

KING'S SUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD
AT 7.30 P.M. ON THURSDAY 5TH MARCH 2015
IN THE ASTROP ROOM,
KING'S SUTTON MILLENNIUM MEMORIAL HALL**

PRESENT: Cllrs R Burrell (Chairman), D Bridson, G Bruce, J Creed, W Dowling, T Forde, C Hill, R Irving, W Mullis, M Paterson and R Sykes

ABSENT: No Absentees.

IN ATTENDANCE: Mrs A Le Druillenec (Clerk)

243.14/15 CHAIRMAN'S ANNOUNCEMENT: THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014:

Cllr Burrell advised Members of the Public that they were permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted. Oral commentary during the meeting would not be permitted. (Standing Order 3k)

MINUTE'S SILENCE FOR CLLR ALAN ESSEX: The Chairman asked Members to stand in silent tribute to the late Cllr Essex whose death had occurred on 2nd March 2015.

Cllr Essex had served as Parish Councillor from 1997 - 2007, from 2009 to May 2011, and from July 2011 to the present day.

244.14/15 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

None.

245.15/15 TO RECEIVE REQUESTS FOR DISPENSATIONS:

None.

246.14/15 TO INVITE DECLARATIONS OF INTEREST:

None.

247.14/15 GUEST SPEAKER: STEVE BARBER: OFFICER FOR COLLISION ANALYSIS AND INVESTIGATION/VAS PROJECTS, NORTHAMPTONSHIRE HIGHWAYS. TOPIC: TEMPORARY/PORTABLE VAS DEVICES:

The Chairman welcomed Mr Barber to the Meeting and invited him to speak.

Mr Barber advised that the main causes of collisions were:

- i) Drivers fail to look
- ii) Drivers fail to judge distance and speed
- iii) Speed was a significant control factor in all cases.

1. Self Purchase VAS Scheme: Requirements;

- i) s50 Licence. The Parish Council's existing licence for the VAS on Banbury Lane could be modified to cover a new sign.
- ii) Identify 2 locations on Astrop Road.
- iii) Security: Heavy duty lock or padlock
- iv) Decide on message that would flash up on the sign.
- v) Opt for Power Source:
Battery (light weight) and trickle charger
Solar or wind: More difficult to move. Devices get stolen.
- vi) Volunteers to manually move signs, re-charge batteries every 6 weeks:
Labour intensive: 15 mins to erect, 5 mins to change battery
- vii) Installation poles or lampposts that could take the weight of the device.
6-8 foot working height.
- viii) Choose type of device: Speed Indicator Device (SID), Vehicle Activated Sign (VAS), Data collection facility

2. Cost:

Device: £1,000 (basic) to £3,000 for VAS with integral data collection facility
Battery: £250

3. Models: Various suppliers.

- i) SID Morlock: 700 series gathers data. Green to red change.
£1,800 - £2,000
- ii) VAS Westcote: £2,000

Mr Barber would send information to the Clerk.

Mr Barber was willing to meet Members on site to discuss appropriate locations and demonstrate the devices.

The Chairman thanked Mr Barber for his presentation.

Mr Barber withdrew from the Meeting.

248.14/15 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

None.

249.14/15 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD 5TH FEBRUARY 2015:
(previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to Approve the Minutes of the Meeting held 5th February 2015.

250.145/15 TO NOTE REPORTS FROM:

A. the Clerk: (previously distributed)

Minute No. 221.14/15A:

i) Hedge, Banbury Lane: According to CALA Homes the boundary runs through the middle of the hedge. Therefore the outer (road) side of the hedge is not within the land owned by CALA Homes and as such it cannot be conveyed to the Management Company to maintain.

This is at odds with the information received from the previous landowner who confirmed that when the land was sold it included the hedge. The previous owner maintained the hedge, cutting it on both sides and along the top once per year.

Agreed: To seek free legal advice and to approach Northants CALC

ii) Thursday Bus: Tex Cars has invoiced the Parish Council for 3, instead of 4, weeks' service in January, a saving of £85.00.

Minute No. 224.14/15: Casual Vacancy: Letter of thanks sent to former Cllr Lee on 12th February 2015.

Minute No. 234.14/15: Tree works: Quotations from AGU Treecraft totalling £3,350 + vat were accepted on 3rd February 2015. Awaiting a commencement date for the work (planning permission is required for works to the lime trees on The Rec) and also a price for removal of deadwood from the lime trees.

Minute No. 235.14/15: Play Project: Works commenced on site on 23rd February 2015.

