

KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton
Banbury, Oxon OX17 3PG

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The **ANNUAL PARISH COUNCIL MEETING** of the
KING'S SUTTON PARISH COUNCIL

will be held on

**THURSDAY 20th MAY 2021 in the MAIN HALL,
KING'S SUTTON MILLENNIUM MEMORIAL HALL
at 7.30 P.M.**

Members of the Public and the Press are invited to attend

AGENDA

Outgoing Chairman's Announcement: The Openness of Local Government Bodies Regulations 2014:

1. To elect the Chairman of the Council.
2. To receive the Chairman's Declaration of Acceptance of Office, or if not received, to decide when it shall be received.
3. To receive the Councillors' Declarations of Acceptance of Office and Register of Interests Forms or if not received, to decide when they shall be received.
4. To elect the Vice-Chairman of the Council.
5. To Receive Apologies and Approve the Reasons for Absence.
6. To invite Declarations of Interest:
 - 6.1 Disclosable Pecuniary Interests
 - 6.2 Other/Personal/Non-Statutory Interests
 - 6.3 To receive Requests for Dispensations.
7. Public Participation: An opportunity for members of the public to address the Council on items listed on the Agenda.
8. To confirm the accuracy of the Minutes of the Meeting held 1st April 2021:
9. To Note Reports from:
 - 9.1 the Clerk
 - 9.2 the Chairman:
 - 9.3 the Vice Chairman
 - 9.4 the newly elected unitary Councillors for Middleton Cheney Ward

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10. To appoint the Responsible Financial Officer.
11. To Adopt the Terms of Reference and Receive nominations to Committees:
 - 11.1 Planning Committee. (Membership 6, Quorum 3)
Adjournment for first Meeting of the Planning Committee to elect the Chairman
 - 11.2 Finance Governance & Policy Committee. (Membership 5 incl. Chairman, Vice Chairman, Planning Committee Chairman Ex Officio, Quorum 3)
12. To Adopt Remits and Appoint Councillors For:
 - 12.1 Amenities.
 - 12.2 Cemetery.
 - 12.3 Communications
 - 12.4 Lighting.
 - 12.5 The Recreation Ground
 - 12.6 Traffic Calming and Highways
 - 12.7 Litter Picking
13. To Appoint Council Representatives for:
 - 13.1 Churchyard Liaison Working Party
 - 13.2 Provision of Electrical Car Charging Points Working Party
 - 13.3 Emergency Planning Working Party
14. To Adopt Remits and Appoint Wardens:
 - 14.1 Tree Warden.
 - 14.2 Parish Paths Wardens.
 - 14.3 War Memorial Warden.
15. Appointment of Parish Council Representatives:
 - 15.1 King's Sutton Playing Fields Association
 - 15.2 King's Sutton Millennium Memorial Hall Committee of Management
 - 15.3 Poor's Allotment Trust
 - 15.4 Police Liaison
16. Finance Schedule:
 - 16.1 To Approve the Payments.
 - 16.2 To Note Receipts.
17. To approve the Accounts for the YE 31st March 2021:
18. Annual Governance and Accountability Return 2020/21 Part 3:
 - 18.1 To consider the Internal Audit Service Report dated 5th May 2021
 - 18.2 To Note the completion of the Internal Audit Report 2020/21 (p3 AGAR)
 - 18.3 To Approve Section 1 - Annual Governance Statement 2020/21 (p4 AGAR)
 - 18.4 To Approve Section 2 - Accounting Statements 2020/21 (p5 AGAR):
 - 18.4.1 To Note the Bank Reconciliation to 31st March 2021

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18.4.2 To Note the Explanation of Variances

18.4.3 To Note the Level of Reserves to 31st March 2021

18.5 Period for the Exercise of Public Rights: To Note:

18.5.1 The commencement date

18.5.2 The website publication date for the unaudited and signed Statements.

19. Training: to consider requests for places on courses.

20. Planning:

20.1 To consider Application No WNS/2021/0236/FUL

Proposal: Loft conversion and internal alternations.

Location: 41 Halestrap Way Kings Sutton Banbury Northamptonshire OX17
3SF

<https://snc.planning-register.co.uk/plandisp.aspx?recno=110006>

20.2 To consider Application No WNS/2021/0314/FUL

Proposal: Proposed 2 storey side extension and single storey porch and rear extension

Location: 11 Astrop Gardens Kings Sutton OX17 3PR

<https://snc.planning-register.co.uk/plandisp.aspx?recno=110095>

20.3 To consider Application No WNS/2021/0261/FUL

Proposal: Rear extension and 2 No. bay windows.

Location: 15 Hampton Drive Kings Sutton OX17 3QR

<https://snc.planning-register.co.uk/plandisp.aspx?recno=110129>

21. Councillor and Warden Reports: To receive Reports and put Questions to:

21.1 Councillors For...:

21.1.1 Amenities

21.1.2 Cemetery

21.1.3 Communications

21.1.4 Lighting

21.1.5 The Rec: to consider whether to order specific checklists from RoSPA

21.1.6 Traffic Calming and Highways

21.1.7 Litter Picking

21.2 Wardens:

21.2.1 Rights of Way:

21.2.2 Trees: including felling of trees in a conservation area

21.2.3 War Memorial:

21.3 Representatives:

21.3.1 King's Sutton Playing Fields Association:

21.3.2 King's Sutton Millennium Memorial Hall

21.3.3 Poor's Allotment Trust

21.3.4 Police Liaison

22. To comment on issues related to Street Areas:

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23. To Receive items for the next Meeting of the Finance Governance & Policy Committee (25th May 2021) noting the following items due to be discussed:

- Cemetery Project
- Emergency Planning
- Provision of Electrical Car Charging Points Project
- To consider whether to adopt a Strategic Plan
- To receive quotes for a new play surface on part of the toddler play area
- To consider details of investment opportunities
- Policy Reviews

24. To Receive items for the next Meeting (Thursday 3rd June 2021), noting the following items due to be discussed:

- Recommendations from the May Meeting of the Finance Governance & Policy Committee
- Biodiversity Paper
- Green Spaces



Signed:

Clerk

Date: 14th May 2021