 2019: Lychgate: Replacement shingles £70.00;

Field Gate post: £240.00

A.4: Lighting:

The occupiers of 2 Kensington Close intend to cut back the hedge to clear the light at the end of July/August. The hedge is not adjacent to a public footway. It was **Noted** that the hedge did protrude beyond the boundary of the property. C.1.2: KSPFA Annual Fete: Letter giving permission for the KSPFA to hold the Fete on The Rec on 14<sup>th</sup> July 2019 sent on 27<sup>th</sup> June 2019 with recommendation re. insurance cover, and SNC advice on H&S for event organisers.

C.2: KSMMH: Defibrillator: Request for report from Community First Responders sent on 14<sup>th</sup> June 2019.

Minute No. 39.19/20: Street Areas:

B: Banbury Lane: (Agenda item) Site visit with Community Liaison Officer, Northants Highways held 19<sup>th</sup> June 2019. Cllr Dowling to report.

Minute No. 41.19/20: Finger Signs: (Agenda item) Cllr Read-Maskell to report on site meeting with Community Liaison Officer, Northants Highways held 19<sup>th</sup> June 2019 re. directional signage to Playing Fields.

Minute No. 34.19/20: Staffing Matters: Cllr Burrell will provide an update under Chairman's Report.

Other:

1. Inconsiderate Parking (blocking driveways) along Astrop Road by visitors to the play area: Drivers approaching The Rec from The Square are unaware of the availability of parking in the KSMMH. Signs to this effect are positioned at the Knob end of The Rec.

The Council discussed this scenario. The general view was a reluctance to erect any more signage near The Rec. Inconsiderate parking was a village-wide problem. There was sympathy for owner occupiers whose drives were affected. It was felt that to have any effect signs would need to be erected at the precise location where inconsiderate parking was an issue.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Irving to take **No Further Action**.

2. Northants Highways, Integrated Works Programme 1920: (information previously distributed) Weekly updates on highway schemes will be circulated to provide information to elected members on works in their part of the county.

3. Traffic Regulation Order: Re. 20 mph speed limit for The Knob and Richmond Street dated 27<sup>th</sup> June 2019. Effective from 8<sup>th</sup> July 2019. It was **Noted** that the 20 mph signs had been erected in November 2018.

4. Fix My Street Update: The front public facing service is Street Doctor.

5. King's Sutton Playing Fields Association: Road closure (part of Astrop Road) 5 -7 p.m. on 3<sup>rd</sup> November 2019 for Annual Fireworks Event.

**Noted.**

**B. the Chairman:**

i) Recruitment of Parish Clerk: The Selection and Appointments Panel had met on 21<sup>st</sup> June 2019. Advertising opportunities had been explored. The vacancy had been advertised through the Oxfordshire County Association of Local Councils (OCALC).

Prospective applicants had been sent a recruitment information pack and application form, to be returned by 15<sup>th</sup> July 2019.

Interviews would be held w/c 22<sup>nd</sup> July 2019 with a view to appointing from 1<sup>st</sup> August 2019.

Cllr Burrell had been impressed by the service and information received from NCALC.

**C. District Councillor: No Report.** Cllr Hopkins had sent his Apologies.

**D. County Councillor: No Report.**

**49.19/20 FINANCE SCHEDULE:**

<b>HSBC Bank Accounts</b>	<b>Bank Statement @ 31.05.19</b>	<b>Cash Book Balance @ 28.06.19</b>
<b>Business Money Manager</b>	£71,967.52	£69,894.28
<b>Community</b>	£1.00	£1.00
<b>Money Market</b>	£164,264.09	£164,264.09

**A. To Approve the Payments:**

<b>To Ratify</b>				
<b>Cheque</b>	<b>Payee</b>	<b>Description</b>	<b>Amt (incl VAT)</b>	<b>VAT</b>
DD	BT plc	Phone bill Q051 UQ	£129.03	£21.50
<b>To Approve</b>				
<b>Cheque</b>	<b>Payee</b>	<b>Description</b>	<b>Amt (incl VAT)</b>	<b>VAT</b>
104911	Cheney Coaches Ltd	Inv. 26743 ThursBusJune19	£484.00	
104912	KSM MH	Office Rent, Room Hire June 2019	£140.00	
104913	KSM MH	KS Youth Club Room hire June19	£196.00	
104914	Aylesbury Mains Ltd	Inv.19210 Pre-Adoption Inspection Barwoods	£432.00	£72.00
104915	E.ON	Electricity Apr-Jun2019	£2,301.76	£383.63
	MarcusYoungLandscapesLtd	Inv. 3134 DogWaste&Litter Services	£450.24	£75.04
104917	M Dempsey	Inv. Grasscutting	£1,420.00	
104918	Bridson Kneale Assoc Ltd	Inv. Webhosting June 2019	£144.00	£24.00
104919	Playsafety Limited	Inv. 43004 Annual Inspection	£132.60	£22.10
104920	T G Stewart	Inv. Quarterly Inspection		
104921	D Essex	Inv. 2512; Inv. 2516	£398.00	
104922	A Le Druillenec	Salary Month 4	£429.50	
DD	HMRC	Tax & NI Month 4	£280.81	
DD	NEST	Pension Month 4	£709.89	
		<b>Total</b>	<b>£7,518.80</b>	<b>£576.77</b>

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Field to Ratify and Approve the Payments.