Minute No. 236.14/15: Local Elections May 2015: Clerks' briefing, SNC held 10th February 2015. Nomination packs to be issued end of February, beginning of March. Notice of Election to be posted up 30th March 2015.

Submission of nominations: Deadline: 4 p.m. on 9th April 2015. Candidates or their appointee must deliver these in person to the bungalow at the Council Offices site, Springfields, Towcester. An appointments system will operate. An Officer will check through the papers and any amendments are to be made by the person handing in the papers (not by the Officer).

Please note: SNC is moving Offices on 10th April 2015. Its Offices will be closed on 7th and 8th April, although the Bungalow will be staffed for nomination papers. Easter falls 3rd - 6th April.

Minute No. 241.14/15: KierWSP Satisfaction Questionnaire: Response sent 20th February 2015.

Minute No. 242.14/15: Purpose Built School: Cllr Matthew Golby, Cabinet Member for Learning Skills and Education, NCC had advised that building a new School is not an option for reasons of funding and land.

Cllr Bruce's initial approach was along the lines of the potential sale value of the existing school site being a valuable proposition for a developer and a means of funding a new build school.

Note: Meeting to discuss the impact of new development on the School: 11th March 2015. Parish Council/Governing Body/Head Teacher to be represented.

2. Other:

i) Chiltern Railways: Response to September 2015 Timetable Consultation: No indication of what the changes will be. The latest version of the timetable will be available on www.chilternrailways.co.uk in the Spring. Final version will be published online in mid June.

ii) Designated Bus Stops: The County Council is responsible for designating bus stops. In King's Sutton there are the two bus shelter stops and 5 unmarked bus stops. Complaint from resident that the bus driver was stopping at the junction of The Knob and Astrop Road rather than at the unmarked designated stop just before the junction of Upper Astrop Road and Astrop Road on the opposite side to the bus shelter.

The County Council will be advising the bus company to use the designated stop and contacting the resident concerned. The County Council is prepared to consider requests for additional stops, such as at the junction of The Knob and Astrop Road and the Officer has arranged a site meeting with interested bus users on 11th March 2015 to review the stops on Astrop Road.

iii) Email problems: The problem of sending emails to addresses ending @southnorthants.gov.uk has at last been resolved. Ongoing intermittent problems sending to addresses with the suffix @kingsutton.org

B. the Chairman:

i) Local Elections Drop In session 19th March 2015:

Rota for the Evening:

6.30 p.m. -8.30 p.m.	6.30 p.m.-7.30 p.m.	7.30 p.m.-8.30 p.m.
Cllr Burrell	Cllrs Forde, Irving, Paterson	Cllrs Bruce, Dowling, Hill, Sykes

ii) **APM 2015:** Reports requested to be sent to the Clerk by 2nd April 2015.

D. County Councillor: No Report. Cllr Sawbridge had sent his Apologies.

E. District Councillor: No Report. Cllr Morris had sent his Apologies.

251.14/15 FINANCE SCHEDULE:

HSBC Bank Accounts	Bank Statement @ 31.12.14	Cash Book Balance @ 27.02.15
Business Money Manager	£44,359.52	£43,275.04
Community	£1.00	£1.00
Money Market	£162,612.68	£162,817.62

A. To Ratify and Approve the Payments:

To Ratify				
Cheque	Payee	Description	Amt (incl VAT)	VAT
DD	BT plc	Internet Services Bill Q031 M3	£114.48	£19.08
To Approve				
Cheque	Payee	Description	Amt (incl VAT)	VAT
104252	Tex Cars & Coaches	Inv. 3164 Jan 2015 Thursday Bus	£255.00 ¹	
104263	S J Key	Inv. 2 litter services February 15	£80.00	
104264	A H Contracts	Inv. 7854 dog waste services	£120.00	£20.00
104265	KSM MH	Office Rent, Room Hire Feb 15	£108	
104266	Aylesbury Mains Ltd	Inv. 15418; 15434 Fault repairs	£101.16	£16.86
104267	D Essex	Replacement post The Rec	£35.00	
104268	A Le Druillenec	Salary Month 12	£2,149.50 ²	
104269	HMRC	Tax & NI Month 12	£944.03	
104270	A Le Druillenec	Reimbursement, Office Supplies	£188.15	£23.37
Total			£4,095.32	£55.94

Note 1: Represents 3 weeks instead of 4 weeks due to reduced service (mini bus instead of coach)

Note 2: As per Min. No. 231.14/15

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Sykes to Approve the Payments and to Authorise the Clerk to settle invoices for KSM MH and Aylesbury Mains Ltd.

