

**KING'S SUTTON PARISH COUNCIL****MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD  
AT 7.30 P.M. ON THURSDAY 5<sup>TH</sup> MAY 2022  
IN THE ASTROP ROOM, KING'S SUTTON MILLENNIUM MEMORIAL HALL**

**PRESENT:** Cllrs R Burrell (Chairman), D Bostock, J Creed, R Field, B Humphrey, R Irving, D Loughran, I Malcolm, S Read-Maskell, D Wood

**ABSENT:** Cllrs A Barry, J Creed

**IN ATTENDANCE:** Mrs E Hart (Clerk)

**Outgoing Chairman's Announcement:  
The Openness of Local Government Bodies Regulations 2014:****01.22/23 TO ELECT THE CHAIRMAN OF THE COUNCIL**

**RESOLVED:** To elect Cllr Burrell as Chairman.

**02.22/23 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE, OR IF NOT RECEIVED, TO DECIDE WHEN IT SHALL BE RECEIVED:**

Declaration to be signed immediately after the meeting.

**03.22/23 TO ELECT THE VICE CHAIRMAN OF THE COUNCIL**

**RESOLVED:** To elect Cllr Wood as Vice Chairman.

**04.22/23 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:**

Apologies had been received from Cllrs A Barry and J Creed.

**RESOLVED:** To approve the Reasons for absence as submitted.

Dave Hall, Parish Paths Warden had also sent apologies.

**05.22/23 TO INVITE DECLARATIONS OF INTEREST:****A. Disclosable Pecuniary Interests:**

Councillor	Agenda Item	Reason
R Field	Item 27.2 Application WNS/2022/0071/MAO	Property owner: Hampton Drive
B Humphrey	Item 29 Wales Street	Resident on Waverley Close
D Wood	Item 27.2 Application WNS/2022/0071/MAO	Property owner: Hampton Drive

**B. Other/Personal/Non-Statutory Interests:**

Councillor	Agenda Item	Reason
R Burrell	Item 28.2 Implementation of Car Charging Points	Trustee of KSMMH
D Loughran	Item 24 Gigaclear	Resident of Arundel Close

**None.**

**C. To receive Requests for Dispensations:**

**None.**

**06.22/23 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:**

**None.**

**07.22/23 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING HELD 7<sup>TH</sup> APRIL 2022:** (previously distributed)

**RESOLVED:** To approve the Minutes of the Meeting held 7<sup>th</sup> April 2022.

**08.22/23 TO NOTE REPORTS FROM:**

**A. the Clerk:  
MATTERS ARISING**

**Minute 246.21/22**

Electricity Substation: Western Power has now completed the works to block off the access.

Oxfordshire Play Association: Fun Day on 27<sup>th</sup> August – the Tennis Club has confirmed that it intends to attend.

**Minute 247.21/22 Grass Cutting Payment**

This was chased up and £710.18 was credited to the account on 4<sup>th</sup> May 2022.

**Minute 248.21/22 A Proposed Diversion of AS10**

The Clerk held a meeting with the Footpaths Warden and all information was subsequently sent to George Massingham. Previously Rights of Way had started the process of diverting the path so it would be logical that they conclude it.

**Minute 248.21/22 B Tree Canopy**

The tree delivery is awaited.

**Minute 251.21/22 Parking Restriction**

The Council's support for the proposal was submitted.

**Minute 254.21/22 Bus Shelter**

Dave Essex is intending to install the shelving by Monday 9<sup>th</sup> May.

**Minute 255.21/22 B Car Charging Points**

The grant offer from OZEV has now been received and is to be discussed under item 28.2. Cllr Wood is in communication with BP regarding points of the agreement which could be at odds with the grant offer.

**Noted.**

**Minute 255.21/22 D Biodiversity Projects**

Research has shown that there are a number of different types of wormeries (and a large range of prices) on the market. It is suggested that these are sent to the primary school for comment and then discussed at the May Finance, Governance and Policy Committee Meeting.

**RESOLVED:** To consider options for a wormery at the May Finance, Governance and Policy Committee Meeting following feedback from the Primary School.

**Action:** the Clerk

Dave Essex has been contacted regarding the information board and Highways regarding the planters.

**The response from Highways was noted.**

**Minute 255.21/22 E Asset Mapping**

The requested assets and services (owned by WNC) were mapped on Parish Online.

