

**KING'S SUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD  
AT 7.30 P.M. ON THURSDAY 7<sup>TH</sup> APRIL 2016  
IN THE ASTROP ROOM,  
KING'S SUTTON MILLENNIUM MEMORIAL HALL**

**PRESENT:** Cllrs R Burrell (Chairman), M Bailey, D Bridson, R Burne, J Creed,  
W Dowling, T Forde, C Hill, R Irving, W Mullis

**ABSENT:** Cllr R Sykes

**IN ATTENDANCE:** Mrs A Le Druillenec (Clerk)  
Cllr R Sawbridge MBE, NCC  
Mrs P Clayton, Clerk to Farthinghoe Parish Council  
Cllr I Morris, SNC - entered the Meeting at Planning Item 10.4

**Chairman's Announcement:  
The Openness of Local Government Bodies Regulations 2014:**

**221.15/16 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:**

Apologies had been received from Cllr Sykes.

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Irving to Approve the Reason for Absence given by Cllr Sykes.

**222.15/16 TO RECEIVE REQUESTS FOR DISPENSATIONS:**

None.

**223.15/16 TO INVITE DECLARATIONS OF INTEREST:**

None.

**224.15/16 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:**

Item 9.2: Barwood Homes FAS: Mr P Bazeley expressed concern with the efficacy of the FAS as a result of heavy rainfall on 9<sup>th</sup> March 2016, which was considered a 1:100 year event:

i) Water run-off from the fields had not been mitigated by the settlement ponds (which had not yet been signed off)

- ii) SNC was awaiting technical advice from NCC, but had yet to visit the site
- iii) The developer intended to raise the banks of all 3 ponds and to raise the level of the site road parallel to the ponds
- iv) The landowner had been asked to improve the ditch.

Mr Bazeley declared that his concerns did not derive from any material or direct interest. He was very concerned at the sight of water flowing across Banbury Lane.

## **225.15/16 TO CONFIRM THE ACCURACY OF THE MINUTES:**

### **A. Parish Council Meeting held 3<sup>rd</sup> March 2016:** (previously distributed)

**RESOLVED:** It was proposed by Cllr Dowling and seconded by Cllr Bailey to Approve the Minutes of the Meeting held 3<sup>rd</sup> March 2016.

### **B. Parish Council Extra Ordinary Meeting held 15<sup>th</sup> March 2016:** (previously distributed)

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Burne to Approve the Minutes of the Meeting held 15<sup>th</sup> March 2016.

## **226.15/16 TO NOTE REPORTS FROM:**

### **A. the Clerk:** (verbal report)

Minute No. 205.15/16:

Lighting: Electrical Test Certificates for Lamp No. 1 The Willows and Lamp No. 2 Mill Lane have been received.

KierWSP Parish Satisfaction Questionnaire: Initial feedback from KierWSP: 70 parishes out of 263 responded to the survey. Most important to Parishes are potholes, speeding, lack of signage and verges.

Minute No. 208.15/16: Wales Street FAS: Parish Council Contribution: The invoice has not been received and consequently payment was not raised in the 2015/2016 financial year.

Minute No. 209.15/16C: The Assistant Conservation Officer, SNC was not able to accept the invitation to attend the Parish Council meeting on 7<sup>th</sup> April 2016. The Officer is writing two separate Conservation Area Appraisals for King's Sutton- one for the village itself and one for the Astrop Estate.

Minute No. 209.15/16: Footway Lighting: The order for painting of lanterns and columns was placed on 17<sup>th</sup> March 2016.

### **B. the Chairman: No Report.**

**C. County Councillor:** Cllr Sawbridge gave a brief update on the reform of local government including his communications with Cllr Ian Hudspeth, Leader of Oxfordshire County Council (OCC). A Report commissioned by OCC a year ago gave details of savings that were possible by the creation of one or more unitary authorities in Oxfordshire.

NCC has commissioned the University of Northampton to research the reform of local government in the county and to report on the various options by the end of June 2016.

According to the Local Government Chronicle Unitary Councils should ideally serve populations of between 300,000 and 700,000. The population of Northamptonshire itself is 706,000 and all the options being proposed so far would not meet the population criteria.

