

KING'S SUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD
AT 7.30 P.M. ON THURSDAY 9th JANUARY 2020
IN THE ASTROP ROOM,
KING'S SUTTON MILLENNIUM MEMORIAL HALL**

PRESENT: Cllrs R Burrell (Chairman), A Alcock, R Field, T Forde, R Irving, S Read-Maskell, R Sykes, D Wood

ABSENT: Cllrs M Bailey, J Creed, J Woodford

IN ATTENDANCE: Mrs E Hart (Clerk), 1 member of the public

**Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:**

142.19/20 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Apologies had been received from Cllrs. M Bailey, J Creed, J Woodford, Cllr Hopkins (SNC)

RESOLVED: To approve the reasons for absence as submitted.

143.19/20 TO INVITE DECLARATIONS OF INTEREST:

A. Disclosable Pecuniary Interests:

None.

B. Other/Personal/Non-Statutory Interests:

Councillor	Agenda Item	Reason
R. Burrell	10.2 Church Lead Roof	Original proposer to consider making a donation

C. To receive Requests for Dispensations:

None.

144.19/20 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

Item raised concerning the excellent service from the Tuesday (Comet) seasonal buses, which was felt to be very much needed by the community.

145.19/20 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD 5th DECEMBER 2019:
(previously distributed)

RESOLVED: To approve the minutes of the Council Meeting held 5th December 2019

146.19/20 TO NOTE REPORTS FROM:

**A. the Clerk:
Matters Arising:**

Minute No. 127.19/20 - Scrolls
Suggested suppliers of scrolls for Freedom of the Parish award have been circulated to the FG&P Committee.

Minute No. 129.19/20 - NorthantsCALC: Flooding Workshop
Attendees confirmed as Cllrs Wood and Woodford

Minute No. 131.19/20 - Skatepark request
The parishioners who attended the meeting were formally thanked for doing so. Fearless Ramps who built the parks at Middleton Cheney and Banbury have been contacted and provided a broad indication of likely costs to assist the Parish Council with the decision-making process.

Minute No. 132.19/20

To note:

Budgeted receipts:

NCC has now confirmed that the grass cutting grant will be available for 2020-21 at the same level as last year. (£710)

Budgeted payments:

Correspondence has been received from Citizen's Advice asking the Parish Council to consider making provision in the budget for a payment. (36 reported users of the service from King's Sutton area this year)

Minute No. 133.19/20 - Bus Services

Stagecoach – the response declining to divert the service through King's Sutton has been circulated.

Tuesday bus – the seasonal minibus service has now finished. Ability Northants has been contacted regarding a new service and their response is to be discussed.

Thursday bus – the current arrangement with Cheney is due to run to the end of March 2020. Mark Stubbington has previously indicated his willingness to take over the bus service however it must be noted that there have been issues of reliability with the Friday Bicester bus also run by Cherwell Valley Coaches. Multiple attempts to contact the company by email and telephone have not elicited any response to date.

Minute No. 133.19/20 – Jitty Gate

Helen Howard (MGWSP) has advised that she will visit the jitty and report back with recommendations.

Noted.

Other

Cemetery -there have been three interments (two burials and one of ashes) since the last meeting. Two requests have been received for Exclusive Rights of Burial plots.

Notice of Road Closure: Anglian Water are intending to carry out repairs to a fire hydrant outside number 53 Richmond Street, Kings Sutton. To carry out the works will require the excavation to go into the carriageway which will mean that the road will need to be closed for up to three days. It is expected that the works will commence on 18th February 2020.

Nick King - SNAST Chair (Neighbourhood Watch) has advised that Liz Al-Anazi has agreed to be Neighbourhood Watch leader for King's Sutton.

Parking on Orchard Way – Grand Union Housing is to remind residents not to park on grassed areas. (for further discussion)

Noted.

The Chairman thanked the clerk for her report.

B. the Chairman:

Cllr Burrell informed the meeting that the Parish Clerk had kindly agreed to be the point of contact for the defibrillator at the Millennium Hall and would be responsible for the routine checking of the equipment.

C. District Councillor:

Cllr Hopkins reported: I was able to attend the SNC community funding panel on Monday. We agreed around 250k of grants, but importantly there is still 750k in the pot. We had a lot of quite average submissions; therefore, I would urge any funding ideas to be put forward.

It was not ideal that the small KSPC grant for the Thursday bus service was rejected last year, but any ideas that might offer a real solid 'legacy' element for SNC would fall on more receptive ears, that's a key point I took from Monday's experience. If you can think of anything like that I'd recommend applying.