**Minute 258.21/22 A.5 The Rec**

The replacement sign will be delivered next week.

Cllr Barry has obtained some padlocks for the bins.

**Noted** that the Clerk would liaise further with Cllr Barry.

A quote for jet washing parts of the play area is presented for considered at item 31.1.5.

**OTHER**

Amazon's payment for damage to a lamp on Sandringham Road has apparently been returned to their bank; this is being sorted out.

King's Sutton Primary Academy has requested use of the Rec for their Sports Day on 23rd June (with a reserve date of 7th July). They would also like to mark running lanes.

**RESOLVED:** To give consent to the Primary Academy to use the Rec on the requested dates and to allow running lanes to be marked.

**Action:** the Clerk

The group discussion with Seb Greene, Strategic Relationship Manager at West Northamptonshire Council looking at the relationship between WNC and parish and town councils, and how WNC can engage better was interesting and a good opportunity to learn what other parishes do. One idea for better community engagement would be for the Clerk to be available at the Friday Coffee Morning once or twice a month as a drop in facility, with residents able to access the office if a private discussion was required.

**RESOLVED:** To provide a monthly drop-in publicised session at the Friday Coffee Morning for residents wishing to access Parish information.

**Action:** the Clerk

All Councillors are invited to attend the Brackley Mayor Making Ceremony on Saturday 14<sup>th</sup> May at noon. Responses are due by 6<sup>th</sup> May.

**Noted** that no Councillor wished to attend.

The Heathy Communities Team at WNC (South Northants Locality) will be returning to King Sutton on Monday 30<sup>th</sup> May to offer an outdoor activity session (noon-2pm) as part of the May Half Term Offer.

**The Clerk was thanked for her report.**

**B. the Chairman: Nil Report**

**C. the Vice Chairman: Nil Report.**

**D. the unitary Councillors for Middleton Cheney Ward: Nil report.**

**09.22/23 TO APPOINT THE RESPONSIBLE FINANCIAL OFFICER:**

**RESOLVED:** To appoint the Clerk as the Responsible Financial Officer.

**Noted** that there was no need to re-appoint this position annually as it was within the Clerk's job description.

**10.22/23 TO ADOPT THE TERMS OF REFERENCE AND RECEIVE NOMINATIONS TO COMMITTEES:**

**A. Planning Committee:** Membership 6, Quorum 3)

**A.1 Membership:**

**RESOLVED:** To appoint Cllrs Barry, Bostock, Creed, Field, Irving and Read-Maskell to the Planning Committee 2022-2023.

**A.2 Terms of Reference:** (previously distributed)

**RESOLVED:** To adopt the current Terms of Reference with the following amendments: references to SNC/NCC amended to WNC.

*Adjournment for first Meeting of the Planning Committee to elect the Chairman*

**B. Finance Governance & Policy Committee:** (Membership 6 incl. Chairman, Vice Chairman, Planning Committee Chairman Ex Officio, Quorum 3)

**B.1 Membership:**

Ex-Officio Members:

Chairman of the Parish Council: Cllr Burrell

Vice Chairman of the Parish Council: Cllr Wood

Chairman of the Planning Committee: Cllr Irving

**RESOLVED:** To appoint Cllrs Creed, Field and Humphrey as Members of the Finance, Governance & Policy Committee.

**B.2 Terms of Reference:** (previously distributed)

**RESOLVED:** To adopt the current Terms of Reference with no amendments

**11.22/23 TO ADOPT REMITS AND APPOINT COUNCILLORS FOR:**  
(Remits previously distributed)

**A. Amenities:**

**RESOLVED:** To:

i) Appoint Cllr Read-Maskell the Cllr for Amenities

ii) Adopt the Cllr for Amenities Remit.

**B. Cemetery:**

**RESOLVED:** To:

i) Appoint Cllr Creed the Cllr for the Cemetery

ii) Adopt the Cllr for the Cemetery Remit.

**C. Communications:**

**RESOLVED:** To:

i) Appoint Cllr Bostock the Cllr for Communications

ii) Adopt the Cllr for the Communications Remit.

**D. Lighting:**

**RESOLVED:** To:

i) Appoint Cllr Field the Cllr for Lighting

ii) Adopt the Cllr for Lighting Remit.

**E. The Recreation Ground:**

**RESOLVED:** To:

i) Appoint Cllr Barry the Cllr for The Rec

ii) Adopt the Cllr for The Rec Remit.