B. To Note Receipts:

Receipts	Type	Payer	Description	Amt
03.02.15	BACS	HMRC	Vat refund to 30 Nov 14	£5,145.20
12.02.15	Cheque	J&M Humphris	Burial fees Plot s9sp30	£212.00
17.02.15	Cheque	KSTimes	Adverts	£100.00
26.02.15	Cheque	M Thomas	Search fee. Burial Records	£18.25
26.02.15	Cash	S Davitt	Search fee. Burial Records	£18.25
Total				£5,493.70

Additional Receipt: KS Tennis Club £750 representing return of grant of financial assistance raised 5th June 2014. (Minute No. 55.14/15D refers)

Noted.

C. To Authorise settlement of invoice in respect of refurbishment of the lychgate in the sum of £500:

The work was still outstanding.

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Mullis to seek quotes from alternative contractors.

Action: the Clerk

D. S106 Developer Contributions: Banner Homes Leisure, Recreation and Open Space: To Approve payment in the sum of £555.84 to the King's Sutton Tennis Club for improvements to the Clubhouse:

It was **Noted** that this was £48.24 more than the sum originally allocated (£507.60) due to the installation of a new fusing unit (+£90) and reduction in cost of plumbing works (-£49.80) + vat.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Paterson to Approve the Payment in the sum of £555.84.
Cheque No. 104271 was raised.

Note: Total amount of s106 Banner Homes Leisure Recreation and Open Space allocations paid out to date = £3,357.84. (3 organisations)
£20,672 of allocations yet to be claimed. (2 organisations)

252.14/15 TRAINING:

A. To consider requests:

For Northants CALC Calendar of courses visit www.northantscalc.com
CPRE Planning Roadshow: Topic: Making Planning Responses Count: 4th June 2015

None.

253.14/15 FLOOD ALLEVIATION GROUP:

A. Update on Wales Street FAS: Cllr Forde reported.

A.1: Planning Permission: Granted.

A.2: Funding Shortfall: Cllr Morris was pressing for the extent of the funding gap to be made known. An additional contribution from the Parish Council would help raise the profile of the project.

Agreed: That the Finance Governance & Policy Committee considers whether to recommend allocating additional funding to the Wales Street FAS.

A.3: Meeting with Engineering Consultants: 25th March 2015.

Landowners invited. Cllr Forde to attend. Update expected on tenders from Royal Haskoning DHV, Project Manager and Alan Isaac, SNC.

Following the retirement of Alan Isaac at the end of March 2015, the main point of contact for the Wales Street FAS will be Royal Haskoning DHV.

254.14/15 PLANNING:

A. Chairman's report: Cllr Forde reported.

A.1: Tree Warden: (formerly Cllr Essex)

Recommendation A.1: That notifications of and applications for tree works are dealt with by Members of the Planning Committee and reported in the normal way until the Local Elections in May 2015.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Paterson to Adopt Recommendation A.1.

B. To consider recommendations arising from the Meeting held at 7.00 p.m. on 5th March 2015:

B.1 Application No: S/2015/0254/FUL

Proposal: Demolition of single storey extension, conservatory and shed, and erection of two storey side extension, single storey rear extension and porch

Location: Spire Cottage 36 Wales Street, King's Sutton

Recommendation B.1: To offer No Objection.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Paterson to Adopt Recommendation B.1.

B.2 Application No: S/2015/0306/PA

Proposal: Determination as to whether prior approval is required (under Class 1A (a) of Part 3 of the above Order) for the change of use of as shop (Use Class A1) to one dwelling (Use Class C3) in respect of: the transport and highways impacts of the development; contamination risks on the site; flooding risks on the site; the desirability of changing the use due to loss of the shop; and the design and external appearance of the building.

Location: 49 Richmond Street, King's Sutton

The Committee had concerns over potential infringement of parking space in the event of planning permission for change of use being granted in the future.

Agreed: To bring these concerns to the attention of the Planning Authority.

Recommendation B.2: To offer No Objection.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Dowling to Adopt Recommendation B.2.

B.3 Application No: S/2015/0407/FUL

Proposal: 2 x dormer windows and loft conversion to create living space, re-roof existing conservatory with tiles and replace glazing with brickwork and individual windows

Location: 18 Arundel Close, King's Sutton

Recommendation B.3: To offer No Objection.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Paterson to Adopt Recommendation B.3.