D. County Councillor: No Report.

147.19/20

FINANCE SCHEDULE:

King's Sutton Parish Council - January 2020	
	01.01.20
Unity Trust Bank	£8,303.25
HSBC: Business Money Manager Account:	£60,787.23
HSBC: Community Account: £1.00	£2,439.00
HSBC: Money Market Account:	£164,938.26

A. To ratify and approve the payments:

To Ratify						
Date	Cheque/DD/BACS	Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
25.01.20		DD NEST	January pension contributions	£46.27		
26.11.19		DD BT	Broadband	£147.24	£24.54	
31.12.20		DD BT	Phone	£136.92	£22.82	
<i>Note that all Direct Debit Mandates require signing to transfer the DDs to issue from the Unity Account</i>						
To Approve						
Date	Cheque/BACS	Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
09.01.20		BACS Aylesbury Mains Ltd	Lighting repairs invoice 19625	£126.96	£21.16	322 7491 57
09.01.20		BACS Aylesbury Mains Ltd	Lighting repairs invoice 19601	£116.88	£19.48	322 7491 57
09.01.20		BACS Cheney CoachesLtd	Thursday bus invoice 27551	£363.00		
09.01.20		BACS Marcus Young Landscapes Ltd	Inv 3236	£450.24	£75.04	650673044
09.01.20		BACS Bridson Kneale Assoc Ltd	Inv. T0429 Webhosting December 2019	£144.00	£24.00	623 7323 55
09.01.20		BACS Bridson Kneale Assoc Ltd	Inv T0432 domain reg and email hosting	£132.00	£22.00	623 7323 55
09.01.20		BACS E Hart	Expenses as detailed	£9.94	£1.66	752539027
09.01.20		BACS Banbury Litho	Dec KST Invoice 30250	£720.00		
09.01.20		BACS EON	Invoice H17FDEB0C9	£2,327.05	£387.84	559 0978 89
26.01.20		BACS E Hart	January wages	£1,031.67		
02.02.20		BACS HMRC	PAYE and NI	£177.53		
Total				£5,929.70	£598.54	

RESOLVED: To ratify and approve all payments above.

B. To Note Receipts:

Receipts	Type Payer	Description	Amt
03.12.19	Cash Val Cradock	Tuesday Bus 3rd December 2019	£18.00
05.12.19	Cash S Read-Maskell	Thursday Bus 5th December 2019	£65.00
10.12.19	Cash Val Cradock	Tuesday Bus 10th December 2019	£12.00
12.12.19	Cash S Read-Maskell	Thursday Bus 12th December 2019	£76.00
12.12.19	Chq Aynho PC	Invoices 8 (Oct) + 9 (Nov)	£186.00
18.12.19	Chq Coop Funeralcare	Interment	£234.00
18.12.19	Cash S Read-Maskell	Tuesday Bus 17th December 2019	£12.00
31.12.19	Cash S Read-Maskell	Thursday Bus 19th December 2019	£57.00
31.12.19	Cash S Read-Maskell	Tuesday Bus 24th December 2019	£32.00
01.01.20	BGC HSBC	Interest on Money Market Account	£340.20
Total			£1,032.20

Notes on passenger numbers and fares:

Tuesday Bus 3rd December 2019	£18.00	5ppA, 6ppKS				
Thursday Bus 5th December 2019	£65.00	3ppA (£0) 19ppKS (£57)	2ppC (£8)			
Tuesday Bus 10th December 2019	£12.00	3ppA, 4ppKS				
Thursday Bus 12th December 2019	£76.00	5ppA (£5) 21ppKS (£63)	2ppC (£8)	APC owed £1		
Tuesday Bus 17th December 2019	£12.00	3ppA, 4ppKS				
Thursday Bus 19th December 2019	£57.00	4ppA (£5) 15ppKS (£45)	1ppC (£4)	1ppT (£3)	APC owed £5	
Tuesday Bus 24th December 2019	£32.00	4ppA, 4ppK	APC owed £20			

Noted.

148.19/20 TRAINING:

A. To receive requests for training on specific topics or places on available courses.

Noted that the Clerk would either book on to the “Preparing for Year End Audit” on 5th February 2020 or request a preliminary meeting with the Internal Auditor.

149.19/20 PLANNING:

A. Chairman’s Report.

No additional report.

B. To consider Recommendations from the Meeting held at 7.00 p.m. on 9th January 2020:

B.1 Application No. S/2019/2409/FUL

Proposal: Proposed Single Storey Rear Extension, Part Garage Conversion with additional window to east elevation.

Location: 43 Arundel Close Kings Sutton OX17 3QZ

Recommendation B.1: To make no comments and have no objection to the application.

RESOLVED: To adopt recommendation B.1

B.2 Application No. S/2019/2468/FUL

Proposal: 2 no. Front Dormer windows, Replace roof tiles with new slate roof tiles and existing outbuilding roof structure with new pitched and slate roof to match adjoining Annexe

Location: 4 Wales Street Kings Sutton OX17 3RR

Recommendation B.2: To make no comments and have no objection to the application.