## **F. Traffic Calming and Highways:**

**RESOLVED:** To:

- i) Appoint Cllr Malcolm the Cllr for Traffic Calming and Highways (not Community Speed Watch)
- ii) Adopt the Cllr for Traffic Calming and Highways Remit with the following amendment: reference to NCC amended to WNC.

**12.22/23 TO APPOINT COUNCIL REPRESENTATIVES FOR:**

### **A. Churchyard Liaison Working Party**

**RESOLVED:** To appoint Cllrs Creed and Irving

### **B. Provision of Electrical Car Charging Points Working Party**

**RESOLVED:** To appoint Cllrs Bostock and Wood

### **C. Communications Working Party**

**RESOLVED:** To appoint Cllrs Barry, Bostock and Malcolm

**13.22/23 TO ADOPT REMITS AND APPOINT WARDENS:**

### **A. Tree Warden:** (Remit previously distributed)

**RESOLVED:** To:

- i) Appoint Anne Martis as Tree Warden.
- ii) Adopt the Remit for the Tree Warden

### **B. Parish Paths Wardens:** (Remit previously distributed)

**RESOLVED:** To:

- i) Appoint Mr Dave Hall as Footpath Warden and Cllr Loughran as Assistant Footpath Warden.
- ii) Adopt the Remit for the Footpaths Warden.

### **C. War Memorial Warden:** (Remit previously distributed)

**RESOLVED:** To:

- i) Appoint Mr Andrew Waite as War Memorial Warden.
- ii) Appoint Cllr Field and Cllr Humphrey as Assistants to the War Memorial Warden.
- iii) Adopt the Remit for the War Memorial Warden.

### **D. Litter Picking**

**RESOLVED:** To: Appoint Adrian Barry the Litter Picking Warden

**Noted** that there was no remit for the position.

**E. Cemetery Warden**

**RESOLVED:** To: appoint Antony Alcock the Cemetery Warden

**Noted** that there was no remit for the position.

**14.22/23 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES:****A. King's Sutton Playing Fields Association:**

**RESOLVED:** To appoint Cllr Read-Maskell Parish Council Representative on the King's Sutton Playing Fields Association.

**B. King's Sutton Millennium Memorial Hall Committee of Management:**  
(Meetings held 4 times per year + the AGM)

**RESOLVED:** To appoint Cllr Field Parish Council Representative on the King's Sutton Millennium Memorial Hall Committee of Management.

**C. Poor's Allotment Trust:**

Mrs Vicky O'Connor: Term of Office ends 2025;

Mrs Maureen Paterson: Term of Office ends 2023: Term of Office: 4 years

The current representatives and terms of notice were **noted**.

**D. Police Liaison:**

**RESOLVED:** To appoint Cllr Barry as Police Liaison Representative.

**15.22/23 WARDEN REPORTS: TO CONSIDER ISSUES RAISED BY:****A. Footpaths Warden: including update regarding AS10 proposed diversion**

The Clerk's update was **noted**.

**B. Tree Warden: including update regarding Queen's Green Canopy project**

**Noted** that the tree delivery/planting was in hand.

**C. War Memorial Warden: nil report****D. Litter Warden: nil report****16.22/23 FINANCE SCHEDULE:**

<b>King's Sutton Parish Council - May 2022</b>		
	<b>30.04.2022</b>	<b>31.03.2022</b>
Unity Trust Bank - current	£224,925.40	£214,171.62
Unity Trust Bank - instant access	£5,007.96	£5,007.96

