

# **KING'S SUTTON PARISH COUNCIL**

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton  
Banbury OX17 3PG

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The next Meeting of the  
**FINANCE GOVERNANCE & POLICY COMMITTEE**  
will be held on  
**TUESDAY 16<sup>TH</sup> NOVEMBER 2021 in the ASTROP ROOM,**  
**KING'S SUTTON MILLENNIUM MEMORIAL HALL**  
at **7.30 P.M.**

**Members of the Public and the Press are invited to attend**

## **AGENDA**


### **Chairman's Announcement: The Openness of Local Government Bodies Regulations 2014**

1. To receive Apologies and Approve the Reasons for Absence
2. To invite Declarations of Interest:
  - 2.1 Disclosable Pecuniary Interests
  - 2.2 Other/Personal/Non-Statutory Interests
  - 2.3 To receive Requests for Dispensations
3. Public Participation: An opportunity for members of the public to address the Committee on items listed on the Agenda.
4. To confirm the accuracy of the Minutes of the Meeting held 9<sup>th</sup> September 2021
5. RFO Report
6. Internal Controls 2021:
  - 6.1 To review the Receipts and Payments Account to 16<sup>th</sup> November 2021 for report to the December Parish Council Meeting
  - 6.2 To note the level of reserves and consider any virements
7. To consider quotations:
  - 7.1 To install CCTV cameras at the Millennium Memorial Hall
  - 7.2 To install a replacement surface area on various items of play equipment on the Rec

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8. Grass Cutting: to review tenders received
9. Cemetery/Churchyard:
  - 9.1 To receive report on progress of the cemetery extension project
  - 9.2 Annual review of scale of fees (including Jubilee Rose Garden)
  - 9.3 To consider draft Risk Assessment for Burial Grounds (Mill Lane cemetery and Churchyard)
10. To make arrangements for the Clerk's Annual Appraisal
11. Policy/documentation review
  - 11.1 Standing Orders
  - 11.2 Financial Regulations
12. Provision of electrical car charging: to review Cllr Wood's paper
13. Communications: to consider email policy, website, and social media recommendations
14. Budget 2022-2023: To consider budget proposals for receipts and payments with reference to guidance from Northants CALC
15. To receive items for the next Meetings of the Finance Governance & Policy Committee (14<sup>th</sup> December 2021 (budget) and 18<sup>th</sup> January 2022)

Signed:  Date: 10<sup>th</sup> November 2021  
Clerk