NCC needed to discuss options with SNC and the other district councils in the county.

Cllr Sawbridge explained that the ideal population figures were based on the performance of existing Unitary Authorities and the savings that could be achieved. NCC needed to save £60 - £70 million.

Cllr Forde believed that the Government looks at the overall efficiencies and sets targets to sustain services; that the effectiveness of local government services was the central factor, rather than potential savings.

**D. District Councillor:** Cllr Morris was delayed en route.

**Agreed:** To invite Cllr Morris to report later in the Meeting.

## 227.15/16 FINANCE SCHEDULE:

HSBC Bank Accounts	Bank Statement @ 20.02.16	Cash Book Balance @ 31.03.16
Business Money Manager	£43,321.79	£34,860.03
Community	£1.00	£1.00
Money Market	£143,145.19	£143,145.19

### A. To Ratify and Approve the Payments:

To Ratify				
Cheque	Payee	Description	Amt (incl VAT)	VAT
104422	Banbury Litho Limited	KST Inv. 15173	£720.00	
104424	AGU Treecraft Limited	Inv. 0403004 Cemetery Add. Labour	£1,659.00	£276.50
DD	BT plc	Bill Q018 BQ Telephone	£226.15	£37.69
To Approve				
Cheque	Payee	Description	Amt (incl VAT)	VAT
104425	Cheney Coaches Ltd	Inv.22187 Thurs Bus March 2016	£475.00	
104426	A H Contracts	Inv. 8579 dog waste& litter services	£321.60	£53.60
104427	KSMMH	Office rent, Room Hire March 2016	£123.00	
104428	Aylesbury Mains Ltd	Inv. 16230 Fault repairs	£167.28	£27.88
104429	M Dempsey	Inv. 1157 Cemetery Hedge	£240.00	
104430	AGU Treecraft Limited	Inv. 2803002 MEWP Cemetery	£894.00	£149.00
104431	NALC	LCR Magazine Subscription	£17.00	
104432	SNC	Non-domestic Rates Cemetery	£145.20	
104433	TWMTrafficControlSystemsLtd	Inv. 3689 Portable VAS	£3,702.00	£617.00
104434	A Le Druillenec	Salary Month 1	£1,096.79	
104435	HMRC	Tax & NI Month 1	£207.21	
DD	NEST	Pension Month 1	£34.00	
104436	A Le Druillenec	NortonAntiVirus,Stamps,Stationery	£80.99	
<b>Total</b>			<b>£7,423.08</b>	<b>£847.48</b>

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Forde to Ratify and Approve the Payments.

**A.1. Additional Payments:**

E.ON: Electricity for period 1<sup>st</sup> January 2016 - 31<sup>st</sup> March 2016: £1,261.37  
Bridson Kneale Associates Ltd: Posters for Thursday Bus: £22.74

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Forde to Approve the Additional Payments.

Cheque Nos. 104473 and 104438 were raised.

**B. To consider quotations for removal of deadwood from the Lime Trees at The Rec:** (previously distributed)

The Council considered 3 quotations from 3 Tree Care Specialists.

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Mullis to Accept the Quotation in the sum of £2,610 + £522 vat dated 29<sup>th</sup> February 2016 from AGU Treecraft Ltd.

**C. To Note Receipts:**

Receipts	Type	Payer	Description	Amt
03.03.16	Cheque	J & M Humphris	Burial fees; ERB 331; Plot217	£424.00
11.03.16	Cheque	R F Tims	Search Burial Records	£4.50
11.03.16	Cash	F Mitchell	Thursday Bus	£80.00 <sup>1</sup>
31.03.16	Cheque	Edd Frost & Daughters Ltd	Burial fees; ERB 333; Plot 879	£212.50
			<b>Total</b>	<b><u>£721.00</u></b>

It was **Noted** that Thursday Bus Receipts (representing 4 weeks<sup>1</sup>) were down.

**228.15/16 TRAINING:**

**A. To consider requests:**

i) Cemetery Management and Operation Training course: 24<sup>th</sup> August 2016:

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Creed that the Clerk attends the Cemetery Management and Operation course at a cost of £45.00.