**A. To Approve the Payments:**

To ratify					
Date	Cheque/DD/BACS Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
08.05.2022	DD Yu Energy	Invoice 00793838	£110.33	£5.25	236 2276 15
08.05.2022	DD Yu Energy	Invoice 00793839	£328.79	£54.80	236 2276 15
08.05.2022	DD Yu Energy	Invoice 00793840	£32.20	£1.53	236 2276 15
15.05.2022	DD NEST	May pension contributions	£83.88		
To Approve					
Date	Cheque/BACS Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
05.05.2022	BACS E Wilkinson	Stall refund	£15.00		
05.05.2022	BACS Northamptonshire Acre	Trustee roles training course	£25.00		
05.05.2022	BACS Zurich Municipal*	Invoice 514554238	£2,174.15		
05.05.2022	BACS KSM MH	Mums and Tots April invoice	£108.75		
05.05.2022	BACS KSM MH	Mums and Tots May invoice	£65.25		
05.05.2022	BACS KSM MH	Rent and Meetings for April	£180.00		
05.05.2022	BACS SES Water Services	Water charges - Bill No 11	£4.02		
05.05.2022	BACS Greatfield Plants	Invoice GFP0993	£329.34	£34.67	408633749
05.05.2022	BACS Eylelid Productions Ltd	Invoice 2924	£750.00		
05.05.2022	BACS Marcus Young	Invoice 3891	£606.00	£101.00	650673044
05.05.2022	BACS Classic Garden Furniture	Memorial Bench 4032	£1,471.00	£295.17	892028023
05.05.2022	BACS E Hart	Expenses - Sign and storage box	£35.40	£5.91	various
05.05.2022	BACS Dave Essex	Invoice 2698	£660.00		
05.05.2022	BACS Balfour Beatty	Invoice 123364	£309.18	£51.53	GB217967235
27.05.2022	BACS E Hart	May Wages	£1,417.65		
31.05.2022	BACS HMRC	PAYE and NI Month 2	£397.12		
* subject to approval at item 19					
<b>Total</b>			<b>£9,103.06</b>	<b>£549.86</b>	

**RESOLVED:** To approve the Payments, noting that the payment to Zurich was subject to approval at item 19. Payments to Greatfield Plants, Eylelid, Classic Garden Furniture and Dave Essex to be released on receipt of goods/services.

**Action:** the Clerk

#### B. To Note Receipts:

Receipts	Type	Payer	Description	Amt
20.04.2022	CHQ	Cakebread Memorials	Memorial stone order	£65.00
20.04.2022	CHQ	Coop	Interment	£264.00
28.04.2022	BACS	WNC	Precept	£36,900.00
<b>Total</b>				<b>£37,229.00</b>

#### Noted.

**Noted** that donations totalling £200 had been received from two residents to be used towards a method of safeguarding precious documentation.

**Agreed** that the Clerk would write a letter of thanks to the donors.

**17.22/23 TO APPROVE THE ACCOUNTS FOR THE YE 31<sup>ST</sup> MARCH 2022:**  
(previously distributed)

**RESOLVED:** To Approve the Accounts for the year ended 31<sup>st</sup> March 2022.

**18.22/23 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)  
2021/22 PART 3:**

**A. To consider the Internal Audit Service Report dated 3<sup>rd</sup> May 2022**  
(previously distributed)

**RESOLVED:** To note the Internal Audit Report



The Clerk was congratulated on the fact that the auditor had highlighted her diligence and had noted that in all significant respects, the internal control objectives were achieved throughout the financial year to a standard adequate to meet the council's needs.

**RESOLVED:** To consider comments made by the Internal Auditor with regard to reserves, financial regulations (Clerk incurring expenditure and needing to re-claim) at the next Finance, Governance and Policy Committee Meeting.

**Action:** the Clerk

**B. To Note the completion of the Internal Audit Report 2020/21 (p3**

**AGAR):** (previously distributed)

The Internal Auditor had completed and signed off the Annual Internal Audit Report 2021/22 on 3<sup>rd</sup> May 2022.

**Noted.**

**C. To Approve Section 1 - Annual Governance Statement 2021/22 (p4**

**AGAR):** (previously distributed)

The Council considered the measures taken in support and concluded that:

1. It had put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
2. It had maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
3. It had taken all reasonable steps to assure itself that there were no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of the Council to conduct its business or manage its finances.
4. It provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
5. It had carried out an assessment of the risks facing the Council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. It had maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
7. It had taken appropriate action on all matters raised in report from internal and external audit.
8. It had considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, had a financial impact on the Council and, where appropriate, had included them in the accounting statements.

**RESOLVED:** To:

i) Answer Yes to Statements 1-8 and to record that Statement 9 relating to Trust funds was Not Applicable

ii) Approve Section 1 – Annual Governance Statement 2021/22.

**D. To Approve Section 2 - Accounting Statements 2021/22 (p5 AGAR):**  
(previously distributed)

**D.1 To Note the Bank Reconciliation to 31<sup>st</sup> March 2022:**  
(previously distributed)

**Noted.**

**D.2 To Note the Explanation of Variances:** (previously distributed)

The Council **noted** the explanation of variances between the 2020/21 and 2021/22 Accounting Statements provided for Box 3 (Total other Receipts), Box 4 (Staff costs) and for Box 6 (All other Payments) of the Accounting Statements.

