

# **KING'S SUTTON PARISH COUNCIL**

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton  
Banbury, Oxon OX17 3PG

Tel: 01295 816905

Email: [clerk@kingsuttonpc.org.uk](mailto:clerk@kingsuttonpc.org.uk)

The next **MEETING** of the  
**KING'S SUTTON PARISH COUNCIL**

will be held on

**THURSDAY 3<sup>RD</sup> DECEMBER 2020 at 7.30 P.M**

This meeting is to be held as a "virtual" meeting on Zoom

**Members of the Public and the Press are invited to attend**

**To join the meeting via the internet:**

<https://us02web.zoom.us/j/87607980890?pwd=WDZQcXJlSlgrTEExQNWVVZVhtci9tQT09>

Meeting ID: 876 0798 0890

Passcode: kspc

**To join the meeting via a telephone call:**

Tel. 0203 481 5237 or 0203 481 5240, 0203 051 2874 or 0203 901 7895

Meeting ID: 876 0798 0890

Password: 456634

## **AGENDA**

### **Chairman's Announcement:**

#### **The Openness of Local Government Bodies Regulations 2014:**

1. To Receive Apologies and Approve the Reasons for Absence.
2. To invite Declarations of Interest:
  - 2.1 Disclosable Pecuniary Interests
  - 2.2 Other/Personal/Non-Statutory Interests
  - 2.3 To receive Requests for Dispensations
3. Public Participation: An opportunity for members of the public to address the Council on items listed on the Agenda
4. To confirm the accuracy of the Minutes of the Parish Council Meeting held on 5<sup>th</sup> November 2020
5. To Note Reports from:
  - 5.1 the Clerk
  - 5.2 the Chairman
  - 5.3 District Councillor
  - 5.4 County Councillor
6. Finance Schedule:

# KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton  
Banbury, Oxon OX17 3PG

- 6.1 To consider making a donation for the Poppy Wreath
  - 6.2 To Ratify and Approve the Payments
  - 6.3 To Note Receipts
  - 6.4 To consider swapping to an alternative electricity supplier
7. Annual Governance & Accountability Return 2019/20:
- 7.1 To Note the Conclusion of Audit
  - 7.2 To Accept the Report of the External Auditor.
8. Finance Governance & Policy Committee:
- 8.1 Chairman's Report:
  - 8.2 To consider Recommendations from the Meeting held on 17<sup>th</sup> November 2020:  
Recommendation 1: Policy/Documentation Reviews
    - 1.1 To adopt the Disciplinary Policy (as distributed)
    - 1.2 To adopt the Grievance Policy (as distributed)
    - 1.3 To adopt the Equal Opportunities Policy
    - 1.4 To approve the Clerk's Job Description
- Recommendation 2: Cemetery Fees from 1<sup>st</sup> April 2020 – to Approve
- Recommendation 3: The purchase of "Local Council Administration"
- 3.1 To purchase the 12<sup>th</sup> edition at a discount of 20% off the full price of £149.99
  - 3.2 To purchase subsequent updated editions as required
- Recommendation 4: Tree Works
- 4.1 To carry out the works to the cemetery trees as detailed in the quote
  - 4.2 To commission no works to the alder tree on Windsor Close, noting that the tree is deemed to be a fine specimen and further noting that neighbouring property owners are at liberty to remove branches which overhang their property if this is not to the detriment of the health of the tree.
  - 4.3 To review comments of the Tree Warden regarding the other trees on Windsor Close and determine further action
- Recommendation 5: Christmas Tree – that the Parish Council be in favour of the principle of having the tree installed on its land with The Square the preferred location
- 8.3 Budget 2020/21
- 8.3.1 To Note the draft Budgets 2020/2021 for Payments and Receipts:
  - 8.3.2 To receive Budget proposals for the Meeting of the Finance Governance & Policy Committee (Tuesday 15<sup>th</sup> December 2020):

# KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton  
Banbury, Oxon OX17 3PG

## 9. Planning:

### 9.1 Chairman's Report

9.2 To consider Recommendations from the Meeting held at 7.00 p.m. on 3<sup>rd</sup> December

#### 9.2.1 Applications

##### 9.2.1.1. Application S/2020/1903/TCA

Proposal: 1. Cherry - fell. 2. Plum - fell.

