

KING'S SUTTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD
AT 7.30 P.M. ON THURSDAY 6TH AUGUST 2015
IN THE ASTROP ROOM,
KING'S SUTTON MILLENNIUM MEMORIAL HALL**

PRESENT: Cllrs R Burrell (Chairman), M Bailey, R Burne, J Creed, W Dowling, C Hill and R Irving.

ABSENT: Cllr D Bridson, T Forde, W Mullis, R Sykes

IN ATTENDANCE: Mrs A Le Druillenec (Clerk)

**Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:**

74.15/16 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Apologies had been received from Cllrs Bridson, Forde, Mullis and Sykes.

RESOLVED: It was proposed by Cllr Dowling and seconded by Cllr Irving to Approve the Reasons for Absence submitted by Cllrs Bridson, Forde, Mullis and Sykes.

75.15/16 TO RECEIVE REQUESTS FOR DISPENSATIONS:

None.

76.15/16 TO INVITE DECLARATIONS OF INTEREST:

| Councillor | Item | Reason |
|------------|--|---|
| Burne | 14.3.1: Application No. S/2015/1801/LDP | PC Representative on KSMMH Committee of Management |
| Burrell | 14.3.1: Application No. S/2015/1801/LDP | Chairman and Trustee, KSMMH Committee of Management |
| Burne | 16.2.2 Application for grant of financial assistance | PC Representative on KSMMH Committee of Management |
| Burrell | 16.2.2 Application for grant of financial assistance | Chairman and Trustee, KSMMH Committee of Management |

77.15/16 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

None.

78.15/16 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD 2ND JULY 2015:
(previously distributed)

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Dowling to Approve the Minutes of the Parish Council Meeting held 2nd July 2015.

79.15/16 TO NOTE REPORTS FROM:

A. the Clerk: (previously distributed)

1. Matters Arising:

Minute No. 60.15/16:

Gear Change Trial (Agenda Item 9.1): The Lighting Contractor removed the paint from the glass sides of the lantern rather than replace the glass. The charge was £26.00 + vat + site visit charge of £23.00 + vat.

Electricity Procurement: (Agenda item 9.4): Report received 24th July 2015.

ROW: Winter Byway Closures AS32: Northants Highways received a large number of objections from motorcycle riders and has decided that 'two wheeled motor vehicles' will be exempt from the proposed traffic order.

Police & Crime Commissioner: A Parish Special Constable Recruitment Starter Pack was sent out to parishes who were unable to be represented at the Parish Summit on 14th July 2015. (Letter and fact sheet attached)

Agreed: To post up recruitment notices on parish noticeboards and on the website.

Action: the Clerk

Minute No. 71.15/16 I.2: Mill Lane Speed Limit Review: Challenge to the Appeal process (on the basis that the Appeal was considered by the same body that considered the original request and was not independent): According to the Head of Transport and Highways, NCC all the review processes employed are impartial and have now been exhausted. The issue will not be revisited unless there is a substantial and evidenced change in circumstances.

Cllr Sykes has thanked Cllr Sawbridge for his efforts in raising this with the Cabinet Member for Highways, Transportation and Environment.

Minute No. 72.15/15A: Police & Crime Commissioner: Inspector Phil Kings, Sector Commander for the surrounding Towcester area including King's Sutton has advised that adaptations have been made to address the reduction in funding and coverage across the county for PCSOs, including:

- i) Allocation of wider areas for PCSOs
- ii) Partnership working.

The number of Police Officers in rural areas has been maintained and an ex traffic officer has been added to the Sector team.

A central decision is awaited on future number of PCSOs in the Police Force. Parishes may wish to consider sponsoring a PCSO for their area or to recruit Parish Constables.

Noted.

Minute No. 72.15/16B: Request to hold a Boot Camp on The Rec: The organiser has no immediate plans but would be interested in the cost of using The Rec for this commercial activity.

