

KING'S SUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING VIA ZOOM
HELD AT 7 P.M. ON THURSDAY 2nd JULY 2020**

PRESENT: Cllrs R Burrell (Chairman), R Field, T Forde, R Irving, S Read-Maskell, D Wood, J Woodford

ABSENT: Cllrs A Alcock, M Bailey, J Creed, R Sykes

IN ATTENDANCE: Mrs E Hart (Clerk).

Chairman's Announcement:

The Openness of Local Government Bodies Regulations 2014:

42.20/21 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Apologies had been received from Cllr R Sykes and Cllr J Creed.

RESOLVED: To Approve the Reason for absence as submitted.

Cllr Bailey's and Cllr Alcocks' absence was **noted**.

43.20/21 TO INVITE DECLARATIONS OF INTEREST:

A. Disclosable Pecuniary Interests:

None.

B. Other/Personal/Non-Statutory Interests:

Councillor	Agenda Item	Reason
T Forde	7.1.1 Planning	Owner of adjacent property

C. To receive Requests for Dispensations:

None.

44.20/21 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

No items raised.

45.20/21 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING HELD 11TH JUNE 2020: (previously distributed)

RESOLVED: To Approve the Minutes of the Meeting held 11th June 2020, noting the Clerk had re-inserted the payments and receipts table on page 16 to ensure all information was included.

46.20/21 TO NOTE REPORTS FROM:

A. the Clerk: (previously distributed)

MATTERS ARISING

Minute 29.20/21

King's Sutton Pre-school has thanked the Parish Council for the letter of support regarding their funding applications for repairs and an extension. The Committee has been signposted to new funding opportunities highlighted by Northants CALC.

Minute 38.20/21 A6.

A letter of thanks has been sent to the Police.

RESOLVED: To note that twelve motorists had been recorded breaking the speed limit on Banbury Lane and to check with the Police whether sanctions had been taken against the motorists.

Action: the Clerk

Minute 39.20/21 – Overgrown Hedge

The property owner has this in hand.

Other items**COVID 19 ISSUES**

With the government easing restrictions and our “Community Spirit” support group reporting that many people are now more comfortable to leave their homes, the decision was taken to cease distributing the boxes. Everyone who currently receives them has been given support to ensure that they are now able to obtain food supplies and re-assured that, should they have any issues, the service will be re-instated.

The support group is aware that a second spike and full lockdown may follow and feels that future efforts should be reserved for that possibility. Regular check-ins are being made on the older people to ensure that they are all okay. The Parish Council and the support group thanked Brackley Town Council for organising this service which proved so valuable and has ensured that the community has been supported throughout the strict lockdown.

NorthantsCALC and NALC have re-iterated that meetings should continue to take place via Zoom for the time being. NALC has published information regarding re-opening of council offices.

Aylesbury Mains have communicated that they have extremely limited manpower at the moment. We had one engineer visit in May but there are now several lamps out awaiting a further visit.

Ability bus services will commence w/c 6th July from King's Sutton into Banbury on a Tuesday and a Thursday.

MOWING

A parishioner query has been received requesting that the verge on the RHS of the road along Mill Lane towards Aynho be included in the parish mowing programme.

RESOLVED: To note that it was felt to be preferable to have the area cleared of mud and accumulated debris rather than to compact it by mowing and therefore to contact Helen Howard to request that Highways clear the area.

Action: the Clerk

STREET AREAS

A large van has been reported as parking inconsiderately on Newlands.

Lit tea lights were left under the tree on The Square and retrieved by a Councillor.

There is a rotten post which should hold up the Wales Street sign on Paradise. The sign will be moved to the stone wall to avoid a new post rotting again.

CEMETERY

A deer was injured on the pointed railings in the hedge surrounding the cemetery recently; those who found it have requested that the Parish Council consider removing the sharp ends.

The part of the Jubilee Rose Garden which has no plaques allocated requires attention.

FOOTPATHS

Dave Hall has contacted a landowner regarding clearing some paths: AS2, AS4, AS35.

A request has been made that the Parish Council consider replacing the two old fashioned stiles leading from Halestrap Way (near the sewerage pump station) towards the railway line, with kissing gates similar to the ones fitted at the opposite end of the village please as some residents are struggling to negotiate the stiles.

RESOLVED: To forward the request for a kissing gate to the landowner.

