

**KING'S SUTTON PARISH COUNCIL  
FINANCE GOVERNANCE & POLICY COMMITTEE**

**MINUTES OF THE MEETING HELD  
AT 7.30 P.M. ON TUESDAY 22<sup>ND</sup> NOVEMBER 2016  
IN THE KING'S SUTTON MILLENNIUM MEMORIAL HALL**

**PRESENT:** Councillors R Irving (Chairman), R Burrell, J Creed, T Forde, R Sykes

**ABSENT:** No Absentees

**IN ATTENDANCE:** Mrs A Le Druillenec (Clerk)

**CHAIRMAN'S ANNOUNCEMENT:  
The Openness of Local Government Public Bodies Regulations 2014:**

**FGP: 42.16/17      TO RECEIVE APOLOGIES AND APPROVE THE REASONS  
FOR ABSENCE:**

**None.**

**FGP: 43.16/17      TO RECEIVE REQUESTS FOR DISPENSATIONS:**

**None.**

**FGP: 44.16/17      TO INVITE DECLARATIONS OF INTEREST:**

**None.**

*Cllr Sykes entered the Meeting.*

**FGP: 45.16/17      PUBLIC PARTICIPATION:**

i) Item 6: Grants of Financial Assistance: To consider an application from the KS Youth Club.

The Chairman invited Ms Kath Sharman, Chair, King's Sutton Youth Club to speak in support of the Youth Club's application.

(previously distributed)

The Youth Club had been running well for a year and numbers of attendees had risen this year. Social outcomes were good. The KSMMH was a fantastic facility, and hall hire was paid for. But there were other running costs, e.g. for various themed events and repairs to existing equipment. Some items of equipment had been pre-purchased. There was a nil budget.

The Youth Club did not expect to need all the hall hire budget allocation of £2,000 (estimated requirement: £1,628) and would like to

put the difference (£372) into the kitty to meet running costs (DBS checks for volunteers) and other expenses (replacement equipment). The difference was not too far off from the total request for a grant of £566.15.

**FGP: 46.16/17**      **TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING HELD 20<sup>TH</sup> SEPTEMBER 2016:** (previously distributed)

**RESOLVED:**      It was proposed by Cllr Burrell and seconded by Cllr Sykes to Approve the Minutes of the Meeting held 20<sup>th</sup> September 2016.

**FGP: 47.16/17**      **GRANTS OF FINANCIAL ASSISTANCE: TO CONSIDER AN APPLICATION FROM THE KS YOUTH CLUB:**  
(previously distributed)

*Cllr Burrell declared an interest.*

*Reason: Chairman, Committee of Management, and Trustee, KSMMH.*

**RESOLVED:**      It was proposed by Cllr Burrell and seconded by Cllr Sykes to Recommend Approval of a grant in the sum of £566.15.  
**Agreed:** That the KS Youth Club is asked to provide Accounts for the 15 months ending 31<sup>st</sup> December 2016.

**FGP: 48.16/17**      **RFO's REPORT:** (previously distributed)  
Minute No. FGP: 29.16/17:  
SNC Credits in error: Invoice No. 4002147 in the sum of £390.75.  
Cheque No. 104517 was raised on 3<sup>rd</sup> November 2016.  
Scottie Springer: Cost of repairs: £80. Invoice No. 1165.  
Cheque No. 104505 was raised on 6<sup>th</sup> October 2016.  
Minute No. FGP: 30.16/17:  
Second half precept instalment in the sum of £28,700 received 20<sup>th</sup> September 2016.  
Grasscutting Invoice for August 2016: £980  
Invoices for removal of old litter bins from The Rec, installation of 7 No. timber litter bins and installation of 4 collapsible bollards- have not been received. Total: £2,477 + vat.  
Minute No. FGP: 31.16/17: War Memorial: The quotation from Banbury Memorials was accepted on 23<sup>rd</sup> September 2016. Payment in the sum of £1,020.00 was approved on 3<sup>rd</sup> November 2016. Cheque No. 104519 was released following receipt of Invoice No. 6619. The work had been completed in time for Remembrance Day and to the satisfaction of the Parish Council.  
Minute No. FGP: 32.16/17: Thursday Bus Service: The Coach Operator has agreed to provide a fortnightly service from 1<sup>st</sup> January 2017. A list of dates has been agreed commencing 12<sup>th</sup> January 2017.