Action: Vice Chairman and the Clerk (Policy)

2. Other:

i) Missing Lifebelt at The Meadows, CALA Homes: The Management Agent (Premier Estates) is dealing with the maintenance of the site (monthly site visits) and has ordered a replacement lifebuoy. CALA Homes has not yet handed over the ownership of the land to the Management Company.

ii) Community Enhancement Gang: Visit of 24th July 2015. One Task completed: Siding out of footway Orchard Way between The Knob and Upper Astrop Road.

Two requests not actioned: Re-anchor barrier at jitty way linking Sandringham Road with Blenheim Rise; Re-set footpath sign pole that is leaning into hedge at 27 Astrop Road on jitty way to KSMMH.

iii) Village Entry Works: Outstanding issue: Application of road markings. Cost of white linings was included in the original target cost.

Village name plate at Upper Astrop Road: Work to be completed w/c 10th August 2015.

Gateways: These are a highway asset and future responsibility for their maintenance will be by Northants Highways.

iv) Fourth Dog Sign: Edge Signs Ltd installed the fourth dog sign at The Rec along the edge abutting Astrop Road on 27th July 2015. Installation cost to pay.

v) Broken off perimeter post at The Rec: Reported 24th July 2015. Replaced 30th July 2015.

vi) Fire damage to 2 Picnic Tables at the Play Area: Reported 31st July 2015. Replacement slats required. Cllr Hill has contacted Mr Stewart, supplier.

vii) Name plates at Spinney Bank and Paradise (Minute No. 39.15/16 KSPC Meeting held 4th June 2015 refers): SNC contacted SNH, owners of the properties who advised that they would seek the permission of the property occupiers for permission for SNC to enter their land to repair the signs. SNC is following this up with a view to repairing the signs.

viii) Register of Interests forms: Forms have been posted on the SNC website. Visit: www.southnorthants.gov.uk

ix) Commonwealth War Graves Commission: Cancellation of longstanding Maintenance Agreement: Minute No FGP: 06.15/16B FG&P Committee Meeting held 21st July 2015 refers.

Noted. No further action.

x) Ivy Overhanging footpath: Land at Richmond Street. Attempts have been made to contact the owner to ask for the ivy to be cut back.

xi) War Memorial Competition 2015 run by the Royal British Legion: Free entry. Judging on condition and accessibility to take place August/September 2015. First Prize: Brian Walker Shield.

xii) Carriageway works: Northants Highways is keen to receive comments on the works recently carried out in King's Sutton and in the surrounding area. A Customer Satisfaction survey is available.

Agreed: That the works had been carried out efficiently and well.

Action: the Clerk

xiii) Cemetery Urns: Urns removed, and replaced by new slabs on 30th July 2015.

xiv) Baptist Church Family Fun Afternoon on The Rec: (23rd August 2015) Cancelled.

B. the Chairman: No Report.

C. County Councillor: No Report. Cllr Sawbridge had sent his Apologies.

D. District Councillor: No Report. Cllr Morris had sent his Apologies.

E. Bushes at bank at Paradise: Cllr Dowling reported that the occupier of 1 Spinney Bank had informed him that the bushes at the top of the bank which is cut by the Parish Council are blocking the natural light to his property.

Agreed: To ask South Northants Homes to cut back the bushes.

80.15/16 TO CONSIDER THE CO-OPTION OF 4 COUNCILLORS TO FILL THE CASUAL VACANCIES CREATED AS A RESULT OF THE UNCONTESTED LOCAL ELECTION OF 7TH MAY 2015:

No expressions of interest had been received.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Burrell to defer this item to the next Ordinary Meeting of the Parish Council to be held 3rd September 2015.

