

KING'S SUTTON PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING VIA ZOOM
HELD AT 7.30 P.M. ON THURSDAY 4TH MARCH 2021**

PRESENT: Cllrs R Burrell (Chairman), A Alcock, A Barry, R Field, T Forde, B Humphrey, R Irving, S Read-Maskell, J Patterson, D Wood, J Woodford

ABSENT: Cllrs J Creed, R Filippelli, D Loughran

IN ATTENDANCE: Mrs E Hart (Clerk), Dave Hall (Rights of Way Warden), two members of the public

**Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:**

190.20/21 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Apologies had been received from Cllrs J Creed and D Loughran

RESOLVED: To Approve the Reasons for absence as submitted.

Cllr R Filippelli's absence was **noted**.

191.20/21 TO INVITE DECLARATIONS OF INTEREST:

A. Disclosable Pecuniary Interests:

None.

B. Other/Personal/Non-Statutory Interests:

Councillor	Agenda Item	Reason
R Field	17.1.4 Lighting <i>(noted that this item was to be deferred)</i>	Prospective property owner
R Irving	10.2.1.1 Planning Application S/2021/0199/FUL	Owner of adjoining land

C. To receive Requests for Dispensations:

None.

192.20/21 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

The Chairman clarified the procedure for members of the public wishing to address the Council.

One member of the public present referred to planning application S/2021/0199/FUL; she felt that the plot was sufficiently large to support the proposed extension and that the use of reclaimed materials would ensure that the extension fitted in with the existing street scene.

193.20/21 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING HELD 4TH FEBRUARY 2021; (previously distributed)

RESOLVED: To Approve the Minutes of the Meeting held on 4th February 2021.

194.20/21 TO NOTE REPORTS FROM:

A. the Clerk: (previously distributed)

MATTERS ARISING

Minute 174.20/21A

A response was submitted to the Land Registry Survey.

Stocks – NCC had advised that maintenance is now the responsibility of the Parish Council. The stocks will be tidied up once an old padlock is removed (key has broken in the lock).

Astrop Gardens – the potholes will be filled within 4 weeks; an update regarding the reported drainage issues has been requested.

Minute 174.20/21 B

Cllr Hopkins was thanked for his support and assistance as District Councillor for King's Sutton.

Minute 178.20/21- Casual Vacancy

Cllr Barry has signed the declaration of acceptance of office.

Minute 179.20/21- Planning

No applications reviewed at the February meeting have yet been decided by SNC.

The Parish Council has received a letter from a parishioner regarding application S/2021/0049/FUL 29 Richmond Street advising that an objection has been made to SNC.

Minute 180.20/21- A Pharmaceutical Needs Assessment Survey

This was completed with input from Cllr Wood.

Minute 182.20/21 PC/PCC Liaison Group

Work has started on the church wall repair.
The interested parishioner has been informed about the outcome of the meeting with regard to the mowing and the low wall.

Minute 183.20/21

Maps have been received from Global Mapping and are currently stored in the Parish Office.

Minute 187.20/21A

Amenities: the offer to tend to the planters/flower beds has been accepted with thanks and the procedure for claiming expenses clarified.

Traffic Calming and Highways: Cllr Breese has been asked to provide an update on works originally requested in April 2019.

Minute 187.20/21B

Rights of Way: Dave Hall is compiling the information needed to complete the resolved actions.

Minute 187.20/21C

Northants CALC has been informed of the appointment of Adrian Barry as Police Liaison Representative.

OTHER

The next ACRE Parish Council Network Event is on **11th March at 10am – 12pm** via Zoom.

The subjects to be covered include: good food network for resilient communities, rural food survey and results, rural food map, sustainable food places, funding for community larders, shops, pubs etc.

Interested Councillors should reserve a place here:

<https://www.eventbrite.co.uk/e/parish-councillors-network-online-event-online-tickets-138923059611>

Model Design Code

Following last year's *Planning for the Future* white paper, the Ministry for Housing, Communities and Local Government (MHCLG) is consulting on proposals to create a new **Office for Place** which would involve each local planning authority (i.e. WNC and NNC) drawing up its own design code in consultation with local people that developers. This would involve some changes to the National Planning Policy Framework (NPPF). The details are at <https://www.gov.uk/government/consultations/national-planning-policy->

[framework-and-national-model-design-code-consultation-proposals](#), and the closing date for responses is **27 March 2021**.