Action: the Clerk/Dave Hall

PLANNING

Correspondence has been forwarded to the Parish Council from Development Control stating that the applicant for the development at 50-60 Richmond Street may not fell a tree on another's land. (S/2020/0789/COND)

AMENITIES

Cllr Read-Maskell has reported that the bench in Mill Lane requires painting. There has been minor damage to the picnic benches on the Recreation (burning from cigarette butts).

Noted.

The Clerk was thanked for her report.

B. the Chairman: Nil Report.

C. the Vice Chairman: Nil Report.

D. District Councillor: Nil Report.

E. County Councillor: Nil Report.

47.20/21 FINANCE SCHEDULE:

	30.06.20
Unity Trust Bank - current	£4,797.36
Unity Trust Bank - instant access	£25,000.00
HSBC: Business Money Manager Account:	awaiting statement
HSBC: Community Account: £1.00	awaiting statement
HSBC: Money Market Account:	£164,938.26

A. To Approve the Payments:

To Ratify					
Date	Cheque/DD/BACS Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
30.06.20	DD Unity	Bank service charge	£18.00		
27.06.20	DD BT	June quarterly payment - telephone	108.65	£18.10	GB 245 7193 48
15.07.20	DD NEST	July pension contributions	£45.71		
To Approve					
Date	Cheque/BACS Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
03.07.20	BACS Aylesbury Mains Ltd	Invoice 19881	£157.20	£26.20	332 7491 57
03.07.20	BACS Marcus Young Landscapes Ltd	Invoice 3407	£450.24	£75.04	650673044
03.07.20	BACS RoSPA Play Safety	Annual Inspection	£132.60	£22.10	8763289
03.07.20	BACS E Hart	Expenses (Ink)	£7.99	£1.33	GB 206 9537 96
03.07.20	BACS E Hart	Expenses Home Working +Fuel	£37.80		
25.07.20	BACS E Hart	July wages	£1,039.95		
02.08.20	BACS HMRC	PAYE and NI Month 4	£167.78		
		Total	£2,165.92	£142.77	
Receipts	Type Payer	Description	Amt		
09.06.20	BACS Humphris	Memorial Fee	£74.00		
25.06.20	BACS KS Parishioner	Fee for ERB in Garden of Remembrance	£134.00		
		Total	£208.00		

RESOLVED: To Approve the Payments.

B. To Note Receipts:

Noted.

48.20/21 PLANNING:**A. Chairman's Report****B. Applications**

B.1 No S/2020/0963/TCA– to note (for information only)**Proposal: T1 - Spruce (Picea) - Fell..****Location: Whittall House 15 Whittall Street Kings Sutton OX17**

RESOLVED: To note the application and to submit comments that whilst the Parish Council has no objection to the proposal, it would be pleasing to see a replacement tree of an appropriate species introduced in the next planting season.

B.2 Application No S/2020/0789/COND – to note correspondence from**SNC Development Control and determine any further actions required****Proposal: Condition 3 [Tree Protection] Application for approval of****details submitted pursuant to Condition 3 of planning permission****S/2020/0199/FUL [Detached dwelling and garage]****Location: 50-60 Richmond Street Kings Sutton OX17 3RT**

Noted that the purpose of the planning condition was to safeguard roots as part of a tree protection scheme and that SNC had informed the applicant that he could not fell a tree which was not in his ownership.

Noted that the tree was not part of a TPO

RESOLVED: To contact AGU Treecraft to request the tree's condition be assessed and to consider whether removal of a large limb would adversely affect the tree whilst awaiting an approach from the applicant regarding his wishes to fell the tree.

To provide AGU Treecraft with the report submitted by the applicant to SNC.

Action: the Clerk

49.20/21 TO NOTE ABILITY'S SCHEDULE FOR RESTARTING THE MINIBUS SERVICE TO BANBURY

Noted that Ability had provided comprehensive risk assessment information for re-starting the service.

RESOLVED: To request Ability to display the new timetables in the existing noticeboard, noting that it had proven impossible to open and might need replacing.

RESOLVED: To inform Aynho Parish Council that Ability would be running two services per week and that at the current time there were no plans to re-instate the Thursday Cheney service.

Action: the Clerk

Cllr Burrell informed the meeting that a further company had indicated that it wished to commence a service and a formal approach was awaited.

50.20/21 TO RECEIVE THE ROSPA PLAY INSPECTION REPORT, CLERK'S SUMMARY OF ISSUES AND DETERMINE FURTHER ACTIONS REQUIRED.