81.15/16 FINANCE SCHEDULE: (previously distributed)

| HSBC Bank Accounts | Bank Statement @ 30.06.15 | Cash Book Balance @ 31.07.15 |
|-------------------------------|--------------------------------------|---|
| Business Money Manager | £7,690.31 | £13,523.31 |
| Community | £1.00 | £1.00 |
| Money Market | £163,019.47 | £153,019.47 |

A. To Approve the Payments:

To Approve

| Cheque | Payee | Description | Amt (incl VAT) | VAT |
|---------------|-------------------------|--------------------------------------|-----------------------|------------|
| 104326 | Cheney Coaches Ltd | Inv. 21257 Thurs Bus July 2015 | £475.00 | |
| 104327 | A H Contracts | Inv. 8127 dog waste& litter services | £408.60 | £68.10 |
| 104328 | KSM MH | Office Rent, Room Hire July15 | £108.00 | |
| 104329 | M Dempsey | Inv. 1116 Grasscutting | £945.00 | |
| 104330 | Dave Essex | Inv. 2279 Post The Rec | £35.00 | |
| 104331 | Aylesbury Mains Limited | Inv. 15639 Gear Tray | £351.60 | £58.60 |
| 104332 | E.ON | Electricity 01Apr15-30Jun15 | £1,127.82 | £187.97 |
| 104333 | Northants CALC | Inv. 5258 Chairmanship 20Jul15 | £39.00 | |

| Cheque | Payee | Description | Amt (incl VAT) | VAT |
|--------------|--------------------|-----------------------------------|------------------|----------------|
| 104334 | Playsafety Limited | Inv. 017607 Annual Inspection | £78.00 | £13.00 |
| 104335 | L Reason | Claim Damage Chairman's Allowance | £83.94 | |
| 104336 | Edge Signs Limited | Fourth Dog sign installation | | |
| 104337 | A Le Druillenec | Salary Month 5 | £1,095.97 | |
| 104338 | HMRC | Tax & NI Month 5 | £214.01 | |
| 104339 | A Le Druillenec | Stamps, Postage, TopUpVASmobile | £60.26 | |
| Total | | | £5,022.20 | £327.67 |

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to:

- i) Approve the Payments
- ii) Authorise the Clerk to pay Edge Signs Ltd for installation of the fourth dog sign
- iii) Approve an Additional Payment in the sum of £45 (incl. vat) to SNC for Pest Control Services to destroy a wasps' nest at the basket swing on The Rec. (Wasps' nest reported to the Clerk on 6th August. Pest Control to call out on 7th August 2015)

B. To Note Receipts:

| Receipts | Type | Payer | Description | Amt |
|--------------|--------|-------------------|---------------------------------|----------------|
| 03.07.15 | Cash | F Mitchell | Thursday Bus 02.07.15 | £30.00 |
| 16.07.15 | Cheque | KST | Adverts | £111.00 |
| 17.07.15 | Cash | F Mitchell | Thursday Bus 09.07.15 | £34.00 |
| 21.07.15 | Cheque | E Stanton | Search of Burial Records | £18.25 |
| 24.07.15 | Cash | F Mitchell | Thursday Bus 16.07.15; 23.07.15 | £59.00 |
| 28.07.15 | Cheque | Banbury Memorials | Plot GAR52; ERB 321 | £58.50 |
| 31.07.15 | Cash | F Mitchell | Thursday Bus 30.07.15 | £37.00 |
| Total | | | | £347.75 |

It was **Noted** that Thursday Bus Receipts were low.

The Receipts were **Noted**.

82. 15/16 FOOTWAY LIGHTING:

A. Gear Change Trial at Halestrap Way and Leadholm Close:

Cllr Burrell explained that the original gear trays had 24 LEDs.

The trial gear tray had ~~10~~ 12.

With advances in technology it was conceivable that the number of LEDs per gear tray could be reduced to 6.

A.1 To receive feedback on the trial:

Cllr Dowling reported that he had visited all the houses and the majority were happy with the trial lantern.

Cllr Hill reported that the occupier of the house adjacent to the lamp had asked for the lamp to be lowered and a shield fitted. The light was a warmer colour.

