

KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton
Banbury, Oxon OX17 3PG

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The **ANNUAL PARISH COUNCIL MEETING**
of the **KING'S SUTTON PARISH COUNCIL** will be held on
THURSDAY 5TH MAY 2016
in the **ASTROP ROOM, KING'S SUTTON MILLENNIUM MEMORIAL HALL**
at **7.30 P.M.**

Members of the Public and the Press are invited to attend

AGENDA

Chairman's Announcement:

The Openness of Local Government Bodies Regulations 2014:

1. To elect the Chairman of the Council.
2. To receive the Chairman's Declaration of Acceptance of Office, or if not received, to decide when it shall be received.
3. To elect the Vice-Chairman of the Council.
4. To Receive Apologies and Approve the Reasons for Absence.
5. To Receive Requests for Dispensations.
6. To invite Declarations of Interest.
7. Public Participation: An opportunity for members of the public to address the Council on items listed on the Agenda.
8. To confirm the accuracy of the Minutes of the Meeting held 7th April 2016:
9. To Note Reports from:
 - 9.1 the Clerk
 - 9.2 the Chairman:
 - 9.2.1 Review of Annual Parish Meeting 2016
 - 9.2.2 Public Transport report: To invite Kath Wyatt to become bus correspondent with responsibility for timetables in both bus shelters.
 - 9.3 County Councillor
 - 9.4 District Councillor
10. To appoint the Responsible Financial Officer.
11. To receive nominations to Committees:
 - 11.1 Planning Committee.

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Adjournment for first Meeting of the Planning Committee to elect the Chairman

11.2 Finance Governance & Policy Committee.

12. To Appoint Councillors For:

- 12.1 Amenities.
- 12.2 Cemetery.
- 12.3 Communications
- 12.4 Lighting.
- 12.5 The Recreation Ground
- 12.6 Traffic Calming and Highways.
- 12.7 Street Areas

13. To Appoint Wardens:

- 13.1 Tree Warden.
- 13.2 Parish Paths Warden.
- 13.3 War Memorial Warden.

14. Appointment of Parish Council Representatives:

- 14.1 King's Sutton Playing Fields Association
- 14.2 King's Sutton Millennium Memorial Hall Committee of Management

15. To approve the Calendar of Meetings to May 2017.

16. Insurance Renewal effective from 1st June 2016:

- 16.1 To Approve the Insurance Premium in the sum of £2,012.08 incl. IPT of 9.5%..

17. Finance Schedule:

- 17.1 To Approve the Payments.
- 17.2 To Note Receipts.
- 17.3 To revise the Bank Mandate.

18. To approve the Accounts for the YE 31st March 2016.

19. Annual Return 2015/2016:

- 19.1 To Approve the Statement of Governance Assurance 2015/2016.
- 19.2 To Approve the Accounting Statements 2015/2016.

20. Training: To consider requests.

21. Flood Alleviation:

- 21.1 Wales Street FAS: Update
- 21.2 Barwood Homes FAS: Update

22. Planning: To consider Recommendations from the Meeting held at 7.00 p.m. on 5th May 2016:

- 22.1 Application No: S/2016/0806/FUL
Proposal: Single storey rear extension, home office.
Location: 16 Halestrap Way, King's Sutton. OX17 3SF

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22.2 Application No: S/2016/0898/FUL

Proposal: Single and two storey rear extensions

Location: Low Farm House, King's Sutton. OX17 3QN

22.3 Application No: S/2016/0896/TCA FOR INFORMATION

Proposal: T1 Oak - Fell

Location: 6 The Manor House, The Square, King's Sutton. OX17 3RQ

22.4 SNC Local Plan Part 2A Options Consultation:

22.4.1 Report on Parish Briefing session held 19th April 2016 and attended by
Cllrs Forde and Irving

22.4.2 To Note the Planning Committee's recommendations in respect of the
Parish Council's response to the Consultation

23. Councillor and Warden Reports: To Receive Reports and put Questions to:

23.1 Councillors For..:

23.1.1 Amenities

23.1.2 Cemetery

23.1.3 Communications

23.1.4 Lighting

23.1.5 The Rec

23.1.6 Traffic Calming and Highways:

23.1.6.1 To endorse the suggested VAS locations, poles and extra clips.

23.1.7 Street Areas

23.2 Wardens:

23.2.1 Rights of Way:

23.2.1.2 To consider the purchase and positioning of a Dog Bag
Dispenser at a cost of £68.99 + vat, plus 800 bags at a cost of £37.75 +
vat.

23.2.2 Trees

23.2.3 War Memorial:

23.2.3.1 To Note the Report of the Working Group

23.2.3.2 To consider the recommendation to add 6 names to the War
Memorial at a cost per letter of £12.00.

23.3 Representatives:

23.3.1 King's Sutton Playing Fields Association

23.3.2 King's Sutton Millennium Memorial Hall

23.3.3 Poor's Allotment Trust

24. Correspondence:

24.1 Flower Festival in Parish Church of SS Peter & Paul, 28th -30th May 2016: To
consider an invitation to provide a flower arrangement to reflect an aspect of the life
of HM the Queen.

25. To receive items for the next Meeting (Thursday 2nd June 2016).

Signed: , Clerk. Date: 28th April 2016