Notice of these has been submitted to the Editor, KS Times for the December 2016 issue.

Minute No. FGP: 34.16/17: Section 106 Developer Contributions for Leisure, Recreation and Open Space, Phase 2:

A. Update: The amount available for allocation is £180 less than previously calculated.

A.1 Applications: SNC has advised that no formal opinion was required before the Parish Council could proceed to make the allocations.

The Section 106 Development and Monitoring Officer, SNC has emphasised that it is the duty of the Parish to ensure any funds utilised are in accordance with clause 1.2.c of the Unilateral Undertaking - 'improving leisure, recreation, and open space facilities within the parish of King's Sutton'. The Officer further advises that it is through the signed Declaration that the Parish is empowered to be in control of its own funds, whilst adhering to the relevant clause in the s106 Agreement. SNC has therefore advised that it does not essentially require sight of the receipts and invoices.

The King's Quilters, KS Youth Club, KSPFA and KSMMH were advised of the outcome of their bids. The King's Quilters has requested that the sum awarded is given for a different combination of items. (to be considered at Item 16 of the Agenda)

On 14<sup>th</sup> October 2016 an allocation in the sum of £696 was made to KSMMH for safety mats (KS Martial Arts Class). Cheque No. 104510.

A.2 Parish Council shortfall (Play Project): The Section 106 Development and Monitoring Officer, SNC on 23<sup>rd</sup> September 2016 approved the allocation of the sum of £1,115.00 to meet the shortfall.

B. Applicants have been advised of the recommendations of the FG&P Committee.

i) KSPFA: Pavilion Refurbishments and Asbestos Removal:  
(to be considered at Item 16 of the Agenda)

A Schedule of the proposed works was received on 4<sup>th</sup> October 2016. The Asbestos Survey has been done. The KSPFA would like to include asbestos removal in the sum of £2,400 + vat in their application for funds and consider this is urgent.

ii) KS Parish Church: Audio Upgrade:  
(to be considered at Item 16 of the Agenda)

The applicant has acquired further quotations and met to discuss the bid with members of the FG&P Committee in the Church on 15<sup>th</sup> November 2016.

iii) KSPFA: Mower - Insurance issues:  
(to be considered at Item 16 of the Agenda)

The Treasurer of the KSPFA has confirmed that the KSPFA would be happy to take responsibility for the mower and also for any other equipment purchased by the Cricket and Football Clubs. All equipment is covered under the KSPFA insurance policy. A copy of the policy was distributed to members of the FG&P Committee.

Minute No. FGP: 36.16/17: Portable VAS:

Mr Steve Barber, NCC has visited King's Sutton and changed over the battery on 2 occasions, with a third visit arranged for 24<sup>th</sup> November 2016. During this visit the distance setting for the radar will be re-set as required to get more accurate data. Mr Barber has loaned the Parish Council 2 batteries for the use of the Parish Council and has successfully re-charged the 2 PC batteries. No news on the poles for Mill Lane/Holland Rise junction, or Banbury Lane.

Rota: Mr Barber had no specific advice other than recommending that 2 people work together.

Other:

i) Lamp No. 4 Paradise:

At the Meeting of 3<sup>rd</sup> November 2016 the Parish Council approved a quotation in the sum of £395.50 + vat for a replacement energy efficient lamp and re-bracketing to the wall of SNH's property No.7 Spinney Bank. Following acceptance of the quotation by the Parish Council the Lighting Contractor has further advised that a new bracket and box would be required at a total cost of £485.50 and that DnO disconnection/reconnection charges might apply.

Three options were discussed with the engineer.

1. Fit new energy efficient lamp and bracket to wall + DnO charges.
2. Disconnect existing cabling to original fixing. Do not replace light at No.7 Spinney Bank.
3. Install new lighting unit (Chester Column and Windsor lantern) LED? Along the public footpath (PROW AS26) opposite the bungalow at a current cost of £1,785 + vat + connection charge.

**Noted.**

**FGP: 49.16/17**

## **INTERNAL CONTROLS 2016/2017:**

**A. To Note the Report of the Internal Control Councillor for Q2:**  
(previously distributed)

Cllr Burne had carried out the checks for Q2 on 14<sup>th</sup> October 2016. There were no issues.

