

KING'S SUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD
AT 7.30 P.M. ON THURSDAY 4TH JUNE 2015
IN THE ASTROP ROOM,
KING'S SUTTON MILLENNIUM MEMORIAL HALL**

PRESENT: Cllrs R Burrell (Chairman), M Bailey, D Bridson, R Burne, J Creed,
W Dowling, T Forde, C Hill, R Irving, W Mullis, and R Sykes.

ABSENT: No Absentees.

IN ATTENDANCE: Mrs A Le Druillenec (Clerk)

**Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:**

**34.15/16 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR
ABSENCE:**

None.

35.15/16 TO RECEIVE REQUESTS FOR DISPENSATIONS:

None.

36.15/16 TO INVITE DECLARATIONS OF INTEREST:

None.

**37.15/16 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF
THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON
THE AGENDA:**

None.

**38.15/16 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE
ANNUAL PARISH COUNCIL MEETING HELD 14TH MAY 2015:
(previously distributed)**

RESOLVED: It was proposed by Cllr Dowling and seconded by Cllr Mullis to Approve the Minutes of the Annual Parish Council Meeting held 14th May 2015.

39.15/16 TO NOTE REPORTS FROM:**A. the Clerk:** (previously distributed)

1. Matters Arising:

Minute No. 02.15/16: The Chairman signed his Declaration of Acceptance of Office on 28th May 2015.

Minute No. 09.15/16: Gear Change Trial: The Lighting Contractor had substituted the gear tray in the Windsor lantern No. 1 adjacent to plots 32 and 33 Halestrap Way on 1st June 2015.

Agreed: To ascertain whether residents are satisfied with the warmer colour temperature and to report feedback to the next Ordinary Meeting of the Parish Council to be held 2nd July 2015.

Action: Cllrs Burrell, Dowling and Hill

Minute No. 23.15/16: Insurance for new Play Equipment: (Agenda item 14) Effective from handover date (1st June 2015).

Minute No. 27.15/16: Creation of footpath at Upper Astrop Road: Trial holes are to be dug on 9th June 2015.

Minute No. 28.15/16: Electricity Procurement: Update 15th May 2015:

Northants CALC is talking to 3 companies: An electricity supplier, an energy broker, a public sector buying organisation. Indications are that savings could be small and that E.ON's increased price is competitive.

Agreed: To make enquiries re. an energy renewable supply.

Action: the Clerk

Minute No. 29.15/16: Thursday Shoppers' Bus: (Agenda item 16)

Quotations sought from 4 companies. 2 received: £95 and £119

(Note: Previous Operator: £85 per week.

Average no. of passengers per week: 14.25.

Fare: £2.00 per person per week

Loss: £56.50 per week representing a subsidy per passenger of £4.00 per week)

Minute No. 31.15/16E Cemetery: Lychgates: The Contractor has been asked to reinstate the gates.

2. Other:

i) Rotten perimeter post at The Rec: To be replaced.

ii) Name plate signs Spinney Bank and Paradise: SNC has been asked to repair or replace wooden backs and posts.

iii) Poppy Wreaths at the War Memorial: These have all been removed without the knowledge of the War Memorial Warden.

This was also the case for the Parish Council.

iv) Clerk's Holiday: 12th - 19th June 2015

Noted.

B. the Chairman: No Report.

C. County Councillor: No Report. Cllr Sawbridge MBE had sent his Apologies.

D. District Councillor: No Report. Cllr Morris had sent his Apologies.

40.15/16 TO CONSIDER THE CO-OPTION OF 4 COUNCILLORS TO FILL THE CASUAL VACANCIES CREATED AS A RESULT OF THE UNCONTESTED LOCAL ELECTION OF 7TH MAY 2015:

No expressions of interest had been received.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Sykes to defer this matter to the next Ordinary Meeting of the Parish Council to be held 2nd July 2015.