**B. King's Sutton in Bloom 2019: To Approve prize money totalling £130.00:**

1<sup>st</sup> Prize £60, 2<sup>nd</sup> Prize £40, 3<sup>rd</sup> Prize £30.

Prizes are awarded at the Annual Show to be held on 10<sup>th</sup> August 2019.

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Woodford to Approve prize money of £130.00.

**C. To Note Receipts:**

Receipts	Type	Payer	Description	Amt
04.06.19	BACS	HMRC	Vat refund 01Oct18 - 31Mar19	£2,226.29
06.06.19	Cash	F Mitchell	Thursday Bus 6th June 2019	£74.00 <sup>1</sup>
13.06.19	Cheque	Banbury Memorials Ltd	Headstone Plot 216, ERB 349	£74.00
14.06.19	BACS	NCC	Pathfinder II	£3,000.00
14.06.19	Cash	S Read-Maskell	Thursday Bus 13th June 2019	£39.00 <sup>2</sup>
21.06.19	Cash	S Read-Maskell	Thursday Bus 20th June 2019	£60.00 <sup>3</sup>
28.06.19	Cash	S Read-Maskell	Thursday Bus 27th June 2019	£85.00 <sup>4</sup>
<b>Total</b>				<b>£5,558.29</b>

Notes on passenger numbers and fares:

<sup>1</sup> 6ppA (£10) 20ppKS (£60) 1ppC (£4) APC owed £1

<sup>2</sup> 3ppA (£15) 8ppKS (£24) 0ppC (£0) APC owed £15

<sup>3</sup> 7ppA (£15) 15ppKS (£45) 0ppC (£0) APC owed £1

<sup>4</sup> 7ppA (£15) 21ppKS (£63) 1ppC (£4) 1ppT (£3) APC owed £1

**Noted.**

**50.19/20 TRAINING:**

**A. Whole Council Training:**

**A.1 To hold an induction training session for the new Parish Council on either 1<sup>st</sup> or 15<sup>th</sup> June 2020 at a cost of £275.00:**

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Read-Maskell to hold an induction training session for the new Parish Council on Monday 15<sup>th</sup> June 2020.

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Sykes to Approve the cost of £275 for this session.

**A.1.1 To organise a strategy session for the current Parish Council:**

Information from NCALC on course content and dates was awaited.

**A.2 To receive requests for training on specific topics or places on available courses:**

**None.**

(Cllr Creed had a place on the Planning Nuts and Bolts course on 10<sup>th</sup> September 2019.)

**A.2 West Northamptonshire Local Council Forum, 19<sup>th</sup> June 2019: To receive feedback on the session:**

Cllr Irving reported.

100 people had attended the Forum, including representatives from Daventry District Council (DDC) and Northampton Borough Council (NBC), but no-one from South Northamptonshire Council (SNC).

The majority of the Forum concentrated on Northampton Borough issues.

NBC was opposed to the idea of joining up with parishes and had concerns over how to maintain the identity of Northampton as a whole.

Parishes feared being swamped by the new arrangements. Rural areas had already suffered the loss of Northamptonshire County Council (NCC) services such as libraries and buses.

**Representation:** The new unitary authority 'West Northamptonshire' will have 50 Members representing the Borough area, plus 20 each from Daventry and South Northants districts. Rural areas would therefore be outnumbered by the Borough. Each current County Council Ward will have 3 unitary Councillors.

**Determination of Planning issues:** It was suggested that planning issues might be devolved away from the Unitary Authority to 3 smaller area planning committees but this had not been confirmed. The extent of the powers (advisory or statutory) available to such committees was a matter for debate.

**Vesting Day:** April 2021. Currently a Joint Committee comprising representatives from DDC, SNC, NBC and NCC meets to plan for the integration. A 'Shadow' Authority will be elected in May 2020 and will become the new Unitary Authority in May 2021.

**Communications:** Potentially 200 parishes would be reporting directly to the new Unitary Authority. A more effective way to communicate might be through NCALC or via distinct Groups of Parishes.

**Devolution of Services:** Assurances were given that parishes need not accept new service responsibilities. The new Unitary Authority will retain the duty to discharge its statutory responsibilities.