RESOLVED: It was proposed by Cllr Burrell and seconded by Cllr Irving to:

- i) **Note** the observations of Cllrs Dowling and Hill
- ii) Continue with the trial into the Autumn and then review the situation.

A.2 To consider replacement gear trays in the 4 remaining lanterns:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to defer consideration until after the trial had been reviewed in the Autumn.

B. To consider a quotation for painting of Chester columns and Windsor lanterns: (Information distributed to Chairman, Vice Chairman, Cllrs for Lighting)

Quotation: To rub down and apply 2 coats of paint to:

- i) 62 No. Chester Columns: £142 + vat each
- ii) 62 No. Chester Columns & Windsor Lanterns: £215 + vat each
- iii) 5 No. Windsor Lanterns: £73 + vat each.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to compile a three year rolling programme and bring recommendations to the next Meeting of the Finance Governance & Policy Committee to be held 15th September 2015.

Action: Cllrs for Lighting

C. To Approve a quotation for Electrical Testing of 121 units:

(Information distributed to Chairman, Vice Chairman, Cllrs for Lighting)

Quotation: Unit Cost: £12.28 + vat

121 Lighting units required testing. Date of previous test: August 2009

Budget 2015/2016: £2,000. Actual cost: £1,498 + vat

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Irving to accept the quotation.

Action: the Clerk

D. Electricity Procurement: To note a report from Northants CALC:

(previously distributed)

The Report was **Noted**.

King's Sutton has a deemed contract with its electricity supplier. A fixed term contract would be more expensive.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Creed to take No Action.

83.15/16 KING'S SUTTON IN BLOOM: TO APPROVE 3 NO. CASH PRIZES IN THE TOTAL SUM OF £130:

RESOLVED: It was resolved by Cllr Irving and seconded by Cllr Hill to Approve cash prize money in the total sum of £130.00.

A. Operating Plan 2015: Approved December 2014.

Point 5: If a garden has won King's Sutton in bloom for the last 3 consecutive years it shall not be considered for a prize in the following 2 years, although the garden could receive a commendation in those years.

Agreed: That Point 5 of the Operating Plan took effect this year and that retrospective results were to be taken into consideration.

Agreed: To share the prize money equally in the event of a tie.

84.15/16 S106 DEVELOPER CONTRIBUTION BANNER HOMES, LEISURE RECREATION AND OPEN SPACE: RE. APPROVED ALLOCATION IN THE SUM OF £8,126.40 FOR 2 DUGOUTS: TO CONSIDER A REQUEST FROM THE KING'S SUTTON FOOTBALL CLUB THAT THE PARISH COUNCIL PAYS THE CONTRACTOR DIRECT UPON SATISFACTORY COMPLETION OF THE WORKS RATHER THAN SUBSEQUENTLY REIMBURSES THE CLUB:

King's Sutton Football Club was keen to accept a quotation from sportsequip in the sum of £8,086.80 inclusive of vat for 2 team shelters and 2 sets of anchor fixing kits.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to Accede to the Request and for the Parish Council to pay the Contractor direct upon satisfactory completion of the works.

Action: the Clerk (inform King's Sutton Football Club)

85.15/16 TRAINING:

A. To consider requests: None.

B. To receive feedback on courses attended:

i) Chairmanship training: 20th July 2015: Cllr Irving reported.

The training had emphasised that business to be transacted at formal Meetings must be specified on the Agenda.

It was considered advisable for Councils to hold an informal meeting during the year in order to discuss strategic items and matters in general.