**RESOLVED:** To Approve Section 2 - Accounting Statements 2021/22.

**C.3 To Note the Level of Reserves to 31<sup>st</sup> March 2022:** (Table of Reserves previously distributed)

Designated Reserves totalled £162,160 with general reserves £57,020.

**Noted.**

**E. Period for the Exercise of Public Rights: To Note:**

The period must be for 30 consecutive working days and include the first ten working days in July.

**E.1 The commencement date**

**Noted** that the commencement date would be 13<sup>th</sup> June.

**E.2 The website publication date for the unaudited and signed Statements.**

**Noted** that the latest publication date is one day before the commencement date of 13<sup>th</sup> June.

19.22/23

**INSURANCE RENEWAL EFFECTIVE FROM 1ST JUNE 2023:**

**A. To ensure the policy schedule meets the requirements of the Council including the level of fidelity**

**RESOLVED:** To adopt the opinion that the policy schedule meets the requirements of the Council, including the level of fidelity.

**B. To Approve the Renewal Premium in the sum of £ £2,174.15 (third of three year long term agreement) (noting budgeted payment of £2163)**

**RESOLVED:** To approve the renewal premium in the sum detailed above.

**20.22/23 QUEEN'S JUBILEE COMMUNITY EVENTS: TO RECEIVE REQUESTS FOR FINANCIAL SUPPORT**

**RESOLVED:** To provide financial support of £100 to Kings Sutton Sequence Dancing Club to hold an event on Thursday 2nd June.

**RESOLVED:** To release the £1000 previously agreed for the Village Celebration Jubilee Event on the Rec as necessary for the group to purchase specific items.  
**Action:** the Clerk

**21.22/23 TO RECEIVE INFORMATION REGARDING RESIDENTS' PROPOSAL FOR DONKEY FIELD**

Item **deferred** pending receipt of information

**22.22/23 CONSULTATION ON WEST NORTHAMPTONSHIRE COUNCIL'S HOUSING STRATEGY: TO CONSIDER A RESPONSE**

**RESOLVED:** To delegate to the Chairman of the Planning Committee the right to respond on behalf of the Parish Council, noting that the response would suggest that more emphasis should be placed on the delivery of Council homes.  
**Action:** Cllr Irving

**23.22/23 Proposed Tree Works: to consider quotation for various works from AGU Treecraft Ltd**

**RESOLVED:** To accept the quote for £2310 plus VAT from AGU Treecraft Ltd for various tree work.  
**Action:** the Clerk

**24.22/23 GIGACLEAR INSTALLATION:  
A. To note the extent of the proposed installation area and receive update regarding timescales**

**Noted** that the proposed installation area covered the northern part of the village and that Gigaclear would contact the Clerk when timescales were approved.

**B. To consider the request for permission to install fibre broadband on land owned by the Parish Council**

**RESOLVED:** To give permission to Gigaclear to install fibre broadband on land owned by the Parish Council.  
**Action:** the Clerk

**25.22/23 ANNUAL PARISH MEETING 2022: REVIEW**

Item **deferred** to June Meeting.  
**Action:** the Clerk

**26.22/23 TRAINING: COURSES AND WORKSHOPS  
A. To receive requests for places on courses**

**Noted** that Cllrs Burrell, Barry and Read-Maskell had been booked to attend the June Code of Conduct course.

**B. To receive feedback from Councillors on attended courses**

**None.**

**27.22/23**

**PLANNING:**

**A. Chairman's Report**

**Noted** that application WNS/2021/1939/MAF Land adjoining Cherwell Valley Business Park OX17 3AA (A solar park with associated infrastructure including two substations, raised plinths and reinforced grasstrack) was due to be decided by the WNC Planning Committee on 9<sup>th</sup> May and the Parish Council could register to attend and make representations.

**RESOLVED:** To not send representation to the meeting since the Committee would consider the previous submitted response.