**229.15/16 FLOOD ALLEVIATION GROUP:**

**A. Wales Street FAS: Update:** (SNC Update, 4<sup>th</sup> April 2016 previously distributed)

Tree works have been carried out.

Solicitors representing the landowners and SNC are negotiating the Agreements. Once approved, SNC will enter into a formal contract agreement with the preferred contractor.

In the meantime, progress is being made with regard to the appointment of the Construction Design and Management Co-ordinator, and to the temporary diversion/closure of footpaths across the site during construction works.

**B. Barwood Homes' FAS: Update:** Cllr Forde reported:

**B.1. Reaction to Heavy Rainfall of 8<sup>th</sup>/9<sup>th</sup> March 2016:**

According to Mr Damien Smythe-Hudson, Technical Manager, Barwood Homes, investigations into the events of 8<sup>th</sup>/9<sup>th</sup> March 2016 had shown that 40mm of rainfall had fallen on the one day which was adjudged to be in excess of a 1:10 year event.

Barwood had carried out a topographical survey which showed that the ponds were not deep enough by 200-300mm as no topsoil had been placed on the perimeter of the ponds. Further studies are to be done and reported back on in due course.

It was also discovered that the flood alleviation channel had been temporarily stopped up the day before and this was the cause of localised flooding in Hampton Drive. Once re-opened the water abated but the accelerated flow rate of the now released backed up water caused flooding at the end of the site.

Following the topographical survey Barwood will decide whether to install a temporary bund until it they are ready to bring up the level of the ponds with 200-300mm of topsoil, as intended.

**B.2. Issues raised under Public Participation:** (Minute No. 224.15/16 refers)

B.2.1. No flooding had occurred in Banbury Lane: Water had been hosed across by a resident of Barton Terrace.

B.2.2. Responsibility: This was difficult to determine.

i) The original FAS had been co-funded by the Environment Agency, King's Sutton Parish Council and SNC and was designed to meet a 1:100 year flood event plus a percentage for climate change.

ii) On Appeal the Secretary of State's Inspector granted Barwood Homes planning permission for a 'better' equivalent solution to the upper half of the FAS.

iii) Planning permission was subject to Planning Conditions. The Parish Council has made repeated attempts for SNC to deal with the discharge of these Conditions, which is a matter that lies outside the Parish Council's authority.

iv) The role of NCC is minimal. Planning permission was granted before the Water Act 2010 which was implemented in 2012 when NCC became the Lead Local Flood Authority with responsibility for surface water flooding, e.g. to Windsor Close. The Environment Agency is responsible for fluvial flooding, e.g. to Wales Street.

v) SNC has now paid NCC to do some work for them.

vi) The Consulting Engineers for Barwood Homes are Peter Brett Associates.

vii) Landowner, Mr Richard Harper is responsible for the ditches to the rear of The Willows. Thames Water has approached Mr Harper who has agreed to clean out his ditches. This is expected to be done shortly, when ground conditions are not so wet.

viii) Future adoption and maintenance of the FAS: The Parish Council has neither received any clarification (despite several requests) on what will happen nor a description of what needs to be done. Responsibility will remain with the landowner until otherwise arranged.

**Noted.**

**230.15/16 PLANNING:****A. Chairman's Report: No Report.****B. To consider recommendations arising from the meeting of the Planning Committee held at 7.00 p.m. on 7<sup>th</sup> April 2016:**

B.1 Application No. S/2016/0631/FUL

Proposal: Erection of 2 semi-detached dwellings (amendment to plot 15 of approved planning application S/2012/1417/MAF)

Location: Land to the North of Hampton Drive, King's Sutton OX17 3QR

Recommendation B.1: To offer NO OBJECTION.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Mullis to Adopt Recommendation B.1.

B.2 Application No. S/2016/0689/MAF

Proposal: Variation of Condition 2 (plans) S/2015/2754/MAF (comprising the addition of a dormer window and 2 velux) for amendments to fenestration, chimneys, quoins - Plot 5 addition of garden room & new room above garage. (Original application S/2012/1417/MAF - Residential development of 35 dwellings)

Location: Land to the North of Hampton Drive

Recommendation B.2: To offer NO OBJECTIONS.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Irving to Adopt Recommendation B.2.