**Noted.**

**B. To review the Receipts and Payments Account to 15<sup>th</sup> November 2016:** (previously distributed)

**Reviewed.**

The following Receipts and Payments entries were **Noted:**

9.1 Play Project (Barwood): £55,121.63

12. VAT Reclaimed: £2,973.41

11.4 General Administration: £497.55 includes SNC Credit Repayments of £390.75.

**FGP: 50.16/17**      **RESERVES:** (Table of Reserves previously distributed)

**A. To note the current level of Reserves:**

The level of Designated Reserves to date was £112,396.00.

Category	Reserves Nov 16	Note
Flood Alleviation	30,358	Plus £14,640 New Homes Bonus allocation
Lighting Renewals	6,787	Budget 16/17: £2,500
Play Area Renewal	0	
New Play Equipment	0	
Tree surgery	5,529	
Rights of Way	2,450	
Traffic Calming	15,000	
War Memorial	415	
Jubilee Rose Garden (Cemetery)	582	
Cemetery Exceptional	13,000	Budget 16/17: £4,000
Bus Shelters - Repairs	500	
Office Equipment	1,000	Budget 16/17: £750
Staff Gratuity	3,000	Pension provision from Feb 16
Section 106 (Banner/CALA Homes)	33,775	

**Noted.**

**B. To consider replenishment of the Play Area Renewal Reserves:**

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Burrell to Recommend transfer of £5,000 from General Reserves to Play Area Renewal Designated Reserves.

**FGP: 51.16/17**      **TO RECOMMEND THE PROVISION OF A DOG WASTE BIN AT THE PROW WHERE IT EXITS TO THE CORNER OF HOLLAND RISE/MILL LANE AT A COST OF £110 + £10 INSTALLATION + VAT:**

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Sykes to Recommend provision of a Dog Waste Bin at a cost of £120 + vat.

**FGP: 52.16/17**      **TO RECOMMEND THE CLEANING OF BOTH SIDES OF THE GLASS SIDES TO THE BUS SHELTER ON BANBURY LANE AT A COST OF £10 PER CLEAN EVERY 3 MONTHS:**

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Forde to Recommend the cleaning of the Glass panels of the Bus Shelter at a cost of £10 per clean, every 3 months.

**FGP: 53.16/17**      **S136 MOWING AGREEMENT 2017: TO RECOMMEND THAT THE PARISH COUNCIL ENTERS INTO AN AGREEMENT WITH NORTHAMPTONSHIRE HIGHWAYS TO CARRY OUT THE CUTTING OF THE GRASS WITHIN THE HIGHWAY IN RETURN FOR A CONTRIBUTION IN THE SUM OF £710.18:**

**RESOLVED:**      It was proposed by Cllr Sykes and seconded by Cllr Creed to Recommend the S136 Mowing Agreement for 2017.

**FGP: 54.16/17**      **TO CONSIDER THE COSTS FOR THE COMMISSIONING OF A WALKS LEAFLET AND PRINT RUN OF 1,000:**

**Agreed:**

i) To defer consideration of this item to the Agenda of the next Ordinary Meeting of the Parish Council to be held on 1<sup>st</sup> December 2016.

**Action:** the Clerk (contact Cllr Bridson for information on costs)

**FGP: 55.16/17**      **WEBSITES:**

**A. KS Heritage Trust Website: [www.kingssutton.net](http://www.kingssutton.net)**

**A.1 To Recommend that the Parish Council takes over the .net domain at a cost of approx. £30 + vat for 2 years:**

Mr Harry Robinson, outgoing Editor of the KS Heritage Trust Website had agreed with Bridson Kneale Associates Ltd, Editor of the Parish Council website to the transfer across of much of the current content of the Heritage Trust's website. It would be necessary to forward the .net domain to kingssutton.org.

**RESOLVED:**      It was proposed by Cllr Forde and seconded by Cllr Creed to Recommend that the Parish Council takes over the .net domain website.

**B. Parish Council Website: [www.kingssutton.org](http://www.kingssutton.org)**

**B.1 To Note Receipts from Advertising for the 8 months to 31<sup>st</sup> August 2016:** (Information previously distributed)

Receipts totalled £108.06.

**Noted.**

**B.2 To Review the effectiveness of the Contract:**

**Agreed:** That the community was well served.

**B.3 To consider an extension of the Contract for one year from 1<sup>st</sup> January 2017:** (previously distributed)

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Sykes to Recommend that the Contract for the Website with Bridson Kneale Associates Ltd is extended for one year commencing 1<sup>st</sup> January 2017.