86.15/16 FLOOD ALLEVIATION GROUP:

A. Wales Street FAS: Update For Information:

(Update from Cllr Forde previously distributed)

Main points:

i) SNC has negotiated a preferred tender and were in discussion with the Environment Agency re. a revised funding proposal

ii) The FG&P Committee were recommending an enhanced total Parish Council contribution in the sum of £45,000. (Agenda item 16.2.5)

iii) Cllr Forde had written to the Chair of the Thames Regional Flood and Coastal Committee about the urgent situation in respect of the works timetable and funding.

iv) Recommendation that the Parish Council seeks to invoke the support of Andrea Leadsom MP.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Burrell to adopt the Recommendation contained in Cllr Forde's Update and to write to Andrea Leadsom MP to urge her to use her influence to expedite a response from the Environment Agency.

Action: Cllr Burrell

B. Barwood Homes, Little Rushes development: To Authorise the Clerk to send a formal letter of enquiry to the developer requesting evidence that Condition 5 (full implementation of flood alleviation scheme prior to commencement of development) of the Appeal Decision APP/Z2830/A/13/2194278 has been formally discharged:

Property owners would need to advise their insurers of the current flood protection situation and of any change in the level of protection since completion of the Windsor Close/Barton Terrace FAS in May 2013.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Authorise the Clerk to send a formal letter of enquiry to Barwood Homes in respect of the discharge of Planning Appeal Condition 5.

Action: the Clerk

87.15/16 PLANNING:

A. Chairman's Report: In the absence of Cllr Forde, the Vice Chairman of the Planning Committee, Cllr Hill chaired the Meeting.

B. To consider recommendations arising from the meeting of the Planning Committee held at 7.00 p.m. on 6th August 2015:

B.1 Application No: S/2015/1429/TPO

Proposal: G1 - Lime x 32 - Crown raise to 3.0m, remove suckers & epicormic shoots. T1 - Lime 15% crown thin to reduce overall crown density.

Location: King's Sutton Recreation Ground, Astrop Road, King's Sutton

Recommendation B.1: To offer No Objections. As Applicant, to strongly support the proposal.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Adopt Recommendation B.1.

B.2 Application No: S/2015/1488/FUL

Proposal: Single storey detached building to be used as community facility

Location: Lane off Astrop Grange, King's Sutton

Recommendation B.2:

i) To offer No Objections

ii) To request that use of the proposed building is restricted to residents of Astrop Grange and their accompanied guests.

iii) To request that the proposed building is not let out.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Adopt Recommendation B.2.

B.3 Application No: S/2015/ 1704/MAF

Proposal: Demolish existing building & construct 10 No. new flats & on-site parking

Location: Astrop Grange, King's Sutton

Recommendation B.3:

- i) To make No Objections to the plans
- ii) To recommend that, prior to any permissions being given, the applicant provides a Safety Construction Management Plan for approval detailing time of operations and movement to and from and around this very restricting area.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Adopt Recommendation B.3.

B.4 Application No. S/2015/1714/FUL

Proposal: Erection of two garden gates

Location: 4 Red Lion Street, King's Sutton

B.5 Application No. S/2015/1715/LBC

Proposal: Erection of two garden gates

Location: 4 Red Lion Street, King's Sutton

Items B.4 and B.5 were taken together.

Recommendation B.4/B.5: To offer No Objections.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Adopt Recommendation B.4/B.5.

C. FOR INFORMATION:

C.1 Application No. S/2015/1801/LDP

Proposal: Lawful Development Certificate for proposed solar panels on south elevation

Location: Millennium Memorial Hall and Health Centre, Astrop Road, King's Sutton

Cllrs Burne and Burrell had each declared an interest in the proposal.

The proposal was **Noted**.

Cllr Burrell expressed his disappointment that neighbouring properties in the immediate vicinity of the Hall were not being consulted via the planning process.

C.2 Applications Nos. S/2015/1675 - 1680/COND for approval of details submitted pursuant to Conditions 7-12 of planning permission

S/2014/0717/FUL (Two storey side extension and detached single garage.

Refurbishment of existing building including new windows and doors, new railings to front and Juliet balcony to rear. Re-position vehicular access.)