The Joint Committee welcomed engagement, in due course, from parishes on its plans for integration.

The Chairman thanked Cllr Irving for his report.

## **51.19/20 PLANNING:**

### **A. To consider Recommendations from the Meeting held at 7.00 p.m. on 4<sup>th</sup> July 2019:**

A.1 Application No. S/2019/1121/FUL

Proposal: Two storey side extension to replace existing garage

Location: Stonelea, 3 Newlands, King's Sutton. OX17 3QH

Recommendation A.1: To offer NO OBJECTION.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Read-Maskell to:

- i) Adopt Recommendation A.1
- ii) To continue to remind the Local Planning Authority of the Parish Council's concerns over property enlargements which result in the loss of the garage.

A.2 Application No. S/2019/1134/FUL

Proposal: Proposed gazebo in rear garden

Location: 51 Hampton Drive, King's Sutton. OX17 3QR

Recommendation A.2: To offer NO OBJECTION.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Wood to Adopt Recommendation A.2.

A.3 Application No. S/2019/1229/LDE

Proposal: Certificate of Lawfulness for Existing Development comprising the use of building as an Office

Location: Sutton Lodge Farm, Banbury Lane, King's Sutton OX17 3JR

Recommendation A.3: To offer NO OBJECTION.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Irving to:

- i) Adopt Recommendation A.3
- ii) To draw the Local Planning Authority's attention to the inadequacy of the application drawings which make no distinction between the location of the different types of accommodation (office and residential use) in the building.

A.4 Application No. S/2019/1272/MAF

Proposal: New access road to serve Sutton Lodge Farm including Sutton Lodge Offices, The Flat, Sutton Lodge Cottage and Twyford Barn House

Location: Sutton Lodge Farm, Banbury Lane, King's Sutton OX17 3JR

Members had queried the accompanying Traffic Note to the application giving a three tonne weight limit for the existing access road.

**Agreed:** To seek clarification from the Highway Authority.

Recommendation A.4: Subject to the Highway Authority being satisfied with the sight lines, to offer NO OBJECTION.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Dowling to Adopt Recommendation A.4.

## 52.19/20 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

### A. Councillors For..:

**A.1 Amenities:** Cllr Dowling reported that the Annual Inspection Report had not identified any major problems.



**A.2 Cemetery: Nil Report.****A.3 Communications:** Cllr Wood reported.**A.3.1 Map of local Footpaths: To consider recommendations:****Recommendation A.3.1.1:** To update the 1996 Countryside Walks leaflet by sharpening the graphics and making it user and internet friendly. Historical notes to be retained.**Recommendation A.3.1.2:** To consider a separate Walks leaflet of walks favoured by the Walking Group.**Recommendation A.3.1.3:** To Approve an indicative cost of £1,100 per leaflet for the layout, art work and time + printing costs quoted by Global Mapping.

Cllr Wood advised that Global Mapping in Brackley specialises in mapping for local authorities. Examples were presented to the Meeting. It was possible to use the Ordnance Survey map as a basis without incurring royalties.

**RESOLVED:** It was proposed by Cllr Wood and seconded by Cllr Irving to Adopt Recommendations A.3.1.1, A.3.1.2 and A.3.1.3.

**Agreed** that Cllr Wood:

- i) Liaises with Global Mapping about the text and composition of the leaflets
- ii) Seeks an overview from the Local Walks Group
- iii) Brings further recommendations to the Parish Council.

**A.1.4 Lighting: Nil Report.****A.1.5 The Rec:** Cllr Dowling reported.**A.1.5.1 Annual Safety Inspection the Play Area: To Approve estimates for the replenishment of bark chippings, and work required as recommended in the Report dated 16<sup>th</sup> June 2019:**

(Annual Report; checklist of recommendations previously distributed)

The Report had identified 2 areas for action:

- i) Replenishment of bark chippings
- ii) Strimmer damage to timber supports.

The Contractor had inspected the play area on 28<sup>th</sup> June 2019 to follow up the recommendations in the Report. Estimates for repairs were awaited.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Dowling to Authorise the Clerk to place an order for the bark chippings.

**A.1.6 Traffic Calming and Highways:****A.1.6.1 Review of Gritting Network for King's Sutton: To receive a Report on the meeting held 21<sup>st</sup> June 2019 with the Winter Service Manager, Northamptonshire Highways:** Cllr Woodford reported.

Northants Highways intended to downgrade Upper Astrop Road from Astrop Road to Orchard Way from a Precautionary to an Adverse gritting route. The reason was because this road serves no public buildings and is no longer on a bus route.

The Winter Service Manager had agreed to include The Knob in the Adverse Gritting Network.

The Council **Noted** the Report and expressed concern that the School Bus travelled along Upper Astrop Road.