**FGP: 56.16/17** **KS COMMUNITY FIRST RESPONDERS: TO NOTE THE REPORT:** (Report dated November 2016 previously distributed)

The Committee **Noted** the Report and the success rate achieved by the Group of Responders.

**Agreed:** To acknowledge the Report and congratulate Mrs Elaine Cross, Co-Ordinator on the results of the Group's hard work.

**Action:** the Clerk

**FGP: 57.16/17** **BANNER/CALA HOMES: SECTION 106 DEVELOPER CONTRIBUTIONS FOR LEISURE, RECREATION AND OPEN SPACE, PHASE 2:**

**A. Update:** (Information previously distributed; RFO's Report refers)

The current available Balance of s106 developer contributions was £32,660.47.

Allocations Approved to date and yet to be claimed total £15,313.00. This leaves the sum of £17,347 yet to be allocated.

The Committee **Noted** the position.

**B. To consider additional information received in support of original applications and to bring recommendations to the Parish Council:** (Information previously distributed; RFO's Report refers)

**B.1 King's Quilters: Request to purchase cutting mats (£25.80) and rulers (£28.91) instead of the iron (£40.00) and table top ironing board (£15.00) as well as the rotary cutters (£21.88) and blades (£4.75) for the total of £81.34.** (£81.63 previously approved)

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Creed to Recommend that the Parish Council accedes to the request.

**B.2 King's Sutton Parish Church: To consider the application for a Sound System:**

i) Informal Meeting with the applicant held 15<sup>th</sup> November 2016 in the Parish Church of SS Peter & Paul. Attended by Cllrs Burrell, Creed and Irving.

Cllr Irving gave a summary of the Meeting, concluding that the sound system would facilitate the amplification of performances.

ii) The revised quotation was £8,105.54, inclusive of vat. The Parish Church was able to claim back vat. Thus, the sum being applied for was £6,807.62.

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Sykes to Recommend the Allocation of £6,807.62 for a sound system in the Parish Church.

### **B.3 King's Sutton Playing Fields Association:**

**B.3.1 Insurance for a Mower:** (Insurance Policy previously distributed)  
The Committee was sufficiently satisfied with the information provided by the KSPFA to re-affirm the allocation of £4,800 for a mower.

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Irving to Allocate £4,800 to the KSPFA for the purchase of a mower.

### **B.3.2 Proposed Schedule of Works at the Pavilion:**

(Information and quotations previously distributed)

The Committee considered the proposed schedule of Works, listed in order of priority.

Priority 1: Removal of Asbestos at a cost of £2,400 + vat:

Priority 2: Verandah ceiling reboarding and support replacement, incl. window replacement and security lighting at a cost of £3,500:

Priority 3: Toilets: Removal of asbestos in the Gents and replacement plumbing, re-tiling, extractor fans, new flooring, skirting and doors in Ladies' and Gents' toilets at a cost of £4,000:

Priority 4: Retiling of Gents' shower for improved drainage at a cost of £2,750:

Priority 5: Interior works to bar and kitchen at a cost of £3,500 for the Main Room plus £1,250 for Heating:

Total cost required: £17,880, of which the Parish Council had Approved the allocation of £3,500 for Priority 2: Verandah ceiling, window replacement and security lighting.

A total of £14,380 was needed to complete the Schedule of Works.

Priority 1: Removal of Asbestos: £2,400 + vat:

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Sykes to Recommend the Allocation of the sum of £2,880 (inclusive of vat) for the removal of asbestos.

Priority 2: Verandah ceiling reboarding and support replacement, including window replacement and security lighting: £3,500:

It was **Noted** that an Allocation in the sum of £3,500 had been Approved for this work.

It was also **Noted** that the KSPFA had already carried out and paid for repairs to the roof of the pavilion at a cost of £585.

Priority 3: Toilets: Removal of asbestos in the Gents and replacement plumbing, re-tiling, extractor fans, new flooring, skirting and doors in Ladies' and Gents' toilets: £4,000:

Priority 4: Retiling of Gents' shower for improved drainage: £2,750:



Priority 5: Interior works to bar and kitchen: Main Room £3,500;  
Heating £1,250;  
Total cost of Priority Works 3 - 5: £11,500.