B.3 Application No. S/2016/0727/FUL

Proposal: Conversion and renovation of existing single Residential Unit to form 2 self-contained flats with associated works to provide access

Location: The Grooms House, Astrop Park, King's Sutton OX17 3QN

B.4 Application No. S/2016/0728/LBC

Proposal: Conversion and renovation of existing single Residential Unit to form 2 self-contained flats with associated works to include removal of outbuilding, staircase and chimney breasts. Replacement stairs and internal wall alterations.

Location: The Grooms House, Astrop Park, King's Sutton OX17 3QN

Applications B.3 and B.4 were considered together.

Recommendation B.3/B.4: To offer NO OBJECTIONS.

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Irving to Adopt Recommendation B.3/B.4.

B.5. Application No. S/2016/0483/TCA FOR INFORMATION ONLY

Proposal: T1 - Aesculus x carnea (Red Horse Chestnut) Crown raise to 3m

Location: Land to front of 1 Astrop Grange, King's Sutton OX17 3PU

**Agreed:** To make No Comment. **Noted.**

B.6. Online Petition 110489 to give Parish Councils the Right to Appeal planning Decisions: (Information previously distributed)

Recommendation B.6: That the Parish Council SUPPORTS the Petition.

*Cllr Dowling withdrew from the Meeting during the vote.*

*Cllr Dowling did not cast his vote. The time was 8.21 p.m.*

*Cllr Morris, SNC entered the Meeting after the vote. The time was 8.23 p.m.*

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Mullis to Adopt Recommendation B.6.

**Action:** Cllr Burrell to respond on behalf of the Parish Council.

B.7. SNC Local Plan Part 2A: Consultation on Options consultation documents between 4<sup>th</sup> April and 10<sup>th</sup> June 2016:

The contents were **Noted**.

**Agreed:** That Cllrs Forde and Irving attend the Parish Briefing Session on 19<sup>th</sup> April 2016 and report back to the Annual Parish Meeting to be held 20<sup>th</sup> April 2016.

## 231.15/16 FINANCE GOVERNANCE & POLICY COMMITTEE:

**A. Chairman's Report: No Report.**

**B. To consider Recommendations from the Meeting held 15<sup>th</sup> March 2016:** (Draft Minutes previously distributed)

**Recommendation B.1: Asset Register:** (previously distributed)

B.1.1 To Approve Amendments to the Asset Register to YE 31<sup>st</sup> March 2016:

B.1.2 To Approve the Asset Register, as amended, to YE 31<sup>st</sup> March 2016:

B.1.3 To Adopt the Recommendations in respect of the Asset Register to YE 31<sup>st</sup> March 2017:

Cllr Irving referred to Minute No. FGP: 87.15/16.

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Bridson to Adopt Recommendation B.1.

**Recommendation B.2: Reserves:**

B.2.1 To Approve the carry over sum of £3,000 unspent 2015/2016 budget for Traffic Calming to designated reserves for Traffic Calming:

Cllr Irving referred to Minute No. FGP: 88.15/16.A.3.

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Bridson to Adopt Recommendation B.2.

**Recommendation B.3: Grants of Financial Assistance Policy:**  
(previously distributed)

B.3.1 To Make No Changes to the Policy:

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Bailey to Make No changes to the Grants of Financial Assistance Policy.

**Recommendation B.4: Terms of Reference:** (previously distributed)

B.4.1: To Adopt Recommendations in respect of:

Cllr for Amenities:

Cllr for Traffic Calming and Highways

Cllr for The Rec:

Cllrs for Street Areas:

Parish Paths Warden:

Finance Governance & Policy Committee:

Cllr Irving referred to Minute No. FGP: 94.15/16.

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Bailey to Adopt all Recommendations as per Minute No. FGP: 94.15/16.

**Recommendation B.5: Community Governance Review:**

(Paper drafted by Cllr Irving dated 10<sup>th</sup> March 2016, previously distributed)

B.5.1: To Agree in Principle to reduce the number of seats on King's Sutton Parish Council:

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Bridson to Agree in Principle to reduce the number of seats from 15 to 11. (Unanimous)

B.5.2: Subject to the Parish Council's Agreement in Principle to proceed to seek the support of Northants CALC, the MP for King's Sutton and the District and County Councillors for King's Sutton:

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Hill to proceed to seek the support of Northants CALC, the MP for King's Sutton and the District and County Councillors for King's Sutton.