41.15/16 FINANCE SCHEDULE: (previously distributed)

HSBC Bank Accounts	Bank Statement @ 30.04.15	Cash Book Balance @ 29.05.15
Business Money Manager	£43,057.99	£40,370.60
Community	£1.00	£1.00
Money Market	£162,817.62	£162,817.62

A. To Approve the Payments:

Cheque	Payee	Description	Amt (incl VAT)	VAT
104300	S J Key	Inv. 5 litter services May15	£80.00	
104301	A H Contracts	Inv. 8016 dog waste services	£165.00	£27.50
104302	KSM MH	Office Rent, Room Hire May15	tbc	
104303	M Dempsey	Inv. 1101 Grasscutting	£725.00	
104304	Banbury Litho Limited	Inv. 12249 KST June2015	£720.00	
104305	Zurich Municipal	Inv. 18238030 Play Project	£279.51	
104306	A Le Druillenc	Salary Month 3	£1,215.84	
104307	HMRC	Tax & NI Month 3	£294.93	
104308	S J Key	Inv.6 Litter Services June15	£80.00	
Total			£3,560.28	£27.50

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Forde to Approve the Payments.

The Clerk was Authorised to settle the invoice from the KSM MH.

B. To Note Receipts:

Receipts	Type	Payer	Description	Amt
01.05.15	Cheque	KSTimes	Adverts	£209.00
12.05.15	BACS	HMRC	Vat refund	£4,178.74
14.05.15	Cheque	KSTimes	Advert KST	£55.00
19.05.15	Cheque	J & M Humphris	Burial Fees ERB; Ashes	£186.00
Total				£4,628.74

Noted.

42.15/16 LITTER SERVICES:

A. To Note that the current arrangement will cease on 25th June 2015:

Noted.

Agreed: To ask the contractor whether it would be possible for her to stay on for an extra month.

Action: the Clerk

B. To consider a replacement contractor:

The Contractor for Dog Waste Services offers a litter bin emptying and litter pick service and had provided a quotation.

Agreed: To seek to continue with the current arrangement of contracting a local individual to provide litter services.

RESOLVED: It was proposed by Cllr Bridson and seconded by Cllr Irving to advertise on the parish Noticeboards and on the parish Website for a local Contractor for Litter Services.

Action: the Clerk, Cllr Bridson

C. Litter Bin Provision on The Rec:

Members discussed the current provision of litter bins on The Rec with a view to rationalising the number, positioning and type.

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Irving to:

- i) Make no reduction in the number of litter bins
- ii) Consider the provision of an additional litter bin of an aesthetically pleasing design for the picnic area.

Action: Cllrs for The Rec.

43.15/16 ANNUAL RETURN 2014/2015:

A. To Note the Report of the Internal Auditor:

(End of year Audit Report dated 26th May 2015 previously distributed)

Noted.

B. To consider the Report's recommendations:

None.

44.15/16 TRAINING: TO CONSIDER REQUESTS:

Name	Course	Date/Venue	
Cllr Burne	Off to a Flying Start	15 th June 2015, Litchborough	Place reserved
Cllr Burrell	Employment Basics	24 th June 2015, Raunds	Booking tbc

Local Council Advisory Service: 2015 Safety and Risk Management Seminar: 15th July 2015, Banbury.

Noted.

45.15/16 FLOOD ALLEVIATION SCHEME, WALES STREET: FOR INFORMATION: UPDATE ON FUNDING:

Cllr Forde had been informed by Cllr Morris that:

- i) A preferred bidder had been identified
- ii) Negotiations to resolve the funding gap were underway between Senior Members of SNC and the other parties, including the Environment Agency
- iii) A letter from the Parish Council affirming its continued support for the FAS and an offer of an additional contributions would be welcomed. This would satisfy the Partnership criteria on which the Environment Agency placed significance.

Agreed: To defer consideration to the next Meeting of the Finance Governance & Policy Committee to be held 21st July 2015.