Condition 7: Brick walling materials

Condition 8: Stone sample

Condition 9: Detail of walls

Condition 10: Details of drainage

Condition 11: Details of verge landscaping

Condition 12: Details of new windows

Location: 17 Red Lion Street, King's Sutton

Noted.

C.3 Applications Nos. S/2015/1371 - 1375; and 1378/COND for approval of details submitted pursuant to planning permission S/2014/1830/FUL (Minor material amendment to S/2012/0753/FUL) (Change of use and conversion of three traditional stone barns)

Condition 6: Archaeology

Condition 7: Wall stone sample

Condition 8: External material sample

Condition 9: Tile sample

Condition 10: Construction method statement

Condition 12: Landscaping scheme

Location: College Farm Barns, Astrop Road, King's Sutton

Noted.

D. TO NOTE:

D.1 West Northamptonshire Joint Planning Unit: Community Infrastructure Levy: Notice of publication of the Examiner's Recommendations: 2nd July 2015:

Noted.

D.2 Cherwell District Council: Notice of Adoption of Cherwell Local Plan 2011-2031 Part 1: 20th July 2015:

Noted.

88.15/16 KING'S SUTTON PLAY PROJECT:

A. To Approve the purchase of a plaque in recognition of the grant received from SNH in 2012:

Information on prices was not available.

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Bailey to purchase a plaque to be affixed to the Combine Harvester play unit.

Action: Cllr Hill

B. To consider a request for an Ice Cream Vendor to pitch his van on The Rec during the School Summer Holidays:

Cllr Hill reported that the Vendor was willing to make a donation or pay a charge. The service was popular.

RESOLVED: It was proposed by Cllr Hill and seconded by Cllr Dowling that, in the absence of a Charging Policy, to make No Objections to the Ice Cream Vendor continuing to provide his service at The Rec for the rest of the School Summer Holidays 2015.

89.15/16 FINANCE GOVERNANCE & POLICY COMMITTEE:

A. Chairman's Report: Cllr Irving reported after the Recommendations had been considered.

B. To consider Recommendations from the Meeting held 21st July 2015:
(draft Minutes of FG&P Committee Meeting held 21st July 2015 previously distributed)

B.1 Asset Register:

Recommendation B.1: To Approve the removal of the Community Laptop from the Asset Register:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to Adopt Recommendation B.1.

B.2 Grant of Financial Assistance:

Recommendation B.2: To Approve a grant in the sum of £1,950.91 to the King's Sutton Youth Club: (Application form previously distributed)

Cllrs Burne and Burrell had each declared an interest in this item.

It was **Noted** that feedback from The Way Ahead Village Survey had highlighted the lack of facilities for teenagers in King's Sutton. The King's Sutton Youth Club would help address complaints about the lack of social provision for this age group.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Dowling to Adopt Recommendation B.2 and make an exceptional grant to the King's Sutton Youth Club in the sum of £1,950.91.

B.3 Provision of Litter Services:

Recommendation B.3.1: To Approve the removal of the existing litter bins on The Rec:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Adopt Recommendation B.3.1.

Recommendation B.3.2: To Approve the provision of 7 No. Trevor Stewart Litter bins at a cost of c.£284 per bin plus installation¹:

¹Actual cost per bin: £280 + vat including installation. Concreted in.

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Adopt Recommendation B.3.2.

Recommendation B.3.3: To Approve the location of the new litter bins:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Burrell to delegate the decision on location of the bins to the Chairman of the Parish Council and the Cllrs for The Rec.

Recommendation B.3.4: To Appoint A H Contracts as Contractor for Litter Services: (Paper itemising costs of service previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Adopt Recommendation B.3.4.

Action: the Clerk

B.4 Street Furniture:

Recommendation B.4: To Approve a quotation from Alan Quick-Decorating Services in the sum of £1,660.00: (2 no. Quotations previously distributed)

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Bailey to Adopt Recommendation B.4.