RESOLVED: To adopt recommendation B.2

B.3 Application No. S/2019/2487/FUL

Proposal: Replacement windows.

Location: 17 Whittall Street Kings Sutton OX17 3RD

Recommendation B.3: To make no comments and have no objection to the application.

RESOLVED: To adopt recommendation B.3

B4 Consultation - South Northamptonshire Local Development Order (LDO)

B4.1 To receive comments

Cllr Forde summarised the proposed changes which seek to relax permitted development rights on certain household extensions and other areas of planning.

B4.2 To consider any recommendations

Recommendation B4.2 - to **note** the consultation and submit comments as follows:

- Forward Projections (e.g. porches): the document does not appear to address the issue of how forward projections will be dealt with. Will they remain subject to formal planning applications?
- How will parish councils be consulted on applications for Confirmation of Compliance? We can foresee situations where there are neighbour complaints and the parish council will be “in the dark” when the matter gets raised locally. Please clarify.
- Will there be a weekly list of applications for Confirmation of Compliance?
- The requirement for materials only ‘to be no more than of “similar appearance” is seen as being a weakness. The use of poorer qualities of facing brick, for example, could easily be a matter of concern.
- How will the LDO and the intricacies of the new rules and their application be conveyed to the general public, local builders and design professionals? There needs to be a considerable education process. Please can you clarify.

RESOLVED: To adopt recommendation B.4.1

150.19/20 CONSIDERATION OF REQUEST FROM PARISHIONER FOR PROVISION OF A SKATE PARK

Cllr Field thanked the Clerk for circulating a broad indication of likely costs of the project for reference. The Parish Council considered where the most appropriate location would be for a skate park. It was felt that the Recreation Ground was unsuitable as it was preferable to retain its predominantly green and natural appearance; the Playing Field was suggested as a better alternative location. It was **noted** that no lighting would be required and that it may be preferable to purchase more expensive equipment if it required less maintenance in the long term.

RESOLVED: To support in principle the provision of a development of a skate park on the Playing Field but not on the Recreation Ground, envisaging some financial support being available from the Parish Council to support the project.

Agreed to contact the parent of the skateboarder who had approached the Parish Council to suggest a Committee of parents be formed to manage the project and to inform the parent that the Parish Council would be happy to facilitate the project’s progress.

Action: Cllr Field

151.19/20 FINANCE GOVERNANCE & POLICY COMMITTEE:**A. Chairman's Report:**

No report.

B. To consider Recommendations from the Meeting held on 17th December 2019:

Recommendation B1: That no contribution be made to the Church towards replacement of the lead roof.

It was noted that previously a request for assistance from the Baptist Church had been turned down. Cllr Burrell informed the meeting that the total cost of repair had not be covered by the insurance as no roof burglar alarm had been fitted; the provision of an alarm at a cost in excess of £7000 would ensure full cover would be provided in the event of a future loss. It was commented that it had been suggested to the Church that CCTV should be installed prior to the burglary.

It was felt that a contribution towards the cost of providing the alarm, instead of a donation towards the replacement roof, would constitute "new activity" which the Parish Council could support.

The recent repeated attempts to steal lead from Thenford where those areas with Smartwater marking were left behind and the remainder taken were **noted**.

RESOLVED: To award £1000 to the Church as a contribution to the new burglar alarm.

Recommendation B2: To set the Budget for 2020/21:

Recommendation B2.1: to set a Payments Budget of £85,770.

RESOLVED: To set a Payments Budget of £85,770 (as detailed in Minute No. **FGP: 66.19/20A**)

Recommendation B2.2: to set a Receipts Budget (excluding Precept) of £11,950.

Noted that NCC had now advised that the grass cutting grant would remain in place for 2020/21 (£710)

RESOLVED: To set a Receipts Budget (excluding Precept) of £12,660 as detailed overleaf (£11,950 plus the additional £710 from NCC)

A. To note response from Stagecoach following request to divert some of the scheduled 500 services through Charlton and King's Sutton

Noted that Stagecoach had declined to divert any services through King's Sutton.

B. To consider making changes to the Thursday bus arrangement

RESOLVED: To make no change to the operator of the Thursday bus and remain with Cheney Travel for the meantime.
To review the possibility of transferring the service to Ability in the future once the Tuesday service was established and deemed reliable and Ability had proven they had the required capacity to meet customer demand.

Noted that a service under Ability would prove more expensive for a passenger with no concessionary pass.

Agreed that Cllr Read-Maskell would ascertain how many passengers this increase in fares would affect.

C. To consider response from Ability Northants regarding providing an ongoing Tuesday minibuss

The parishioner's previous comments regarding the benefit of an additional bus service were **noted**.