England’s Economic Heartland published its Transport Strategy: *Connecting People, Transforming Journeys*. It provides an “*evidence-based, vision-led framework to enable green economic growth in a way that delivers a net zero transport system*”. The strategy describes plans for physical and digital infrastructure across the “heartlands” geography, which includes Northamptonshire. It sets out plans for road and rail infrastructure as well as fixed line and mobile broadband; all in the context of the need to reduce carbon emissions. <http://www.englandseconomicheartland.com/transport/our-strategy/>.

Elections:

The Government issued further advice on 26th February:

<https://www.gov.uk/government/publications/the-governments-approach-to-elections-and-referendums-during-covid-19/the-governments-approach-to-elections-and-referendums-during-covid-19>

ANPR: Northants Police

A pole has been erected for the ANPR which will be installed within the next two months or so.

Basket Swing on the Rec

A member of the public reported concerns regarding frayed ropes. This was inspected and whilst it was not considered to be a safety risk, it was nevertheless removed for the ropes to be checked and any remedial work carried out.

The Clerk was thanked for her report.

B. the Chairman: Nil Report

C. the Vice Chairman: Nil Report.

D. District Councillor:

Cllr Hopkins’ response to the Clerk’s letter of thanks for his support was **noted**.

E. County Councillor:

Cllr Breese’s communication regarding street areas would be considered under Item 16 of the Agenda.

195.20/21 FINANCE SCHEDULE:

King's Sutton Parish Council - March 2021		
	28.02.2021	31.01.2021
Unity Trust Bank - current	£9,633.00	£20,157.77
Unity Trust Bank - instant access	£5,004.93	£5,004.93
HSBC: Business Money Manager Account	awaiting statement	£48,331.22
HSBC: Community Account: £1.00	awaiting statement	£840.26
HSBC: Money Market Account:	£164,938.26	£164,938.26

A. To Ratify and Approve the Payments

To ratify					
Date	Cheque/DD/BACS Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
26.02.21	DD BT	Broadband	£147.24	£24.54	GB245 7193 48
05.02.21	DD Yü Energy	Invoice 00415683	£19.95	£0.95	236 2276 15
05.02.21	DD Yü Energy	Invoice 00415390	£84.52	£4.02	236 2276 15
12.02.21	DD Yü Energy	Invoice 00422469	£36.06	£1.72	236 2276 15
12.02.21	DD Yü Energy	Invoice 00421804	£147.06	£7.00	236 2276 15
15.03.21	DD NEST	March pension contributions	£57.75		
To Approve					
Date	Cheque/BACS Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
04.03.21	BACS E Hart	Home Working - 4 weeks	£24.00		
04.03.21	BACS Shaws	Grant of Exclusive Rights of Burial Book	£132.00	£22.00	GB 701 5761 59
04.03.21	BACS Bridson Kneale	BK034 Website maintenance - February	£120.00		
04.03.21	BACS Dave Essex	Invoice 2634 - jitty post	£70.00		
04.03.21	BACS Global Mapping	Printing and supply of maps - Invoice - 6252	£47.80		
04.03.21	BACS Marcus Young	Invoice 3566	£450.24	£75.04	650673044
04.03.21	BACS TWM Traffic Control	VAS upgrades Invoice 5417	£3,486.00	£581.00	794 8097 67
24.03.21	BACS E Hart	March Wages	£1,150.14		
31.03.21	BACS HMRC	PAYE and NI Month 12	£246.32		
		Total	£5,967.37	£686.76	
Internal Transfer					
04.03.21	Cheque Kings Sutton PC	To transfer funds from HSBC to Unity	£49,171.48		

RESOLVED: To Approve the Payments

Noted that it appeared that the transfer to Yü Energy for electricity would result in a substantial saving to the Parish Council.

C. To Note Receipts:

Receipts	Type Payer	Description	Amt
31.12.20	BACS HSBC	Interest (HSBC Money Manager Account)	£1.22
01.01.2021	BACS HSBC	Interest (HSBC Money Market One Month Notice)	8.33
29.01.21	BACS HMRC	Humphris Cemetery Fees	£740.00
		Total	£749.55

Noted.

Additionally **noted** that lower interest rates have resulted in much lower interest receipts than previously.

D. To consider request for a donation from the Volunteer Driver Service (VDS)

RESOLVED: To request details from the service provider regarding services provided specifically to King's Sutton residents, noting that the Parish Council was not against the donation in principle. The item would then be re-considered at the April meeting.

Action: the Clerk

**196.20/21 TO CONSIDER QUOTATIONS FOR VARIOUS REPAIRS/
ENHANCEMENTS TO THE PLAY EQUIPMENT AREA**

RESOLVED: To accept the quote for £124 to refurbish the basket swing with chains.