**B. To re-consider Application WNS/2022/0071/MAO**

**Proposal: Outline planning permission for residential development of up to 32 no. dwellings with all matters reserved except access.**

**Including affordable housing, together with creation of new areas of open space, a new access off Hampton Drive, landscaping and all enabling and ancillary works.**

**The quantum of development has increased from 31 to 32 units. This is a result of the housing mix changing towards the provision of more, smaller homes (in response to Strategic Housing's comments).**

**Amendment:**

**New information/documentation received:**

- Covering Email from Mr Steve Kerry dated 14th April 2022, 16:01, setting out a response to the Lead Local Flood Authority Comments and summarising contents of new/revised documents.

- Addendum to the Planning Statement directly addressing comments/objections from Strategic Housing.

- Response from Glanville to Local Highway Authority objections

- Response from Aspect Landscape Planning to comments made by Max Askew, Landscape Architect and consultant acting on behalf of the Council

**The quantum of development has increased from 31 to 32 units. This is a result of the housing mix changing towards the provision of more, smaller homes (in response to Strategic Housing's comments).**

**Location: Land North of Blenheim Rise, Kings Sutton, Northamptonshire**

**RESOLVED:** To amend the previous re-consultation submission by deleting the section on Affordable Housing as it was felt the applicant had now addressed this concern.

**Action:** the Clerk

**Noted** that the Local Lead Flood Authority had yet to respond to the re-consultation.

**28.22/23**

**PROJECT UPDATES: TO RECEIVE REPORTS AND PUT QUESTIONS REGARDING:**

**A. The Cemetery Extension: nil report**

## B. Implementation of Car Charging Points

**Noted** that BP Chargemaster had agreed to increase their contribution to the project as the grant offered received was for £30,000.

**RESOLVED:** To accept the terms and conditions of the OZEV grant whilst noting that amendments were due to be made to the Agreement between the KSMMH and BP Chargemaster to ensure the grant conditions were able to be met.

## C. Communications Working Group

**Noted** that Cllr Malcolm would ask Eyelid to copy across additional information from the current website (clubs, organisations) and that a training session on setting up the new email addresses would be held.

**Noted** that Great Purston was also in the Parish but not named in the Parish Council title; this would be considered when reviewing the Annual Meeting in June.

## D. Biodiversity Projects

**Noted** that Cllr Loughran would submit a remit for a new role of biodiversity to the Finance, Governance and Policy Committee Meeting.

## E. Asset Mapping

**Noted** that the WNC assets had been mapped on Parish Online.

### 29.22/23 TO COMMENT ON ISSUES RELATED TO STREET AREAS

Correspondence relating to an historical project to alleviate flooding was reviewed.

**RESOLVED:** To respond to the resident, sympathising but explaining the funds from the project were in fact allocated out to individual properties and signposting him to the Environment Agency for more information.

**Action:** the Clerk

### 30.22/23 TO CONSIDER PROPOSED ADDITIONAL TRAFFIC CALMING MEASURES

**Deferred** to June meeting.

### 31.22/23 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

#### A. Councillors For..:

**A.1 Amenities:** to include update regarding two new benches

A quote to install a new bench base was considered.

**RESOLVED:** To obtain a further quote.

**A.2 Cemetery: nil Report.**

**A.3 Communications:** to include update on photography competition  
Noted that a winner and runner up had been decided. 124 images had been submitted from 31 contributors.

**RESOLVED:** To announce the winners in the next two weeks to tie in with the publication of the King's Sutton Times.

**RESOLVED:** To pay Cllr Bostock £200 to enable the prizes to be purchased (budget previously agreed)

**RESOLVED:** To add £250 to budgetary provision for an exhibition to showcase the entries.

**A.4 Lighting:** to include review of quotes received

Item deferred pending receipt of quotes.

**A.5 The Rec:** to include update on works

**RESOLVED:** To accept a quote of £787 from Jet Flo Pro (UK) Ltd to clean specific areas of the play equipment.

**A.6 Traffic Calming and Highways: Nil Report**

**B. Representatives:**

**B.1 King's Sutton Playing Fields Association: Nil Report.**

**B.2 King's Sutton Millennium Memorial Hall: Nil Report.**

**B.3 Poor's Allotment Trust: Nil Report.**

**32.22/23 TO RECEIVE ITEMS FOR THE NEXT MEETING OF THE FINANCE GOVERNANCE & POLICY COMMITTEE (17<sup>TH</sup> MAY 2022)**

As noted above.

**33.22/23 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 9<sup>TH</sup> JUNE 2022)**

As noted above.

The Meeting ended at 9.18 p.m.