**A.1.6.2 Damage to vehicles parked in Whittall Street: To comment on concerns raised:** Cllr Bailey reported on a message from a visitor to King's Sutton whose car had been badly damaged during the evening of 19<sup>th</sup> June 2019 and who wished to raise awareness of the presence of a reckless driver. Cllr Bailey had advised the visitor to raise the matter with the Police.

Cllr Sykes reported on a resident's concern which referred to the same incident (the third this year) and who had complained about the unsuitable traffic that regularly drives along Whittall Street. Cllr Sykes had responded to the resident:

- i) Advising him to report such incidents to the Police
- ii) Explaining that there is no satisfactory route for larger vehicles seeking to pass through the village in order to exit to the north west
- iii) Highlighting parking problems.

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Irving to endorse the comments of Cllrs Bailey and Sykes.

## **B. Wardens:**

### **B.1 Rights of Way:**

#### **B.1.1 Rights of Way Improvement Plan 2018-2028: Period of Public Representation ends 9<sup>th</sup> September 2019: To consider any comments on the Plan:**

(NCC website link to ROWIP; Footpaths Wardens' comments previously distributed)

The Council **Noted** the comments of the Footpaths' Wardens. Both were sceptical about the realistic achievement of any of the Plan's commendable aspirations. Resources needed to be found to fund the improvements rather than the continued reliance on voluntary efforts.

**B.1.2 Field Map:** Mr Hall wished to submit an article about the Field Names project to the King's Sutton Times.

This was **Agreed**.

### **B.2 Trees: Nil Report.**

### **C. War Memorial: Nil Report.**

## **C. Representatives:**

**C.1 King's Sutton Playing Fields Association:** Cllr Read-Maskell reported:  
**C.1 Directional signage: To consider a request for a sign inscribed 'The Playing Fields' to be commissioned and erected on Lamp No. 10 Astrop Road (jnc with Glebe Rise) to point towards the Charlton Road:**

It was **Noted** that the Playing Fields Association would be grateful if the Parish Council paid for the sign.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Dowling to support the request IN PRINCIPLE.

**Action:** Cllr Read-Maskell (Acquire dimensions and costs for a sign for consideration by the FG&P Committee Meeting to be held on 16<sup>th</sup> July 2019)

**C.2 King's Sutton Millennium Memorial Hall:**

Cllr Burrell reported that a Salvation Army clothing bank had been sited in the car park on a 3 month trial period. The Salvation Army and KSMMH would gain financially from it.

**Agreed:** To promote it on the website and in the KS Times.

**Action:** Cllr Burrell

**C.3 Poor's Allotment Trust:** Cllr Burrell reported.

**C.3.1 Parish Council Nominee:** Mrs M Paterson had accepted the trusteeship for another term.

**53.19/20 TO COMMENT ON ISSUES RELATED TO STREET AREAS:**

**A. Banbury Lane: Update on site Meeting held on 19<sup>th</sup> June 2019 with the Community Liaison Officer, Northamptonshire Highways:**

Cllr Dowling reported.

i) Potholes had been reported to Street Doctor

ii) Dropped kerb: There is a dropped kerb at the kissing gate. Northants Highways had plans for a dropped kerb on Banbury Lane opposite Halestrap Way. Northants Highways has a £15,000 budget for minor projects.

**B. Trees/hedges overhanging footways: To discuss:**

Cllr Burrell advised on the difficulties encountered by visually impaired people when trees/hedges overhang the footways. The complainant had been asked to provide the Clerk with specific problem locations so that the tree/hedge owners could be approached.

**Agreed:** To place an article in the next issue of the King's Sutton Times asking for consideration towards footway users and to cut back any overhanging branches.

**Action:** Cllr Burrell

**54.19/20 CORRESPONDENCE:**

**A. Wednesday Bus: To Note the initiative:** (information previously distributed)

Option 3: 'To seek a better picture of how other villages run their bus services and to investigate minibus hire', was in progress. Fundraising would continue. The Parish Council would be kept informed.

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Burrell to thank Miss Hanmer for talking to residents and for her initiative.

**B. Parish Church Fete: To Ratify Approval for the Fete to be held on The Square on 6<sup>th</sup> July 2019:**

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Bailey to strongly support the Approval given for the Fete to be held on The Square on 6<sup>th</sup> July 2019.

**55.19/20 TO RECEIVE ITEMS FOR THE NEXT MEETING OF THE FINANCE GOVERNANCE & POLICY COMMITTEE (TUESDAY 16<sup>TH</sup> JULY 2019):**

i) To consider the dimensions and costs of a Directional sign to the Playing Fields.

**56.19/20 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 1<sup>ST</sup> AUGUST 2019):**

**None.**

The Meeting closed at 8.50 p.m.