RESOLVED: To negotiate with Ability regarding their requested donation of £500 to provide a Tuesday bus going to Banbury.

Action: the Clerk, Cllr Irving

153.19/20 CASUAL VACANCY - TO CONSIDER EXPRESSIONS OF INTEREST

None received.

154.19/20 TO CONSIDER THE OFFER FROM BRACKLEY COMMUNITY HOSPITAL 2020 TRUST TO ATTEND EITHER A PARISH COUNCIL MEETING OR THE ANNUAL PARISH MEETING TO SHOWCASE THE FACILITIES WHICH WILL BE AVAILABLE

RESOLVED: To invite Brackley Community Hospital 2020 trust to attend the Annual Parish Meeting.

155.19/20 TO CONSIDER ANY ACTIONS FOLLOWING THE RECENT FLOODING ISSUES IN THE VILLAGE

The Draft report by Cllr Forde was received and Cllr Forde highlighted the main concerns. Cllr Wood highlighted that there was an issue with the weir wall height inside a flow chamber.

RESOLVED: To review the report in detail at the February meeting.

Action: the Clerk

156.19/20 ELECTIONS 2020: TO NOTE INTENTIONS OF CURRENT COUNCILLORS REGARDING STANDING FOR RE-ELECTION (THUS ENABLING THE CLERK TO COMPLETE THE NORTHANTS CALC SURVEY) AND CONSIDER FURTHER ACTION TO ENSURE A HEALTHY NUMBER OF CANDIDATES STAND

Those Councillors present gave a broad indication of their likelihood of standing for re-election.

Noted that the next term of office would be five rather than four years but that a Councillor could step down mid-term.

Noted that it appeared likely that there would be a healthy number of candidates.

Noted that the Annual Meeting of the Parish Council was on 14th May 2020 and the provisional date of Annual Parish Meeting on Tuesday 21st April 2020 (TBC dependent on the availability of the Hall). The date of an Open Evening for prospective candidates was to be arranged.

157.19/20 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Councillors For..:

A.1 Amenities: – to include consideration of SNC’s correspondence regarding concrete table tennis tables

RESOLVED: To respond to SNC suggesting that the Playing Fields Association may be interested in providing a location.

Action: the Clerk

A.2 Cemetery:

A.2.1 Consideration of request from parishioner wishing to provide a bench in the cemetery

RESOLVED: To agree in principle to the request, the exact location to be agreed, noting that there were other benches which were not secured to the ground.

Action: the Clerk

A.3 Communications: no issues raised

A.3.1 Map of local Footpaths: no further update

A.3.2 To consider whether all communications are inclusive

Agreed: to contact the parishioner who had raised the query, asking how the Parish Council should best accommodate his needs.

A.4 Lighting: no issues

A.5 The Rec: no issues raised.

A.6 Traffic Calming and Highways: including consideration of correspondence regarding ANPR from the Police Commissioner
The correspondence was **noted**.

B. Wardens:

B.1 Rights of Way: no issues raised.

B.2 Trees: no issues raised

B.2.1 To consider implementing a tree planting scheme: no update

B.3 War Memorial: no issues raised

C. Representatives:

C.1 King's Sutton Playing Fields Association: nil Report

C.2 King's Sutton Millennium Memorial Hall: nil Report

C.3 Poor's Allotment Trust: nil Report.

158.19/20 TO COMMENT ON ISSUES RELATED TO STREET AREAS

A. Signage at Little Rushes

Agreed: to contact Barwood Homes requesting the signage be removed.

Action: the Clerk

B. The condition of the road surface on Richmond Street

Agreed: to contact Cllr R Breese as this had been previously highlighted as a priority, whilst noting that some repairs had taken place.

Action: the Clerk

C Car parking in Orchard Way and on other green areas

RESOLVED: not to support the principle of a fence around the perimeter of the green

Cllr Burrell had replied to another correspondent relating to an area near the Post Office.

D Highways Works: Dropped kerbs at Astrop Road, new footway and dropped kerbs at Banbury Lane/ /Halestrap Way

Noted.

E. Turning into Astrop Road from the Millennium Hall

Noted.

F. Request for mirrors on Mill Lane and Astrop Road

Noted.

G. Regarding lowering the speed limit on Mill Lane

Noted.

159.19/20 TO CONSIDER ENTERING THE 2020 NORTHAMPTONSHIRE VILLAGE AWARDS (USE OF COMMUNAL SPACE)

RESOLVED: not to enter the Use of Communal Space category of the 2020 Northamptonshire Village Awards.

160.19/20 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 6TH FEBRUARY 2020)

Regarding making provision for Councillors to claim expenses for printing and other expenses (for the next FG&P agenda)

Cllr Forde's report on Flooding issues.

The Meeting closed at 9:05 p.m.