**RESOLVED:**

It was proposed by Cllr Burrell and seconded by Cllr Irving to Recommend that:

- i) The Parish Council Approves in Principle the allocation of the remaining balance of the s106 funds for work to upgrade the pavilion
- ii) The allocation of the remaining balance of the s106 funds is subject to demonstrable evidence that the KSPFA has the capability to make up the shortfall in order to finish the job.

**C. KSMMH: Application for Lighting: £750:**

Cllr Burrell confirmed that the Lighting would be of benefit to the users of the KSMMH and therefore the Trustees of the KSMMH would accept ownership of this equipment.

**Noted.**

**FGP: 58.16/17****PORTABLE VAS: TO DISCUSS A PROCEDURE FOR REGULAR BATTERY CHANGES AND RE-SITING OF THE DEVICE:**

(Draft procedure previously distributed; Min. No. FGP: 36.16/17 refers)

The procedure for battery change would be operated by a rota of volunteers undertaking battery change on a regular 3 weekly cycle. The procedure for re-siting of the VAS would be carried out by the Cllrs for Traffic Calming and Highways.

The Committee deferred any discussion of the procedure.

Since the previous Meeting of the FG&P Committee TWM, the company that had supplied the VAS, had advised that it was possible to convert the device from battery operated to mains power by the use of transformers installed in the base of lamp columns and a 12volt power socket attached to the column. For posts without a power supply to the base solar panels could fitted.

In this way the VAS would have a constant power supply. There would be no battery change, but the sign could still be moved to different locations.

Costs for these adaptations were not known.

**Agreed:**

- i) To review the options.

**FGP: 59.16/17****TO DRAFT OR REVIEW TERMS OF REFERENCE:****A. Councillor for Communications:**

(Draft Terms of Reference were circulated at the Meeting)

The Committee discussed and accepted the draft Terms of Reference.

**RESOLVED:**

It was proposed by Cllr Irving and seconded by Cllr Burrell to:

- i) Invite Cllr Bridson, Cllr for Communications to comment on the draft
- ii) Present the eventual version to the Parish Council for final approval

**B. Tree Warden:**

**Agreed:** To defer.

**C. Flood Alleviation Group:**

**Agreed:** To defer pending the outcome of recent developments.

**D. Village of the Year Working Group:**

Cllr Creed advised that this was ongoing.

**FGP: 60.16/17**

**THE WAY AHEAD: TO DISCUSS FUTURE POLICY:**

**RESOLVED:**

It was proposed by Cllr Forde and seconded by Cllr Burrell to Recommend that in view of the lack of enthusiasm from the village to consider No Further Action on this item other than in relation to the SNC Local Plan.

**Agreed:** That this item would no longer be a Standing item on the Agenda.

**FGP: 61.16/17**

**CEMETERY: TO RECOMMEND ACTION IN RESPECT OF THESE PROJECTS:**

**A. Acquisition of land to extend the Cemetery:** No further progress.

**Agreed:**

- i) To meet with Mr Simon Harris to draw up the Heads of Terms re. his Appointment as Agent to the Parish Council in this matter
- ii) To defer this item to the next Meeting of the FG&P Committee to be held 17<sup>th</sup> January 2017.

**Action:** Cllr Forde

**B. Upgrading of path:** (Estimates were presented to the Meeting)

Cllr Creed spoke to this item.

The estimates, one of which had been provided by the person who had laid the paths in the 1980s, were of different specifications and were not comparable.

**Agreed:**

- i) To seek 3 comparable quotations for specified work, including specified options for surfacing and edging
- ii) To consider the quotations at the next Meeting of the FG&P Committee to be held on 17<sup>th</sup> January 2017.

**Action:** Cllr Creed

**C. Installation of Water Supply:** No further progress.

**Action:** Cllr Creed

**FGP: 62.16/17 WALES STREET FAS:****A. To discuss the way forward following deferral on 14<sup>th</sup> November 2016 of the SNC Options Report to Cabinet:**

Cllr Forde spoke to this item.

i) Andrea Leadsom MP: Drop In Surgery on 11<sup>th</sup> November 2016: Cllr Forde and Mrs Elizabeth Al-Anazi had spoken briefly to Mrs Leadsom, in her capacity as Constituency MP. Mrs Leadsom had talked to SNC.

ii) SNC Cabinet Decision: 14<sup>th</sup> November 2016: The deferral to an appropriate future meeting to allow for further dialogue with relevant partners (Environment Agency and the County Council) had afforded some leeway.

iii) Request for Parish Council to meet with SNC: Mrs Jackie Fitzsimons, Shared Public Protection Manager, SNC/CDC had advised that she would prefer to wait until there had been discussions with the Environment Agency.

iv) Some issues needed to be clarified, including:

- a) The Parish Council's position with SNC
- b) Maintenance of a revised scheme
- c) Whether the lone objector could be persuaded to change his mind
- d) If financial or in kind contributions could be secured from the major players.