46.15/16 PLANNING:

A. Chairman's Report: No Report.

B. To consider recommendations arising from the meeting of the Planning Committee held at 7.00 p.m. on 4th June 2015:

B.1. Application No: S/2015/1016/FUL

Proposal: Single storey front extension and a side/rear first floor extension

Location: 4 Kensington Close, King's Sutton

Recommendation B.1:

- i) To offer NO OBJECTION
- ii) To include a rider recommending that the use of materials for the proposed extension echoed those used on the original house.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Irving to Adopt Recommendation B.1.

B.2. Application No: S/2015/1030/FUL

Proposal: Extension to the side and rear, garden room extension to the rear, garage roof changed to a pitched roof. Small side/front extension, replacing the porch

Location: Rosings, 16 Richmond Street, King's Sutton

Recommendation B.2: To offer NO OBJECTION.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Burrell to Adopt Recommendation B.2.

B.3. Application No: S/2015/1063/FUL

Proposal: Replacement building to provide ground for security office and first floor residential accommodation

Location: Cherwell Valley Silos, Twyford Mill, King's Sutton

Cllr Forde declared that in January 2015 he had attended an informal briefing on the proposals at the offices of the planning consultants.

Recommendation B.3:

- i) To offer NO OBJECTION
- ii) To request a Condition to tie the occupancy for residential purposes of the first floor to the security operation.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Mullis to Adopt Recommendation B.3.

B.4. Application No: S/2015/1082/FUL

Proposal: Single storey side and rear extensions to both Wyndin and Ashville House

Location: Wyndin and Ashville House, The Willows, King's Sutton

The Committee had a slight reservation on this joint application concerning the narrow width of the side passage between the single storey and the fence.

Recommendation B.4: To offer NO OBJECTION.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Mullis to Adopt Recommendation B.4.

B.5. Application No: S/2015/1152/FUL

Proposal: Proposed replacement dwellinghouse

Location: Hill View Cottage, Purston Road, Purston

The Proposal was to demolish the pair of Victorian cottages and replace them with a modern house, the design of which the Planning Committee considered to be of discordant character.

Recommendation B.5: To express the view that the proposal was inappropriate, being too large for the site and with no provision for garaging.

A **vote** was taken on whether to submit an objection.

In favour of objection: 8 Against: 1 Abstained: 2

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Sykes to OBJECT.

C. Cherwell Local Plan 2011-2031 (Part 2): Development Management Policies and Sites: Noted.

D. Northamptonshire Minerals and Waste Local Plan Update - Issues and Options:

No mineral reserves within King's Sutton parish were planned to be exploited. The nearest site was in Brackley.

Agreed: To make no response.

47.15/16 KING'S SUTTON PLAY PROJECT:

A. Progress Report: Cllr Hill reported.

- i) The site was opened to the public on 1st June 2015 and was a tremendous success. All ages were enjoying the wonderful amenity. Residents had been very complimentary.

Cllrs Hill and Mullis were congratulated on their achievement.

B. To Approve the final invoice: Invoice awaited.

The supplier had not installed the goal (£500) but had purchased it.

C. Issues raised by users:

i) Age limit for the Toddler area: None had been set.

Agreed: To allow time before reaching a firm decision.

ii) Car parking along The Knob: The Parish Council had satisfied Planning Condition No. 3 of Application No. S/2014/0635/FUL by installing directional parking signs (Decision Notice S/2014/1542/COND). The signs were low to the ground, there was a sizeable gap between them and were not always noticed.

PROPOSAL: Proposer: Cllr Hill Seconder: Cllr Mullis

To install another directional parking sign in the gap.

Voting: In favour: 3 Against: 5 Abstained: 3

The Proposal was LOST.

D. To Ratify the additional insurance premium of £279.51 for sums insured for the new play equipment and directional signage:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to Ratify the additional premium of £279.51 for sums insured for the new play equipment and directional signage.

E. To consider a claim from the Contractor for additional unforeseen costs arising from the delayed completion of the project:

No claim had been received.