RESOLVED: To accept the quote for £60 labour to fit the gate self-closer, accepting that an additional charge would be incurred, should the repair have to be undertaken off site.

RESOLVED: To purchase the replacement self-closing kit for £246 plus VAT.

RESOLVED: Not to purchase sand to dry out the toddler play area, considering that warmer, drier weather was likely to prevail in the following weeks, but instead to investigate the costs of alternative options for safe surfacing including Wetpour and resin bonded rubber.

RESOLVED: To seek quotes for pressure washing the Wetpour in accordance with manufacturer's guidelines.

Action: the Clerk

197.20/21 CONSIDERATION OF ISSUES RELATING TO RIGHTS OF WAY

The installation of a new bridleway gate at Purston was **noted**.

The creation of a permissive path off the road to Overthorpe was discussed.

RESOLVED: To correspond with the relevant landowner to arrange a meeting with the Clerk and the Rights of Way Warden, once the pandemic restrictions allowed.

Action: the Clerk

Noted that the Clerk was following up issues at Walton Grounds with information from the Rights of Way Warden.

**198.20/21 ELECTIONS 2021: TO RECEIVE AN UPDATE FROM THE CLERK
AND TO DETERMINE ARRANGEMENTS FOR AN OPEN EVENING**

Noted that the elections scheduled for 6th May 2021 were still due to take place.

Several Councillors requested hard copies of the nomination pack from the Clerk.

RESOLVED: To follow up a discrepancy noted in dates published in literature from SNC regarding when form checking could commence.

Action: the Clerk

RESOLVED: To hold an Open Evening for prospective candidates on Zoom on Thursday 18th March at 7:30pm attended by Cllrs Humphrey, Irving, Read-Maskell and the Clerk. The meeting to be publicised via posters in the noticeboard and on Social Network Media.

Action: the Clerk

199.20/21 PLANNING:

A. Chairman's Report:

The proposed creation of Local Area Planning Committees was **noted**.

The consultation by the Ministry for Housing, Communities and Local Government (MHCLG) on proposals to create a new **Office for Place** which would involve each local planning authority drawing up its own design code in consultation with local people was **noted**.

B. To consider Recommendations from the Meeting held at 7.00 p.m. on 4th March 2021

B.1 Applications

B.1.1 Application S/2021/0199/FUL - consultation

Proposal: Demolition of existing conservatory. Single and two storey rear and side extension.

Location: 62 Banbury Lane, Kings Sutton, OX17 3RX

Recommendation B.1.1: To comment on the application thus:

The Parish has the following concerns:

- The impact on the street scene due to the size and bulk of the proposed development
- Inadequate parking provision, given that an increased property size will require more parking spaces which could adversely impact neighbouring properties.
- Clarification is sought to ensure the continued integrity of the culvert which carries field damage water away from 35 houses. Mitigation measures to protect the culvert should be provided by the applicant, should SNC be minded to approve the application.

RESOLVED: To adopt Recommendation B.1.1

B.1.2 Application S/2021/0213/FUL- consultation

Proposal: Single Storey Extensions

Location: 1 Kensington Close, Kings Sutton, OX17 3XB

Recommendation B.1.2: To make no objections to the application.

RESOLVED: To adopt Recommendation B.1.2

B.1.3 Application No. S/2021/0264/FUL- consultation

Proposal: Conversion of dilapidated potting shed into one bed annex

Location: 3 Court House The Square, Kings Sutton, OX17 3RF

Recommendation B.1.3: To make objections to the application as follows:
The Parish Council feels that the proposal in its current form which is similar to S/2015/0814/FUL (withdrawn), and S/2020/1794/FUL (withdrawn) would,

by virtue of its size and design, be harmful to the architectural form of the shed, and the setting of the Grade II* listed building. It is the view of the Parish Council that the design and positioning of the proposal does not relate well to the character and importance of the Grade II* Listed Court House.

Access: The proposed means of vehicular and pedestrian access is not shown on the plans. There would be 2 possibilities:

1. From The Square (as suggested by the Design & Access statement): The Parish Council would have significant concerns over the intensification of vehicle access from The Square. There is already considerable overspill parking in The Square from houses in the surrounding streets and traffic is also generated from the “Airbnb” that is run from the west end of the Court House itself. The Airbnb particulars state that there is parking for 2 vehicles. Indiscriminate parking on a piece of grass outside the Court House (and believed to be in the same ownership) is a matter of particular concern as it already adversely affects the visual character and amenity of the King’s Sutton Conservation Area.
2. From Mill Lane: If this access is to be adopted, plans to an appropriate scale showing vehicular and pedestrian access routes should be submitted. Dimensioned details of parking provision, in accordance with the Council's agreed standards, should also be indicated.