The Chairman thanked Cllr Forde for his efforts.

**B. To Recommend that the Parish Council considers an additional funding contribution over the £45K already committed:**

**Proposal:** Proposer: Cllr Forde Seconded: Cllr Burrell  
That In Principle and subject to evidence that affected landowners are minded to make some contribution, the Parish Council is recommended to make an additional contribution in the sum of £10,000 from its General Reserves.

**Amendment:** Proposer: Cllr Burrell  
To increase the additional contribution to £15,000 to bring the Parish Council's total commitment to £60,000.  
Cllr Forde accepted the Amendment.

Members discussed what was being proposed.

On the one hand: Could the amount being proposed for contribution be considered to be commensurate with the benefit arising from it, bearing in mind the number of affected properties?

On the other: This was an expression of intent and was all about proportions.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Burrell that In Principle and subject to evidence that affected landowners are minded to make some contribution, the Parish Council is recommended to make an additional contribution in the sum of £15,000 from its General Reserves, thereby bringing the Parish Council's total commitment to £60,000.

**FGP: 63.16/17 KING'S SUTTON STATION CAR PARK: UPDATE:**

No further progress.  
Currently the yard was used for the storage of plant for which there was no planning permission.

**FGP: 64.16/17 MOTION TO EXCLUDE MEMBERS OF THE PUBLIC AND THE PRESS FROM THE NEXT ITEM ON THE AGENDA:**

No Members of the Public were present.

**FGP: 65.16/17 STAFFING: ANNUAL APPRAISAL:**  
(Appraisal and Job Description previously distributed)

**Noted.**

**FGP: 66.16/17 MOTION TO RE-OPEN THE MEETING TO MEMBERS OF THE PUBLIC AND THE PRESS:**

No Members of the Public were present.

**FGP: 67.16/17 BUDGET 2017/2018: TO CONSIDER PROPOSALS AND MAKE RECOMMENDATIONS:**

(Budget Position 2016/2017 Receipts; Budget Position 2016/2017 Payments; Draft Budget 2017/2018 Receipts; Draft Budget 2017/2018 Payments; NALC Response to the 2017/18 Local Government Finance Settlement Technical Consultation previously distributed)

**A. Budget Position 2016/2017:**

**A.1 Estimated Receipts to 31.03.17:** Total: £162,756

**A.2 Estimated Payments to 31.03.17:** Total: £107,921  
(following downward adjustment by £2,000 of Category 12.1 Tree Works)

The Committee **Agreed** to adjust as follows:

Category 12.3 Flood Alleviation: Insert £15,000

Category 13.2: Road Safety: Remove £832 for VAS poles

Revised Total: £122,089

**B. Budget 2017/2018:****B.1 Receipts:** Total: £10,089 + Precept.**B.2 Payments:** Total: £63,106.The Committee **Agreed** to adjust as follows:

Category 5: Tree Management: Insert £1,000

Category 6.1: Parish property (repairs etc): Insert £1,000

Category 6.4: Additional Street Furniture: Nil

Category 12.1: Tree Works: Insert £1,000

Category 12.3: Flood Alleviation: Nil

Category 12.4: Play Area Renewal Fund: Insert £5,000

Category 12.8: Office Equipment: £750

Category 12.9: Cemetery Exceptional Expenditure: Insert £15,000

Category 12.10: Traffic Calming: Nil

Category 13.2: Banner Road Safety: £1,000

Revised Total: £87,856

**C. Additonal Meeting:** It was **Agreed** to hold an Extra Ordinary Meeting of the FG&P Committee on Tuesday 13<sup>th</sup> December 2016 to finalise the Budget 2017/2018 and set the Precept for 2017/2018 for Recommendation to the Parish Council Meeting to be held on 5<sup>th</sup> January 2017.

**FGP: 67.16/17**      **TO RECEIVE ITEMS FOR THE NEXT MEETING (TUESDAY 17<sup>TH</sup> JANUARY 2017):**

**None.**

The Meeting ended at 9.50 p.m.