Agreed: To consider at the next Ordinary Meeting of the Parish Council to be held 2nd July 2015.

F. To Approve the purchase of a plaque in recognition of the grant received from SNH in 2012:

South Northants Homes had requested that a plaque be affixed to an item of the new play equipment in recognition of their £10,000 grant towards the play Project.

RESOLVED: It was proposed by Cllr Forde and seconded by Cllr Hill to Approve IN PRINCIPLE and subject to costing the purchase of a plaque.

Agreed: Subject to approval, to affix the plaque to the combine harvester.

G. Grand Opening:

G.1 To consider arrangements: Cllrs Hill and Mullis presented plans for the Official Opening.

Members considered the proposed arrangements and **Agreed:**

i) To hold the event on The Rec between 2.30 p.m. and 5 p.m. on Sunday 28th June 2015

ii) That the event would be a low key internal celebration for the village

iii) Welcome to be delivered by the Chairman.

- iv) Vote of thanks to be given by the Vice Chairman
- v) Invitations would be sent to individuals who had had some prior involvement in the Play Project.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to invite Cllrs Hill and Mullis to cut the ribbon.

G.2 To set and Approve maximum costs:

Costs included catering for approx. 50 children (Reg's Café); tea and coffee, ribbon, bunting, balloons.

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Forde to set a budget in the sum of £200.

G.3 Other Arrangements:

- i) Bad weather: **Agreed:** The event needed to be held on The Rec
 - ii) Parking: To be directed to the Millennium Memorial Hall
 - iii) Volunteers to provide cakes
 - iv) Marquee and tents to be borrowed from the School
 - v) Publicity: **Agreed:** To publicise the event in the normal way.
- Action:** Cllr Hill (provide information for Cllr Bridson to post on the website)

The Chairman thanked Cllrs Hill and Mullis for their efforts to organise the Official Opening.

48.15/16 ELECTRICITY PROCUREMENT: TO CONSIDER NEXT STEPS:
(Clerk's Report refers)

Northants CALC had not issued the expected update on 2nd June 2015.
Agreed: To await further information on prices and cost comparisons.

49.15/16 THURSDAY SHOPPERS' BUS: TO CONSIDER QUOTATIONS:
(Clerk's Report refers)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bridson to Accept the Quotation in the sum of £95 from Cheney Coaches Ltd and to review the service in 6 months' time.

Agreed:

- i) To make no change to the return fare of £2.00 per passenger
- ii) To advertise the Thursday Bus on the website and in parish noticeboards.

Action: the Clerk

50.15/16 CEMETERY:

A To consider whether to remove the urns currently installed on the low wall to the front of the lychgate:

PROPOSAL: To retain the urns:

Proposer: Cllr Dowling Seconder: Cllr Mullis

COUNTER PROPOSAL: To remove the urns:

Proposer: Cllr Irving Seconder: Cllr Forde

Voting on the Counter Proposal:

For: 6 Against: 4 Abstained: 1

The Counter Proposal was **CARRIED**.

Agreed: To discuss the removal of the urns with the person responsible for having installed them.

Action: Cllrs Burrell and Creed

B. To consider a complaint that a memorial has been damaged: Cllr Creed reported that a piece of veneer on the corner of a polished black granite memorial had been chipped. The complainant had asked for this to be brought to the attention of the Parish Council in the hope that more care would be exercised when maintenance work was being undertaken.

Noted.

C. To consider a complaint that grasscuttings are not collected up:

Agreed:

i) To make enquiries of other parish Cemeteries

Action: Cllrs Burrell and Creed

ii) To advise the complainant that the Parish Council was revisiting this matter.

Action: Cllr Creed

D. To consider a quotation for the refurbishment of the lychgate, kissing gate and 5 bar gate:

The quotations were for painting only.

Agreed: To defer to the next Meeting of the Finance Governance & Policy Committee Meeting to be held 21st July 2015.