B.5.3: Subject to support for the proposal having been acquired, to submit a formal request to SNC:

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Hill to Adopt Recommendation B.5.3.

**Recommendation B.6: The Way Ahead:**

(Paper drafted by Cllr Irving dated 10<sup>th</sup> March 2016, previously distributed)

B.6.1 To proceed with Option 3 within certain limitations:

B.6.2 That the FG&P Committee considers how to proceed:

It was **Noted** that since the Meeting of the Finance Policy & Governance Committee held 15<sup>th</sup> March 2016 SNC had commenced a Consultation on the Local Plan Part 2A Options.

**RESOLVED:** It was proposed by Cllr Irving and seconded by Cllr Hill to Agree in Principle pending the Parish Briefing on 19<sup>th</sup> April 2016 to proceed with Option 3 within certain limitations.

As agreed at Minute No. 226.15/16.D. Cllr Morris, SNC was invited to present his Report.

**232.15/16**

**TO NOTE REPORT FROM DISTRICT COUNCILLOR:**

Cllr Morris reported on the following:

- i) Wales Street FAS: Progress had been slow but a start date was seemingly imminent. Cllr Morris had been emailed copies of the legal and riparian ownership agreements on his way to the Parish Council Meeting, but had not had the opportunity to study them.
- ii) Unitary Government: Update on the situation. SNC had allocated £50,000 to explore options, including a CDC/SNC Unitary Council, to which Cllr Morris was opposed, as well as an option with NCC.
- iii) Potholes: Guidance on intervention criteria were available. Cllr Morris will email the guidance to the Clerk for distribution to members of the Parish Council.

The Chairman thanked Cllr Morris for his Report.

**233.15/16**

**COUNCILLORS FOR, WARDEN AND REPRESENTATIVE REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:**

**A. Councillors For:**

**A.1 Amenities: No Report.**

**A.2 Cemetery: Cllr Creed**

A.2.1 To Note Correspondence relating to the felling of conifers: Cllr Creed had responded to the person concerned and there had been no further communication.

**Agreed:** To circulate the correspondence to Members for information.

**Action:** Cllr Creed.

A.2.2 To consider the removal of the Christmas tree:

**Agreed:** To retain the Christmas tree subject to safety considerations.

**Action:** Cllr Creed to inspect the tree.

**A.3 Communications: No Report.**

**A.4 Lighting: No Report.**

**A.5 Street Areas:**

**A.5.1: Bulls Lane: Lady's Smock growing in the bank:** Two residents had raised concerns for the Lady's Smock posed by the construction works at 17 Red Lion Street and had offered to re-plant it.

**Agreed:** To re-plant on the bank by the parish church.

**Action:** Cllrs Burrell and Mullis to inform the residents.

**A.5.2: Glebe Rise:** Parking by users of The Rec was an annoyance.

**A.5.3: Arundel Close:** Oak Tree had been taken down.

**A.5.4: Banbury Lane:** Potholes.

**A.6 The Rec: Cllr Hill**

A.6.1 Charging Policy: To consider the administration of the policy in respect of the Ice Cream Vendor: (Charging Policy previously distributed)

Cllr Hill had spoken to the Vendor who was willing to keep a Diary of his visits and to pay £15 per visit.

**RESOLVED:** It was proposed by Cllr Hill and seconded by Cllr Irving that:

- i) The Ice Cream Vendor writes a letter, in general terms, to the Parish Council requesting permission to park up at The Rec to sell ice cream from his van
- ii) Payment is made on a monthly basis.

**Action:** Cllr Hill

#### **A.7. Traffic Calming and Highways:**

A.7.1 To Note Correspondence relating to traffic and parking along Astrop Road: (previously distributed)

**Noted.**

**Agreed:** To circulate Cllr Sykes' reply.

**Action:** the Clerk.

A.7.2 Portable VAS: To endorse the suggested locations, poles and extra clips: (Information previously distributed)

**Agreed:** To defer this item to the next Ordinary Meeting of the Parish Council to be held 5<sup>th</sup> May 2016 (Annual Parish Council Meeting).