C. SNC Development Control Committee Meeting: 12th February 2015: Update:

i) Application No. S/2014/2085/MAF

PERMITTED

Proposal: The construction of a flood defence bund and associated works including the diversion of a section of the Black Brook

Location: Land west of Banbury Lane, King's Sutton

ii) Application No. S/2014/2129/MAF

WITHDRAWN¹

Proposal: Erection of 14 dwellings and associated works

Location: Land west of Banbury Lane, King's Sutton

¹withdrawn in advance of the Committee Meeting on 12th February 2015.

Cllr Irving was thanked for attending the DCC Meeting.

D. The Way Ahead: Update: For Information: Cllr Bridson reported.

All survey responses had been digitised in February 2015.

The Steering Group is to meet to divide up information amongst the Working Groups.

E. Fire Insurance Plaque on wall of the former Three Tuns PH: To Note:

Cllr Forde was grateful to Mr Dave Hall for pointing out the plaque and for identifying 6 others in the village.

Cllr Forde would inform the Conservation Officer at SNC.

255.14/15 LIGHTING SCHEMES:

A. Site Meeting held 17th February 2015: Report: (previously distributed)
Cllr Burrell spoke to the report.

B. To Ratify Acceptance of Lighting Scheme design REV C for Hampton Drive development:

REVC: 12LED; 29W; 3,000k colour temperature with 60% dimming regime;
11 No. columns, one of which may require a black out shield.

This design was recommended as the best of the 4 options on grounds of energy efficiency and low maintenance, warmer colour temperature and minimum light intrusion.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Forde to Ratify Acceptance of Lighting Scheme design REV C for the Hampton Drive development.

C. To decide action to take in respect of gear tray trial at The Meadows:

The existing scheme had been modified by CALA Homes, at the request of occupiers, through the application of either paint or black out shields to the sides of lanterns.

Following the site meeting DW Windsor had supplied a quotation in the sum of £231.93 + vat for one 3,000k gear tray.

RESOLVED: It was proposed by Cllr Burrell and seconded by Cllr Irving to:

- i) Accept the quotation and cost of the trial
- ii) In the event of a successful trial, Approve the cost of replacing the gear trays in the 4 other lanterns at The Meadows.

Action: the Clerk

256.14/15 KING'S SUTTON PLAY PROJECT: UPDATE:

Cllr Hill was pleased to report that:

- i) Construction was proceeding to timetable. Completion Date: Easter.
- ii) Grand Opening: To be arranged.

Agreed: To place on the Agenda of the next Ordinary Meeting of the Parish Council to be held 2nd April 2015.

- iii) Signage: Parking signs, 4th Dog Sign

Action: Cllr Burrell (contact supplier)

A. To Approve release of second instalment in the sum of £18, 234.60 + vat:

RESOLVED: It was proposed by Cllr Paterson and seconded by Cllr Sykes to Approve payment of the second instalment in the sum of £18,234.60 + vat.
Cheque No. 104272 was raised in settlement of Invoice No. TS100

257.14/15 STREET FURNITURE: TO CONSIDER REFURBISHMENT OF ASSETS:

A. Dog Waste Bins:

A.1: To consider a request for a Dog Waste Bin at either end of the jitty way linking Kensington Close to Blenheim Rise:

RESOLVED: It was proposed by Cllr Mullis and seconded by Cllr Bridson to purchase one dog waste bin for installation at the jitty way between Kensington Close and Blenheim Rise.

Action: the Clerk (place order); Cllr Sykes (advise complainant)

B. Litter Bins: No Comments.

C. Gates: No Comments.

D. Benches:

D.1 Cemetery: 2 bench seats. Quotation: £585:

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Dowling to Accept the Estimate in the sum of £585 for the refurbishment of 2 bench seats at the Cemetery.

E. Lighting Columns and Lamps/Lanterns: No Comments.

F. Noticeboards: No Comments.

G. Bus Shelters: No Comments.

RESOLVED: It was proposed by Cllr Burrell and seconded by Cllr Mullis to defer consideration of this item to the next Meeting of the Finance Governance & Policy Committee to be held 17th March 2015.

258.14/15 COMMUNITY SPEEDWATCH:

A. To Note training date and campaign arrangements:

Training Date: Saturday 28th March 2015

Training Venue: Caroline Chisholm School, Northampton

Parish Council Briefing for Volunteers: Thursday 19th March 2015

Briefing Venue: Astrop Room, KSMMH

Campaign Partner: Evenley

Campaign Dates: 12th April - 17th May 2015 on alternate weeks.

B. To Appoint a Co-Ordinator for Community Speedwatch:

Agreed: To seek to Appoint a Co-Ordinator at the Briefing on 19th March 2015.

If no Co-Ordinator were appointed Community Speedwatch may not go ahead.