Action: the Clerk

B.5 Wales Street Flood Alleviation Scheme Enhanced Contribution:

Recommendation B.5.1: To Approve a total contribution in the sum of £45,000:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to Adopt Recommendation B.5.1.

Recommendation B.5.2: To Authorise the Clerk to apply to the New Homes Bonus Fund for the total available allocation to date in the sum of £14,640:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to Adopt Recommendation B.5.2.

Recommendation B.5.3: To vire the sum of £3,000 from designated Lighting Reserves to designated Flood Alleviation Reserves:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Burne to Adopt Recommendation B.5.3.

B.6 Clerk's Hours:

B.6.1: To Approve the contractual increase of the Clerk's hours from 16 to 21 hours per week as from 1st July 2015:

B.6.2: To review the hours as part of the annual appraisal process:

RESOLVED: It was proposed by Cllr Irving and seconded by Cllr Hill to Adopt Recommendations B.6.1 and B.6.2.

A. Chairman's Report: Cllr Irving reported:

Minute No. FGP: 11.15/16: Cllr Burne had accepted the role of Councillor for Internal Controls and had carried out the check for Q1 on 4th August 2015. The Report will be presented to the FG&P Committee at its next Meeting on 15th September 2015.

90.15/16 COUNCILLOR AND WARDEN REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Rights of Way: Mr Dave Hall, Footpaths Warden:

- i) AS10 (CALA Homes): Edge of path alongside ditch not made up.
- ii) AS10 (Barwood Homes): Footpath pointers and notice re Dogs on leads given to Site Manager to place at entrance at Hampton Drive.
- iii) AS10 Jitty (Windsor Close - Hampton Drive): Debris on path, interference from hedges.

Noted.

B. Trees: No Report.

C. War Memorial: No Report.

D. Amenities: No Report.

E. Communications: No Report.

F. Cemetery: No Report.

G. Lighting: No Report.

H. The Rec: Cllr Hill reported:

i) Organised visit of party of 50 children + adults + 18 buggies from East Street Children's Centre Banbury: Travelled by rail on 6th August 2015. The group followed its set of Visitor Rules which could be adapted for King's Sutton.

ii) Parking by Users of the Play Equipment:

Agreed:

i) To design a ticket to convey the polite message that visitors to The Rec were welcome but were expected to park considerately

ii) To place tickets on windscreens.

Action: Cllrs Hill and Bailey.

I. Traffic Calming and Highways: Cllr Bailey reported:

i) Community Speed Watch: Feedback on the Campaign had been requested from the Casualty Reduction Unit.

J. Street Areas:

Area 4: Dairy Ground: Cars were double parked in the evening causing potential access problems for emergency vehicles.

Agreed: To approach residents who had expressed concern to suggest a solution.

Action: Cllr Bailey.

91.15/16 CORRESPONDENCE:

A. Northants CALC AGM 17th October 2015: Invitation to attend:

(Information previously distributed)

A.1 To Appoint one voting delegate:

A.2 To nominate non-voting delegates:

A.3 To submit a resolution for debate:

Noted.

Agreed: To place on the Agenda of the next Ordinary Meeting to be held 3rd September 2015.

B. NCC Mobile Library Service: Annual Review:

B.1 To Note that from 4th September 2015 the Mobile Library will stop at the KSMMH on the first Friday of the month from 12.20 p.m. - 1.30 p.m. (Current duration of stop 12.15 p.m. - 2.p.m.);

Noted.

**92.15/16 TO RECEIVE ITEMS FOR THE NEXT PARISH COUNCIL MEETING
(THURSDAY 3RD SEPTEMBER 2015):**

i) Parking in the vicinity of The Rec by Users of the Play Equipment:

Agreed: To invite Cllr Sawbridge's comments

Cllr Hill advised of a site meeting to discuss any options with Mrs Helen Howard, Community Liaison Officer, Northants Highways arranged for 2nd September 2015.

The Meeting ended at 9.03 p.m.