RESOLVED: To renew the quarterly inspection contract with T Stewart.

To accept T Stewart's quote of £660 plus VAT to top up the play bark by 10 cubic metres.

To request T Stewart to propose a method of protecting the equipment from strimmer damage.

Action: the Clerk.

RESOLVED: To order signs for the playground as specified by RoSPA pending clarification on the Parish Council's legal obligation to display them.

Action: the Clerk

The Government Publication "COVID-19: Guidance for managing playgrounds and outdoor gyms" was **noted**.

RESOLVED: To issue guidance to the parish prior to opening the playground on Saturday 4th July.

Action: Cllr Wood

51.20/21 CASUAL VACANCY - TO CONSIDER EXPRESSIONS OF INTEREST

Noted that an expression of interest had been received from a parishioner who was waiting to become eligible to apply.

52.20/21 TO CONSIDER ISSUES RELATING TO THE CREATION OF A COMMUNITY GARDEN

Cllr Creed's submitted comments were **noted** and would be discussed at the August meeting.

53.20/21 TO RECEIVE UPDATE REGARDING KING'S SUTTON IN BLOOM COMPETITION

Noted that judging would take place in the final week of July.

RESOLVED: To present cheques for approval for the prize money at the August meeting.

Action: the Clerk

54.20/21 GRASS CUTTING – TO CONSIDER AMENDING THE CONTRACT WITH REGARDING TO CUTTING OF THE CHURCHYARD

A parishioner had requested that the churchyard mowing programme be amended to encourage biodiversity.

Cllr Forde has discussed the issue with the Church Wardens and the Vicar. He clarified that there were two specific areas under discussion and that when the Parish Council had taken over the mowing of the churchyard, a plan had been requested from the PCC.

RESOLVED: To request a map detailing requirement from the PCC.

Action: Cllr Forde

Noted that a programme to encourage biodiversity would present complexities as when mowing was carried out, it would need to be taken away.

RESOLVED: To inform M Dempsey that an alternative programme was being considered and that further information would be forwarded once agreement was reached.
Action: the Clerk

55.20/21 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Councillors For..:

A.1 Amenities:

A bench on Mill Lane requires painting.

RESOLVED: To ask Cllr Alcock if it needed new slats and if not whether he would paint it.
Action: Cllr Read-Maskell

RESOLVED: To seek the services of a professional if Cllr Alcock was unable to paint the bench.
Action: the Clerk

A.2 Cemetery:

Noted that parts of the Jubilee Rose Garden require tidying up.

RESOLVED: To refer the matter to the Councillors for the Cemetery.
Action: the Clerk

A.2.1 To consider issues with the boundary fence causing injury to deer

RESOLVED: To seek the services of a professional to remove the sharp points.
Action: the Clerk

A.3 Communications:

Cllr Wood was congratulated on the excellent walks leaflet.

Noted that the leaflets were at the printer and would be delivered by the Community Spirit group.

A.5 The Rec: Nil Report.

A.6 Traffic Calming and Highways:

A.6.1 Update regarding Speed Indication Devices

RESOLVED: To accept the TWM quote for Project 1 – Rework and upgrade 3 sites and 1 mini 300 unit - £1905.

To query with TWM why originally a quote was given to convert the unit in Banbury Lane and this was no longer considered to be an option and to negotiate on the quoted price of £2407.

Action: the Clerk

Noted that the project would be funded from s106 monies.

B. Wardens:

B.1 Rights of Way: the circulated report was **noted**.

B.2 Trees: Nil report.

B.3 War Memorial: Nil Report

C. Representatives:

C.1 King's Sutton Playing Fields Association:

Noted that a grant application was due to be considered at the July Finance Governance and Policy Committee meeting.

C.2 King's Sutton Millennium Memorial Hall

Noted that a meeting of the Management Sub-Committee to discuss potential re-opening was scheduled.

C.3 Poor's Allotment Trust:

Noted that no AGM had been possible but that the coal delivery would be completed as normal.

56.20/21 TO CONSIDER ISSUES RELATED TO STREET AREAS:

None

57.20/21 TO RECEIVE ITEMS FOR THE NEXT FINANCE, GOVERNANCE AND POLICY COMMITTEE MEETING (TUESDAY 14TH JULY) :

Clerk's Salary Review

58.20/21 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 6TH AUGUST):

Clerk's Salary Review
Results of King's Sutton in Bloom

The Meeting ended at 8:15 p.m.