#### **B. Wardens:**

##### **B.1. Footpaths:**

B.1.1 To consider the purchase and positioning of a Dog Bag Dispenser at a cost of £68.99 + vat, plus 800 bags at a cost of £37.75 + vat:

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Bridson to defer consideration of this item to the next Ordinary Meeting of the Parish Council to be held 5<sup>th</sup> May 2016 (Annual Parish Council Meeting).

##### **B.2 Tree:** Cllr Bailey

B.2. 1 To report on the felling of Beech tree at The Poplars, 14 Astrop Road: The tree was not the subject of a Tree Preservation Order and was not located within the Conservation Area.

**Agreed:** To investigate no further. This tree did not fall within the remit of the Parish Council.

**Noted.**

**RESOLVED:** It was proposed by Cllr Bailey and seconded by Cllr Forde to carry out a review of 'significant' trees in the village.

**B.3. War Memorial:** Report of Working Party held 31<sup>st</sup> March 2016: (previously distributed)

Cllr Burne wished to record his thanks to the Members of the Working Party, in particular Cllr Dowling whose information had been an important part of the discussion, and to Mr Andrew Waite and to Mrs Margaret Burne for their research.

The Working Party was suggesting that a total of six names might be added to the War Memorial.

**Agreed:** To defer consideration of this matter until the Annual Parish Council Meeting to be held on 5<sup>th</sup> May 2016.

B.3.1. Historic England: Notification of intention to add the War Memorial to the List of Buildings of Special Architectural or Historic Interest.

**Noted.**

**C. Representatives:**

**C.1 Millennium Memorial Hall: No Report.**

C.1.1 KSMMH Management Committee: Parish Council representative: Cllr Burne continues as the Parish Council representative until the Annual Parish Council Meeting on 5<sup>th</sup> May 2016 when his 12 month term of office is completed.

**Noted.**

**C.2 Playing Fields Association: No Report.**

**C.3 Poor's Allotment Trust: No Report.**

234.15/16

**CORRESPONDENCE:**

**A. KierWSP: Community Enhancement Gang: To draw up list of requests for minor highway and footpath improvements that the Gang can carry out in one day to enhance the village environment:**

(Information previously distributed)

**Agreed:** To request that the CEG carry out the following tasks:

- i) Cleaning of Signs: incl. name plate signs and signs at the entrances to King's Sutton, and white directional finger post signs.
- ii) Removal of vegetation growing in jitty ways on the Timms Estate
- iii) Either replace the barrier at the jitty way linking Sandringham Road with Blenheim Rise, or re-place corroded upright to one side and fix into ground.

**Action:** the Clerk (Deadline for requests 8<sup>th</sup> April 2016)

**B. Police & Crime Commissioner: To Note press release on grant funding to reduce speeding offences in Northamptonshire:**

(previously distributed)

**Noted.**

**C. Northamptonshire Highways: Consultation on proposed amendments to the 2015 NCC Permit Scheme for Road Works and Street Works:**

(previously distributed)

**No Comments.**

**D. Northamptonshire Highways: Notification of carriageway works at Upper Astrop Road during 2016/2017:** (previously distributed)

The Notification letter referred also to Banbury Road.

Works are to be carried out under the Preventative Maintenance Programme for 2016/2017, with preparatory patching works over the next 2-3 months followed by micro asphaltting from June 2016. Actual dates to be confirmed.

**Noted.**

**235.15/16      TO RECEIVE REPORTS FOR THE ANNUAL PARISH MEETING TO  
BE HELD WEDNESDAY 20<sup>TH</sup> APRIL 2016:**

Cllrs for The Rec Report: **Received.**

**Agreed:** That Cllr Irving would provide additional information on The Way Ahead following the Parish Briefing on the SNC Local Plan Part 2A (Options) that he and Cllr Forde will attend on 19<sup>th</sup> April 2016.

**236.15/16      TO RECEIVE ITEMS FOR THE ANNUAL PARISH COUNCIL  
MEETING (THURSDAY 5<sup>TH</sup> MAY 2016):**

**None.**

The Meeting ended at 9.10 p.m.