Location: 1 Paradise Kings Sutton OX17 3RP

<https://snc.planning-register.co.uk/plandisp.aspx?recno=108541>

##### 9.2.1.2. Application S/2020/1955/FUL

Proposal: Outbuilding garden room/home office

Location: 11 Astrop Gardens Kings Sutton OX17 3PR

<https://snc.planning-register.co.uk/plandisp.aspx?recno=108429>

##### 9.2.1.3 Application No. S/2020/1968/TCA

Proposal: T1- T8 x 8 Willow trees and T9 -T11 x 3 Ash trees. Reduce/pollard by 50% - Approximately 10 metres

Location: St Rumbolds 12 Upper Astrop Road Kings Sutton OX17 3QL

<https://snc.planning-register.co.uk/plandisp.aspx?recno=108538>

##### 9.2.1.4 Application No. S/2020/2014/FUL

Proposal: Replace wooden single glazed windows x3 and front door with imitation wood upvc

Location: 23 Richmond Street Kings Sutton OX17 3RS

<https://snc.planning-register.co.uk/plandisp.aspx?recno=108451>

##### 9.2.1.5 Application No. S/2020/2023/FUL

Proposal: Single storey side and rear extension

Location: 14 Astrop Gardens Kings Sutton OX17 3PR

<https://snc.planning-register.co.uk/plandisp.aspx?recno=108536>

##### 9.2.1.6 Application No. S/2020/2066/TCA

Proposal: To fell a large yew tree and remove base and roots

Location: Bell House 5 The Square Kings Sutton OX17 3RQ

<https://snc.planning-register.co.uk/plandisp.aspx?recno=108451>

9.2.2. SNC Consultation on proposed routes for the Farthinghoe Bypass

10. Casual Vacancies: To consider expressions of interest regarding co-option

11. Improving the Biodiversity of your Community – to review feedback from the event and resolve any actions

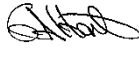
# KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton  
Banbury, Oxon OX17 3PG

12. Consultations and Surveys
  - 12.1 NCC Consultation on Admission Arrangements for Northamptonshire Schools for 2022 Intake – to consider response
  - 12.2 Consultation on the proposals for the new Local Council Tax Reduction Scheme (West Northamptonshire) – ends 13<sup>th</sup> December 2020 - to consider response
13. To further Consider growing a wildflower meadow on the edge of the Recreation Ground
14. To note NALC campaign to promote local elections
15. Training Courses and Workshops
  - 15.1 To Receive Requests for Training Courses
  - 15.2 To Receive Reports on training courses/workshops from Councillors
16. To Receive Update regarding the Cemetery Extension Project
17. Councillor and Warden Reports: To receive Reports and put Questions to:
  - 17.1 Councillors for...:
    - 17.1.1 Amenities
    - 17.1.2 Cemetery:
    - 17.1.3 Communications:
    - 17.1.4 Lighting, including an issue with an overgrown hedge
    - 17.1.5 The Rec
    - 17.1.6 Traffic Calming and Highways
  - 17.2 Wardens:
    - 17.2.1 Rights of Way:
    - 17.2.2 Trees including correspondence relating to the ash on the Rec
    - 17.2.3 War Memorial
  - 17.3 Representatives:
    - 17.3.1 King's Sutton Playing Fields Association:
    - 17.3.2 King's Sutton Millennium Memorial Hall:
    - 17.3.3 Poor's Allotment Trust:
18. To Consider issues related to Street Areas, including those on Whittall Street
19. To Receive Items for the next Meeting (Thursday 7<sup>th</sup> January 2021)

# **KING'S SUTTON PARISH COUNCIL**

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton  
Banbury, Oxon OX17 3PG

Signed:   
Elizabeth Hart  
Parish Clerk

Date: 27<sup>th</sup> November 2020