RESOLVED: To adopt Recommendation B.1.3

B.1.4 Application No. S/2021/0265/LBC- consultation

Proposal: Conversion of dilapidated potting shed into one bed annex

Location: 3 Court House The Square, Kings Sutton, OX17 3RF

Recommendation B.1.4: To make objections to the application as listed under Minute 199.20/21 B.1.3.

RESOLVED: To adopt Recommendation B.1.4

B.1.5 Application No. S/2021/0317/TCA – for information only

Proposal: Re-pollard three limes trees last pollarded in 2014

Location: St Rumbolds 12 Upper Astrop Road Kings Sutton OX17 3QL

Recommendation B.1.5: To note the application

RESOLVED: To adopt Recommendation B.1.5

B.2 CORRESPONDENCE REGARDING PLANNING APPLICATIONS

Correspondence regarding an objection to S/2021/0029/FUL was **noted**.

Correspondence regarding S/2020/0082/MAF was reviewed.

RESOLVED: To acknowledge receipt of the correspondence, informing the correspondent that communications with the Parish Council had already taken place via another channel and that it had been suggested that the appropriate person to canvass in the circumstances would be the District Councillor.

200.20/21 CENSUS 2021: TO RECEIVE UPDATE

The update was **noted**.

201.20/21 TO CONSIDER THE PAPER ON BIODIVERSITY

Item **deferred**.

202.20/21 TO RECEIVE UPDATE ON THE GARDENING CLUB SHOW

A. To note that the Parish Council will pay for the hire of the Hall directly to KSMMH (as per the budgetary arrangements for 2021/2022)

Noted.

B. Arrangements for King's Sutton in Bloom Competition

Noted that Cllr Read-Maskell and a representative of the Gardening Club intended to appoint a judge.

203.20/21 TRAINING COURSES AND WORKSHOPS

A. To Receive Requests for Training Courses

None.

B. To Receive Reports on training courses/workshops from Councillors

None.

204.20/21 TO RECEIVE UPDATE REGARDING THE CEMETERY EXTENSION PROJECT

The report from the Clerk was **noted**.

The Clerk was thanked for her recent work on the project.

205.20/21 TO CONSIDER ISSUES RELATED TO STREET AREAS INCLUDING UNLEASHED DOGS ON THE REC, THE VERGE ON ASTROP ROAD, DRAINAGE GULLIES AND THE CONDITIONS OF THE ROAD SURFACES IN THE VILLAGE

Astrop Road Verge Damage

RESOLVED: To respond to the correspondent expressing empathy but to highlight that this was a Highways Responsibility and should be reported on Street Doctor.

Dogs Off Leash on the Rec

RESOLVED: To remind parishioners via Social Media that dogs should be kept on a lead and that their self-compliance with this request was very much appreciated.

Correspondence regarding drainage gullies and the condition of the road surface on which the Parish Council had been copied in was **noted**.
Cllr Breese' comments on this correspondence were also **noted**.

Overgrown Hedge on Banbury Lane

Noted that previous correspondence to the resident had not resulted in the hedge being trimmed back.

RESOLVED: To log the issue on Street Doctor requesting that the Highway Authority uses its powers under s154 of the Highways Act 1980 to ensure that the hedge does not obstruct the passage of pedestrians.

Ivy on Church Walls

Cllr Forde was thanked for his endeavours in removing the ivy causing an obstruction, whilst retaining a proportion to ensure its wildlife benefits were maintained.

206.20/21 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Councillors For..:

A.1 Amenities: nil report

A.2 Cemetery: nil report

A.3 Communications: nil report

A.4 Lighting: including a review of provision on Glebe Rise

Deferred

A.5 The Rec: no further report

A.6 Traffic Calming and Highways: nil report

B. Wardens:

B.1 Trees: nil report

B.2 War Memorial: nil report

C. Representatives:

C.1 King's Sutton Playing Fields Association: nil report

C.2 King's Sutton Millennium Memorial Hall: nil report

C.3 Poor's Allotment Trust: nil report

C.4 Police Liaison: nil report

207.20/21 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 1ST APRIL):

Bonfires causing pollution

Annual Parish Meeting (Finance, Governance and Policy Meeting)

The Meeting ended at 9:32 p.m.