4 Volunteers had responded to the notices on the Noticeboards and website and had been invited to the Briefing. Mrs Elaine Cross, previous Co-Ordinator had agreed to attend to explain the role of Co-Ordinator.

259.14/15 TRAFFIC CALMING MEASURES:**A. To consider the installation of a portable/temporary VAS device along Astrop Road:**

Agreed: To invite Mr Barber to a site meeting to further discuss and demonstrate the equipment.

Action: Cllr Sykes (arrange a suitable date)

260.14/15 COUNCILLOR AND WARDEN REPORTS: IN RESPECT OF ITEMS NOT LISTED ON THE AGENDA TO RECEIVE REPORTS AND PUT QUESTIONS RELATING TO:

A. Rights of Way: Cllr Burrell spoke to the Report from Mr Hall, Footpaths Warden:

AS10 (CALA): Width of gravelled path has not been extended as per ROW Definitive Statement.

Drop between the tarmaced path and the fence: Cllr Dowling confirmed that this had been filled in.

AS10 (Barwood): Inadequate information on Display Notice and poor positioning:

Action: Cllr Burrell

AS2: Portway: Closed until 30th April 2015.

The Square: Erosion of grass by parked vehicles.

Agreed: To consider at the next Ordinary Meeting of the Parish Council to be held 2nd April 2015.

Farm track opposite Lychgate at the Cemetery, Mill Lane:

Mr Hall was seeking public support to claim a Right of Way along the farm track.

The landowner was not in favour of this. A letter dated 4th March 2015 from the landowner to Mr Hall, in which the landowner's objections were set out, was read out to the Meeting.

Agreed:

i) To place this matter on the Agenda of the next Ordinary Meeting of the Parish Council to be held 2nd April 2015.

ii) To clarify whether the farm track is within the parish boundary.

B. Trees: No Report.**C. War Memorial: No Report.****D. Communications: To receive items for posting on the website:**

- i) Contact details for Barwood Homes: Add to Quick Contacts page.
- ii) Councillors' Pen Portraits: Submit to Cllr Bridson

E: Cemetery:**E.1: Update on enquiry re. additional Land:** Cllr Creed reported:

Mr George Chichester, Land Agent for Astrop Estates, had suggested dates for a site meeting in March. Astrop Estates would prefer to consider discussing land to the rear of the Cemetery rather than the parcel to the side of the lychgate.

Action: Cllr Creed (arrange site meeting for either 17th or 18th March 2015; inform Cllrs Hill, Forde and Irving)

E.2: Conifer Trees: The Contractor will delay the work to September 2015, until after the nesting season.

F. Lighting: No further Report.**G. The Rec: No further Report.**

H. Traffic Calming and Highways: Cllr Sykes reported.

H.1: Traffic Calming, Astrop Road: Costs for the dragons teeth and 30 roundel were required.

Action: the Clerk

H.2: Creation of Footpath, Upper Astrop Road:

Estimated Cost: £22,500 + vat.

Cllr Sawbridge would pledge £2,500 (tbc) from the NCC Empowerment Fund.

Agreed: To place this on the Agenda of the Finance Governance & Policy Committee Meeting to be held 17th March 2015.

I: Street Areas:

Area 4: Overgrown hedge opposite No. 3 Orchard Way.

Action: Cllr Sykes

Areas 5, 11 and 12:

Agreed: That, as a temporary arrangement, Cllr Burrell covers these areas.

261.14/15

LITTER PICK: TO CONSIDER ARRANGEMENTS:

(CPRE Guidelines for organising a successful litter pick previously distributed)

Agreed: That the Parish Council does not organise a Litter Pick this Spring.

262.14/15

KIERWSP: COMMUNITY ENHANCEMENT GANG PROGRAMME 2015: TO CONSIDER REQUESTS:

(Information and Request form previously distributed)

Agreed: To request the following:

- i) Cut back grass verge that is encroaching on the footpath at Orchard Way
- ii) Refix the metal barrier at the jitty way linking Sandringham Road to Blenheim Rise
- iii) Re-set footpath signpost that is leaning into hedge of 27 Astrop Road.

Action: All Councillors (notify the Clerk of additional requests)
the Clerk (submit request form by the deadline of 27th March 2015)

263.14/15 TO RECEIVE ITEMS FOR THE NEXT MEETING OF THE FINANCE GOVERNANCE & POLICY COMMITTEE (TUESDAY 17TH MARCH 2015):

None.

264.14/15 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 2ND APRIL 2015):

None.

The Meeting ended at 9.50 p.m.