51.15/16 BUS SHELTER, ASTROP ROAD: TO CONSIDER A QUOTATION FOR MAINTENANCE INCLUDING REMOVAL OF IVY:

Agreed: to take under Item 19.4 Amenities.

52.15/16 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Rights of Way: (verbal Report)

i) AS32: Permanent Winter Byway Closure 2015: Northants Highways was seeking to make an Order to close AS32 to all motor vehicles (including motor cycles) and horse drawn vehicles between 1st October and 30th April each year. Mr Hall, Parish Paths Warden was in favour.

Agreed:

- i) To support the Winter Byway Closure in respect of vehicles.
- ii) To clarify whether the byway would remain open to pedestrians and horse riders.

Action: the Clerk

- ii) AS11: Stile by stream not repaired
- iii) AS2: College Farm: electric fence across the path. Plastic handle in the hedge to the side. This was quite legal.

Mr Hall would approach the owner to suggest that a notice might be helpful to walkers.

- iv) Barwood Homes site: No Notice re. footpath closure and diversion.
- v) CALA Homes development: Width of path and drop to the side remained matters of concern and were for the Management Company to rectify.

B. Trees: No Report.**C. War Memorial: No Report.****D. Amenities:**

D.1: King's Sutton in Bloom: Cllr Burrell was in discussion with the Horticultural Society to understand their expectations and requirements.

D.2: Maintenance work, including Bus Shelter:

Agreed: To defer to the next Meeting of the Finance Governance & Policy Committee Meeting to be held 21st July 2015.

E. Communications: No Report.**F. Cemetery:** Cllr Creed requested permission:

- i) To advertise for volunteers: The Clerk advised of the need for volunteers to act on the instructions of the Parish Council and to be provided with all necessary equipment to carry out specified tasks
- ii) To purchase weedkiller: Cllr Burrell referred Cllr Creed to the Clerk for advice.

G. Lighting: No Report.**H. The Rec: No Report****I. Traffic Calming and Highways:**

I.1: Cllr Sykes updated the Meeting on the Appeal Process (Mill Lane): Cllr Sawbridge MBE NCC had referred the matter to the Cabinet Member for Roads and Highways.

I.2: To receive a report on the Speed Watch campaign between 12th April and 17th May 2015: Cllr Bailey reported:

- i) 4 Volunteers had taken part in morning and afternoon sessions of 1 hour
- ii) 31 cars were recorded as speeding. Range: 20 - 39 mph (30 mph limit)
- iii) Some difficulties had been experienced in taking readings.
- iv) The public response was supportive. Drivers had been receptive and slowed down.
- v) Worth doing again. Feedback from the Police was awaited.

Agreed:

- i) To report additional information to the next Ordinary Meeting of the Parish Council to be held 2nd July 2015

ii) To highlight the speed problem via the website

Action: Cllr Bailey

J. Street Areas:

J.1: Astrop Grange: Cllr Forde reported that:

i) Subject to the outcome of the bat survey, Grand Union Housing will submit a planning application during July 2015

ii) The proposal is for a demolish and re-build and the provision of ten 2 bed flats for the over 55 year olds

iii) Suggested tenure is shared ownership.

Cllr Morris had provided the information and would be pleased to receive any questions.

K: Other:

K.1: Bulls Lane: Resurfacing: Banbury Lane: Patching:

Scheduled for the end of July 2015. Road closure will be required.

K.2: Hedge, The Bakery, Wales Street: To request that the hedge raised to 6'6" above ground level.

Action: Cllr Hill to speak to the owner.

53.15/16

CORRESPONDENCE:

(2 items received since publication of the Agenda, previously distributed)

A. Police and Crime Commissioner, Northants: Expansion of Special Constabulary: Invitation to briefing on 14th July 2015 in Towcester to receive Parish 'Recruitment Starter Pack':

Noted.

B. Glow Worm Road Safety Project: Update:

Noted.

54.15/16

TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 2ND JULY 2015):

i) Community Speed Watch: Police Report.

The Meeting ended at 9.45 p.m.